**Reedley College Program Review Goals Annual Progress Report**

**Program: Reedley College Library Year: 2014-2015 Contact: Stephanie Curry**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Goals**  (as appropriate, identify the campus where the goal applies) | **Proposed Timeline** | **Activities/Facilities/ Curriculum/Equipment Necessary to Accomplish Recommendation\*** | **Resources Needed, Include Estimate Costs** | **Status** | **Outcome** |
| 1. Hire a Madera/Oakhurst Center librarian to coordinate library services, provide library instruction and promote library resources and services through outreach. (Pgs. 3-5, 12-16) | Will ask for position in 2015 and continue to ask until fulfilled | Hire 1 Full Time MO faculty librarian | Full time librarian | Request was done through Madera/Oakhurst Faculty Prioritization process but was not funded for 15-16 | Limited Librarian coverage at Madera Center |
| 1. Maintain and increase certificated, classified and student worker staffing at all locations and make efforts to meet Title 5 minimum staffing regulations. (Pgs. 3-5, 13-14) | 2015-2020 Ongoing assessment of need and advocate for additional positions | Hire RC Instructional Librarian and expand classified employment at MC and replace any retirees | Institutionalize Instructional librarian, ongoing Madera Center adjunct librarian hours and replacement for retiring librarian at Reedley | Instructional Librarian institutionalized and will request replacement for retiring Reedley librarian | Adjunct hours at Madera maintained and instructional librarian institutionalized. |
| 1. Expand information Competency Library instruction in multiple ways (locations and platforms) including, continuing to offer LIBSKS 1 and create new curriculum for LIBSKL2 (offered on campus and DE as needed)   (Pgs. 21-22) | 2015-2017 | Revise and expand Curriculum and offerings. | Adjunct hours to teach LIBSKS 1 and 2 | Updated LIBSKS 1 curriculum and created LIBSKLS 2 curriculum. Started learning community in Spring 2015 between LIBSKLS 1 and English 1A,Will review data in Fall 2015 | New curriculum and new learning community |
| 1. Maintain access to or expand current library public, work and instructional spaces to provide students with library resources and services and look for options to provide student with additional quiet and/or group study spaces   (Pgs. 7-8, 19-21) | 2015 -2020 | Review current space and identify potential new study space | Space and facilities modification | No progress this year | No progress this year |
| 1. Provide library patrons and staff with access to and instruction on current technology   (Pgs. 7, 19-21) | 2015-2020 | Library resources and materials | Funding for library resources and services | Started iPad and Expanded Calculator checkout | iPad CKO 348 (starting Spring 2015) Calculator CKO 174 |
| 1. Librarians must be actively involved in professional development to keep up to date with current trends in education, technology and library science and support student success   (Pgs. 19-21) | 2015-2020 | Attend conferences and workshops | Professional Development funding | Librarian attended ACRL Conference | Learned new Instructional Techniques |
| 1. Maintain and/or increase its funding to provide library services and resources to students regardless of location in part to meet ACCJC accreditation standards for resources, services and staffing   (Pgs. 12-13, 16-17) | 2015-2020 | Continued funding stream and continuous evaluation of resources and services | Continued Funding | Used Budget process to request additional funds | Expanded database service to 24/7 reference through Question Point |
| 1. The library needs to maintain adequate supplies and equipment to ensure access to and preservation of library resources and services   (Pgs. 7-9) | 2015-2020 | Continued funding for supplies and equipment | Continued Funding | Used Budget process to request additional funds | Purchased TV screens for conference rooms so students can work on presentations |
| 1. Collection of library statistics and data will be standardized in order to make better comparisons and use the data to continuously improve the program   (Pgs.13-14) | 2015 | Coordination of data collection | Discussion between location librarians | Tried new online statistics gathering tool but was not effective | Will work with new MC librarian next semester to standardize statistics |

1. Provide any additional changes made to the program that were not a part of your program review report.
2. List in detail any new program needs and a brief rational for this need.
3. Summarize the progress your program has made this year on SLO assessment.

The library did not assess PLO’s this year this was our Program Review year.

1. Provide any additional information that your program would like to share.

S**trategic Plan Annual Report**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Annual Report Program/Department Name: Library Program Review Year: 14-15** | | | | |
| **Strategic Objective** 2.3  Provide broad-based instructional support services relevant to the diverse needs of the students. (DO 2.3) | | | | |
| SPECIFIC  Activities/Projects  Completed in this year | MEASURABLE  Success Measures | ACTION  How was this project implemented? | RESULT  FOCUSED  (check box only) | TIMELINE |
| Increase electronic resources to students through checkout program (laptops, calculators, laptops) | Yes, using CKO statistics | Added 20 iPads for Checkout in (March 2015) added 9 additional calculators and will add 20 new laptops for checkout Summer 2015.  To Date (4/28/15) Checkout Statistics.  Laptops 13,028  iPads 348  Calculators 174  Goal is to increase circulation next year |  | 2014-2015 |
| **Annual Report Program/Department Name: Library Program Review Year: 14-15** | | | | |
| **Strategic Objective** 1.2  Offer instructional programs that provide basic skills, transfer preparation, and career technical education. | | | | |
| SPECIFIC  Activities/Projects  Completed in this year  Expanded library skills curriculum with the addition of a 3 unit class that will be offered in Fall 2015. Started a learning community with English 1A course and LIBSKS 1 class will continue earning community in Fall 2015 | MEASURABLE  Success Measures  Using enrollment figures for learning community Will review achievement numbers next year | 17 students enrolled in first learning community. Goal to expand that number in the fall | RESULT  FOCUSED  (check box only) | TIMELINE  2015-2016 |
| **Annual Report Program/Department Name: Library Program Review Year: 14-15** | | | | |
| **Strategic Objective** 5.2  Ensure instruction and services for students are sufficient, equitable and consistent across locations. | | | | |
| SPECIFIC  Activities/Projects  Completed in this year | MEASURABLE  Success Measures | ACTION  How was this project implemented? | RESULT  FOCUSED  (check box only) | TIMELINE |
| Maintain adjunct hours for Madera Center librarian | Number of hours | Replaced outgoing adjunct librarian and maintained 14 hours a week. Goal is to increase to a full time position. |  | 2015-2017 |