**AR 4021-Program Review and Discontinuance - Career and Technical Education**

Each college/center Vice President of Instruction will coordinate a biennial review of every Career and Technical Education Program offered at his or her respective college or center. The Vice Presidents will, as nearly as possible, review half of the Career and Technical Education Programs each year. The review will ensure that each program:

* meets a documented labor market demand;
* does not represent an unnecessary duplication of other training programs in the area; and
* is of demonstrated effectiveness as measured by student employment and completion success of its students.

The review will include the review and comments by the local Workforce Investment Board. The Vice President of Instruction will recommend any program not meeting the standards above for discontinuance. The Vice Presidents’ review and recommendations, if any, will be forwarded through the Presidents/Vice Chancellor-North Centers, to the Vice Chancellor-Workforce Development and Educational Services, by April 1. The Vice Chancellor-Workforce Development and Educational Services will review and comment as appropriate, and forward the review to the Chancellor. The Board will accept and consider ratification of the review and consider adopting the recommendations at its May meeting. A written summary of the findings of each review shall be made available to the public.

Reference: Education Code Section 78016; Title 5 Sections 51022, 55130

Adopted by Chancellor's Cabinet: August 18, 2008