**Reedley College Classified Senate Minutes**

**Thursday, March 31, 2016 (3:00-4:00 pm)**

**Reedley Campus CCI 208 / Madera Center AV1-101D**

1. **Meeting called to order at 3:08**

Senators present: Darnell Harris, Kassandra Davis-Schmall, Katherine Guhin, Rich Kohler, Leah Unruh, Sophie Adame; Guests present: Bonita Gomez, Raquel Mendoza, Vanessa Leyva, Jason Meyers

1. **Reports of Officers and Committees:**
2. President’s Report
	1. Other senates are putting together a bond resolution, so we should too
	2. We can help get out the vote, but not on work time or with work resources
	3. There are 24 new positions in the district, 6 at FCC, 11 at CC, and 7 at MOR
	4. The Educational Master Plan is waiting on senate approval
	5. For accreditation, we are going to join WASC in a 6-year transition
	6. FCC is extending its president search, 8/1 start date
	7. Budget workshop on 4/5 at 3:00 at district office
3. Treasurer’s Report (given by Kassandra)
	1. $1835 in XX0 budget for conferences
	2. $1225.77 in foundation account
4. **Unfinished Business**
5. Vote on Educational Master Plan: motioned by Kassandra, seconded by Katherine, no dissent
6. Fundraising for the spring semester – candy grams
	1. Appreciation grams: $1 per gram, deliver on 4/27, deadline 4/20, Leah will make a flier, deliver to Madera too
7. Calendar of events
	1. Kassandra will resend
8. **New Business**
9. CSEA updates – Jason Meyers
	1. Concern about how the Personnel Commission is conducting the reclassification study
	2. Some job descriptions written 3+years ago – how to update?
	3. Managers don’t always know the job descriptions
	4. Clerical, IT, and Library Services are done
	5. Shouldn’t eliminate positions, can abolish classifications
	6. Next up are instructional techs and misc.
	7. After the job descriptions are written, we can give feedback
	8. Salaries may be adjusted
10. Committee assignments – postponed to April meeting
11. Classified School Employee week in May after graduation – sponsor a day? – postponed
12. Retreat on a Friday in July – postponed to April meeting
13. **Good of the Order**
14. Occasional 2-hour meeting? – postponed to April meeting
15. Next meetings on: April 12 (officers), April 26 (full senate)
16. **Adjournment**