

# MCCC/OCCOC AD HOC TASKFORCE ON COMMITTEES AND GOVERNANCE

NOTES  
11/04/16  
10:00 – 11:00

## PURPOSE:

“...assess and evaluate the committee and governance structures of the Madera Community College Center and produce a recommended addendum to the Reedley College *Participatory Governance Handbook...*”

## I. Membership

Rick Garza, Reedley College Academic Senate

Aaron Hope, Classified Senate

Gregory Ramirez, Madera-Oakhurst Faculty Association (co-chair)

Ray Sanchez, Madera-Oakhurst Faculty Association, representing Student Services

Bill Turini, Madera-Oakhurst Faculty Association, representing Instruction (co-chair)

Marcello Ayers, Associated Student Government (alternate)

### Not in attendance

*Dr. Sandra Caldwell, Office of the President (ex-officio)*

*Vincent Falcon, Associated Student Government*

*Dr. John Fitzer, Office of the President*

*Raquel Mendoza, Classified Senate*

## II. Review of notes from previous meeting

- A. Notes of October 28, 2016 meeting approved without amendment

## III. Review of purpose

## IV. Discussion of implementation phases (where are we now and where do we need to go?)

- A. R. Sanchez provided a draft timeline that outlined a phased approach for moving from operating within the existing Reedley College committee and governance structures to eventually having independent committees as the Madera Community College Center moves toward independent college status.
1. PHASE 1 (SP17): Identify **key** Reedley College committees and ensure that Madera/Oakhurst has at least one representative (regardless of constituency) on each committee.
    - a. Upon review of the committee list obtained from the Academic Senate President, it was determined that this goal has already been achieved.
  2. PHASE 2 (FA17): One Madera-Oakhurst representative (regardless of constituency) on **all** Reedley College committees
    - a. Upon review of the committee list obtained from the Academic Senate President, it was determined that this goal in only one committee from met—although it is the case in practice, Madera-Oakhurst does not have a designated seat on Academic Standards per the committee operating agreement. This would need to be considered by the Academic Senate as

this committee is under their jurisdiction.

- i. While there are no designated seats on Sabbatical Leave of Salary Advancement, these committees are established per the full-time collective bargaining agreement (pages 34 and 51, respectively) so there is less opportunity to modify their composition.
  - ii. Sabbatical Leave may allow for some representation if the operating agreement stipulates that the faculty appointed must correspond to the primary work location of the administrator on the committee.
3. PHASE 3 (FA18): One representative from **each** constituency on **key** Reedley College committees
  4. PHASE 4 (FA19): One representative from **each** constituency on **all** Reedley College committees

## V. Review of composition of existing Reedley College committees and constituency representation by location

- A. Student representatives V. Falcon and M. Ayers met with B. Turini after the last meeting to discuss the purpose of the various committees so that they may better understand which committees most require student participation.

After consideration, the ***students have decided to request the following considerations:***

1. Curriculum Committee—there are currently two students seats, so request that one be designated for Madera-Oakhurst
  2. Budget Committee—currently has one student seat, so request that one seat be added and designated for Madera-Oakhurst
  3. College Council—there are currently two students seats plus one alternate, so request that one be designated for Madera-Oakhurst and add one student alternate designated to Madera-Oakhurst
  4. Facilities Committee—currently has one student seat, so request that one seat be added and designated for Madera-Oakhurst
  5. Health and Safety Committee—there are currently no student seats on this committee. The Madera-Oakhurst ASG request the addition of at least one seat designated to their organization.
  6. Strategic Planning Committee—currently has one student seat, so request that one seat be added and designated for Madera-Oakhurst
  7. College Center Council—currently this council does not have an operating agreement. Students would like a designated seat when the operating agreement is eventually developed.
- B. Open discussion regarding existing committees
1. Staff Development Committee
    - a. B. Turini and G. Ramirez have been included in some email correspondence regarding the Madera-Oakhurst Staff Development Committee and the fact that the composition does not match the composition outlined in the Reedley College Staff Development Committee operating agreement for the M-O subcommittee.
    - b. Upon investigation, it was determined that Madera-Oakhurst staff development funds are a separate line-item from Reedley campus funds in the college budget. In light of the fact that the funds are separate, it could stand to reason that the committees could be separated and Madera-Oakhurst could have its own standing Staff Development Committee.
    - c. R. Sanchez noted that the composition of the Madera Oakhurst committee/subcommittee, as well as the Faculty Professional Development (Flex) Committee, were out of compliance with particular regulatory considerations.
      - i. He agreed to forward a source so the committee could review the relevant materials
  2. Committee appointment process
    - a. Regarding faculty appointments, the Taskforce could recommend that Madera-Oakhurst faculty be assigned to committees "

## VI. Next Steps

- A. Begin to finalize recommendation to be submitted to College Council, College Center Council, Academic Senate, Madera-Oakhurst Faculty Association,

## VII. Other