**Reedley College Academic Senate Minutes**

**Tuesday 04-25-2017 (2:00-3:30PM)**

**Reedley Campus LRC 104 | Madera Center AV1-101D**

**1**. Meeting Called to Order/Quorum at 2:08 p.m.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Officers** |  |  | Present | | Absent |
| President | Stephanie Curry | RC | x | |  |
| XVP for Curriculum | Nancy Marsh | RC |  | | x |
| VP for Senate Business | Rick Garza | RC | x | |  |
| Rep to ASCCC | Emily Berg | RC | x | |  |
| Secretary | Rebecca Snyder | RC | x | |  |
| MOFA | Jennifer Gray | MC | x | |  |
| Immediate Past President | Jeff Ragan | MC |  | | x |
| **Guests** | | | |
| Janice Offenback | | | |
| Sergio Lemus | | | |
| Eileen Apperson | | | |
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| **Department** | **Name** | **Campus** | **Present** | **Absent** |
| Ag and Natural Resources | Nancy Gutierrez | RC |  | x |
|  | Sam Rodriguez | RC/MC |  | x |
| Business | Dean Gray | RC | x |  |
|  | John Cusaac | MC |  | x |
| Comp, Lit, & Comm | Nicole Cooper | RC | x |  |
|  | Ryan LaSalle | RC |  | x |
|  | Brad Milar | MC |  | x |
| Counseling | Gracie Spear | MC |  | x |
|  | Melissa Affeldt | RC | x |  |
|  | Case Bos | RC | x |  |
| Fine Arts & Social Sciences | David Richardson  Proxy Bill Turini | MC | x |  |
|  | George Cartwright | RC/MC |  | x |
| Health Sciences / PE | Amanda Taintor | RC | x |  |
|  | Marcy Davidson | RC | x |  |
|  | Kristen Mattox | MC |  | x |
| Industrial Tech | Stephen Rosendale | RC | x |  |
| Math, Engineering, Comp Sci | VACANT |  | -- | -- |
|  | Rebecca Reimer | RC | x |  |
| Reading and Languages | Jan Zigler | RC |  | x |
|  | Franchesca Amezola | RC | x |  |
| Science/Geography | Andrew Strankman | RC | x |  |
|  | Honour (Kimal) Djam | RC |  | x |
| Auxiliary | Adelfa Lorenzano | RC | x |  |
|  | Darlene Murray | RC | x |  |

1. Public Comment.
2. Roll Call / Review of Senate Members and Guests.
3. Consideration of DRAFT March 28, 2017 meeting minutes

Turini: Move to approve. Second:

Abstentions Garza, D. Gray

1. Amend agenda, if necessary.
2. Department Reports.
3. Committee Reports

**District Standing Committees**

* Communications Council:
* Strategic Planning for District-wide Facilities Committee
* Information System Advisory Committee
* District Strategic Planning
* District Budget Resource Allocation Advisory Committee
* District HR Staffing Advisory Committee: Met on Monday. In the past, there was not a process. A process was developed and tried for the first time; there are opportunities for improvement.

**District Ad Hoc Committees**

**Academic Senate Standing Committees**

* Academic Standards:
* Curriculum :
* Equivalency : Workgroup forming to look at what other colleges are doing.
* Faculty Professional Development (Flex) :
* Program Review : Quietest semester due to unsubmitted and deferred programs. Need money for one book one college.
* SLO Committee: Will be bringing forward an end of year report after next week.

**Academic Senate Ad Hoc Committees**

**State Center Federation of Teachers (A.F.T. Local 1533**)

**College Ad Hoc Committees**

**College Committees**

* Accreditation:
* Budget : (Curry)
* College Council:
* Distance Education: New cohort beings July 10.
* Dual Enrollment: Committee met a few weeks ago. A few recommendations were made on course request forms.
* Enrollment Management
* Facilities
* Health and Safety
* Sabbatical Leave
* Salary Advancement
* Staff Development
* Strategic Planning
* Student Conduct
* Student Success:

1. **Old Business** 
   1. Reedley College ISER Accreditation Introduction and Standard I- Eileen Apperson

Turini :Move to approve the substance of the document as submitted. Second: Rosedale

Approved.

(Apperson) The introduction shows who we are as a college. Standard I deals with mission, institutional effectiveness, integrity. This is being put through in pieces, so data will be updated.

(Discussion) In fall, could we get a summary crosswalk of changes to document.

* 1. Faculty Professional Development (FLEX) Committee COA- Rick Garza

Taintor : Move to approve as submitted. Second: Berg

Approved.

(Garza) Corrected whether or not this was a committee of the college or committee of the academic senate. No COA existed for this committee.

1. **New Business**
   1. Reedley College ISER Accreditation Standard II- Eileen Apperson

See below.

* 1. Reedley College ISER Accreditation Standard III- Eileen Apperson

(Apperson) Standard II covers student learning and support services. Instructional programs, library and support services, and Standard III covers

Standard II is Student Learning Programs and Support Services. It is broken down into 3 substandards: instructional programs, library and learning support services, and student support services. Standard III is Resources, which is broken down into Human, Physical, Technology and Financial Resources.

In both standards II and III, we are specifically trying to get a broader range of better examples, so please share examples that you know from your own areas. There are statements at the end about whether or not we met the standard, there is some debate as to whether or not to keep it in there. (Turini, Taintor, Curry) Do not include that statement.

* 1. ECPC COA and AR 4020

(Curry) Educational Curriculum and Planning Committee. At the state level, they wanted us to do curriculum more often. We are eliminating pre-ECPCs and moving to 4 ECPCs per semester. This makes curriculum a little more nimble—we do not need to wait an entire semester or year to get curriculum through. This COA eliminates the pre-ECPC subcommittee, eliminates signature programs, and increases the meetings.

AR4020 also has to be revised as well so it does not specify the incorrect number of meetings.

(Discussion) We are looking for a new curriculum chair for next semester. There are some changes at the state level, so we are waiting for those changes to revise the handbook. We will have a draft of the curriculum handbook by January or February.

* 1. District Strategic Planning Committee COA

(Curry) This is coming out of District Office for review and revise as necessary. There is one RC rep for the college as a whole. This would normally be the college strategic planning chair, in this case Linda Cooley. The district has been going through its committees and workgroups and creating COAs for committees, charges for workgroups. Getting any COAs at the district level is a good step forward.

1. **Informational Items**
   1. ISS Update and Feedback- Janice Offenbach

Scorecard came out in March. In Institutional Set Standards we set both 1 year and 5 year goals. These goals are just to create conversations about student success. Reedley College included all our Scorecard data, which is beyond what IEPI requires. The document shows data from Fall 2016 for items like course success; some data tracks students over time utilizing scorecard data. We will be revisiting these goals and exploring other ideas for goal setting; CORE will work with department chairs on this. (Discussion) ISS is updated every year. We have met a lot of our goals, which seems to indicate the goals were low. This is part of the discussion. Six year goals were set last year; we are proposing to not change them until next year.

* 1. Student Success Modules and Smarter Measure Tool- Amanda Taintor

OEI developed these models to assess online students’ readiness for online classes. All online students will automatically be enrolled in the modules. There are 4 introductory modules; these can be embedded into the course. The more advanced include career planning and financial planning. These can also be embedded. A new tool is Smarter Measure assessment. It assess online and soft-skill readiness. It is comprehensive, but it takes a while to take. A report is generated; it can be drilled down and get a report on each element. The information is very comprehensive. For example, it assesses reading speed and plan for appropriate amount of time. The dilemma is that it is lengthy, but it is optional. And, how do we share the data back to instructors and counselors so that we can respond appropriately. How do we delivery just-in-time support for students? Goal today is to make you know this tool is available so we can direct students to appropriate supports. (Discussion) Is there discussion of including this in orientations or First Year Experience or counseling classes? Right now we are only looking at embedded this in counseling classes. Is this information shown back to instructors? Right now, we are working through aggregation and privacy issues. We are particularly working to get this to counselors. This was created by the state through OEI and is free to us. OEI is a categorical, but the projection is that it is ongoing. This could be used in a face-to-face class and students can self-enroll.

* 1. ASCCC Plenary Report

There was a lot of information, but there are three items in particular. Equivalency: This is a huge issue at the state. There is a new minimum qualifications handbook, which includes an at-a-glance index. We will be seeing this reviewed every year. Professional Development College: The Academic Senate has modules on different items of interest to senators and the role of the senate. Resolutions: There were few controversial resolutions. There is an interesting legislative update. Two pieces of legislation senate passed resolutions against: AB387 has to do with paying allied health students for their clinical hours. This would make it difficult to find facilities willing to give clinical hours. AB847 legislates collecting demographic information, and possibly publishing it, on Academic Senate Senators. (Curry) There was a call to have the Chancellors office release aggregate LGBT data. Rostrums are available.

* 1. Draft Opening Day Agenda Fall 2017

(Curry) We will discuss the Guided Pathways Project, Strategic Plan, and Bond issues.

(Cooper) Communications and reading are not switched.

* 1. Tentative 17-18 RC Budget

(Curry) May revise should be coming out soon. We are loading the tentative budget and you should be getting a budget in May. It went down a little this year, mostly in categorical programs.

**11. Future Agenda Items**

**12. Officers’ Reports**

* 1. President – Stephanie Curry May 3, streamlining curriculum from the State Chancellor’s office. Curriculum Institute is in July in Riverside.
  2. MOFA – Jennifer Gray. Friday’s College Center council meeting, a proposed new draft of the division structure was presented. There were major changes passed on to the faculty. MOFA will discuss on Tuesday. One of the main changes is to having 4 (not 3) divisions. (Curry) This is not an Academic Senate construct. Bring suggested changes to next meeting so we know what is going on and how the recommendations were developed. (Gray) Administration suggested the changes and was presented by Dr. Habib. Faculty were not involved in the revision. Faculty is being brought in now.
  3. Vice President for Senate Business – Rick Garza. Proposals are being considered for Fall Flex Day. Email is also going out. (Curry) Professional Learning Network at the Chancellor’s office through Lynda.com and Academic Senate Professional Development. (Garza) Working on the switch to Canvas also counts toward flex.
  4. Vice President for Curriculum – Nancy Marsh. No report.
  5. Secretary – Rebecca Snyder. No report.
  6. State Representative – Emily Berg No report.
  7. Immediate Past President – Jeff Ragan. No report.

**13. Other thoughts**

(Davidson) Child Development is having a ribbon cutting for playground classroom Friday 2:30-3:00.

**14. Adjourn**

Berg : Motion to adjourn. Second: Affeldt

Meeting adjourned at 3:15 p.m.