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**Department Chairs’ and Division Representatives’ Meeting**

**Thursday, August 10, 2017**

**12:00 to 1:30 pm**

**RC Staff Dining Room (Lunch Served)**

**AGENDA**

1. 12:00-12:30pm “Eat and Greet”
2. Welcome and Introductions - All
3. Review Agenda - All
4. Review Meeting Notes: May 2, 2017 (handout) – All
   1. Reminder: *all meeting agendas and notes s/b posted on Blackboard (good practice and preparation for our Accreditation visit)*
5. Review Accidental Drop-Reinstatements Issue - Dale
6. Roster Certification/Avoiding Late Adds – Dale and Claudia
7. Accreditation Preparation, completion of “Accreditation 101” (handout) - Dale
8. Scheduling Process - Updated Scheduling Calendar (handout) - Dale
9. Guided Pathways; Review of Pre-Training “Homework” – Marie
10. Other Business
11. Items for Next Meeting
    1. eLumen Transition
    2. Starfish Pilot Project
    3. Performance Scorecard: Institutional Set Standards and RC Goals - CORE
    4. Office of Instruction Goals
       1. Standardized class start/end times
       2. Developing 2-year course sequence for each program