

Appendix C
STATEMENT OF WORK (SOW-012265)
(Statement of Work Dated August 5, 2016)

This Statement of Work (SOW) is made under and governed by the Online Tutoring Services Agreement, entered into between **Reedley College** (Client) and NCS Pearson, Inc. operating through its Smarthinking Division (Smarthinking) dated **April 7, 2014**. Pricing offered in this SOW is valid until September 15, 2016.

A. Term of SOW:

Start Date: July 1, 2016
 End Date: June 30, 2017

All Tutoring Services and Professional Services must be used during the term of this SOW. Unused hours expire at the termination date of this SOW and are not refundable.

Overages: Any hours used by Client that are in excess of the Total Hours set forth in this SOW shall be charged on an ongoing basis at a rate of \$ 25.00 per hour.

B. The following list of purchases and deliverables are agreed to by the Parties:

Online Tutoring Services used:

- 60 # of Hours @ \$25.00 per hour ("Total Hours")
- 670 # of roll-over hours 10% x \$25.00 per hour ("Rollover Hours")
- Total Fee for Tutoring Services: \$3,175.00

TOTAL FEES DUE Smarthinking PURSUANT TO THIS SOW: \$3,175.00

Client shall pay Smarthinking all fees within thirty (30) days of the Date this SOW is signed by Client.

BILLING INFORMATION	
CLIENT: <u>Reedley College</u>	Phone: <u>559-638-0300 ext 3152</u>
Attn: <u>Amanda Taintor</u>	Fax: _____
Address: <u>995 N. Reed Ave.</u> <u>Reedley, CA 93654</u>	email: <u>amanda.taintor@reedleycollege.edu</u>
<input checked="" type="checkbox"/> I would like to receive additional invoices via email.	

CLIENT SIGNATURE

 8/16/16
 Signature
 Donna Berry, Vice President of Administrative Services
 Printed Name and Title

 Date Signed by Client
 559-638-0300
 Telephone

I would like to receive any additional invoices via email.
Email Address: _____

PEARSON


 Signature
 Joseph Marinaro
 Vp Finance

 Printed Name and Title
 Aug 18, 2016

Fax: 206-260-8525
Remit Payment by Check to:
 NCS Pearson, Inc.
 13036 Collection Center Drive
 Chicago, IL 60693
 Smarthinking Rep Email: Kindra.Merrill@pearson.com

**STATE CENTER COMMUNITY COLLEGE DISTRICT
CONTRACT/AGREEMENT/GRANT APPROVAL COVER SHEET**

Title of Contract/Agreement/Grant: _____

Contract/Agreement/Grant Type:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> New
(If yes, may require Board approval) | <input type="checkbox"/> Continuing
(no changes) | <input type="checkbox"/> Continuing
(with changes, note changes in description) | <input type="checkbox"/> Addendum to existing |
| <input type="checkbox"/> SCCCD Generated | <input type="checkbox"/> Requires Legal Review | <input type="checkbox"/> Requires Insurance
(If yes, complete insurance form) | <input type="checkbox"/> Resolution Required
Board approval required |

Contract/Agreement/Grant: Application Final _____
Initial Initial Initial Initial

Total Amount: \$3,175 Date final approved: _____

Yr 1: _____ Yr 2: _____ Yr 3: _____ Yr 4: _____ Yr 5: _____

Budget No. _____ Match: _____ Period: _____

Description/Notes (Explanation of grant/agreement and changes from prior agreement, if any):

Agreement between Reedley College and Pearson to rollover our unused online tutoring hours from the previous semester and purchase additional hours equivalent to the total used last semester. This service is highly valuable to our distance education students who do not have the ability to utilize tutoring service offered during traditional hours.

Insurance (If requested): _____

Approval Signatures:


 Initiator: _____



Title: DE COORDINATOR Date: 8/16/16

Title: VP-INSTRUCTION Date: 8/16/16


 Title: VP Admin Serv Date: 8/16/16

 Title: _____ Date: _____

PLEASE NOTE: UPON EXECUTION OF CONTRACT, A COPY MUST BE SENT TO THE OFFICE OF THE VICE CHANCELLOR OF FINANCE AND ADMINISTRATION.