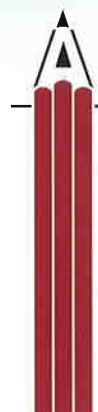
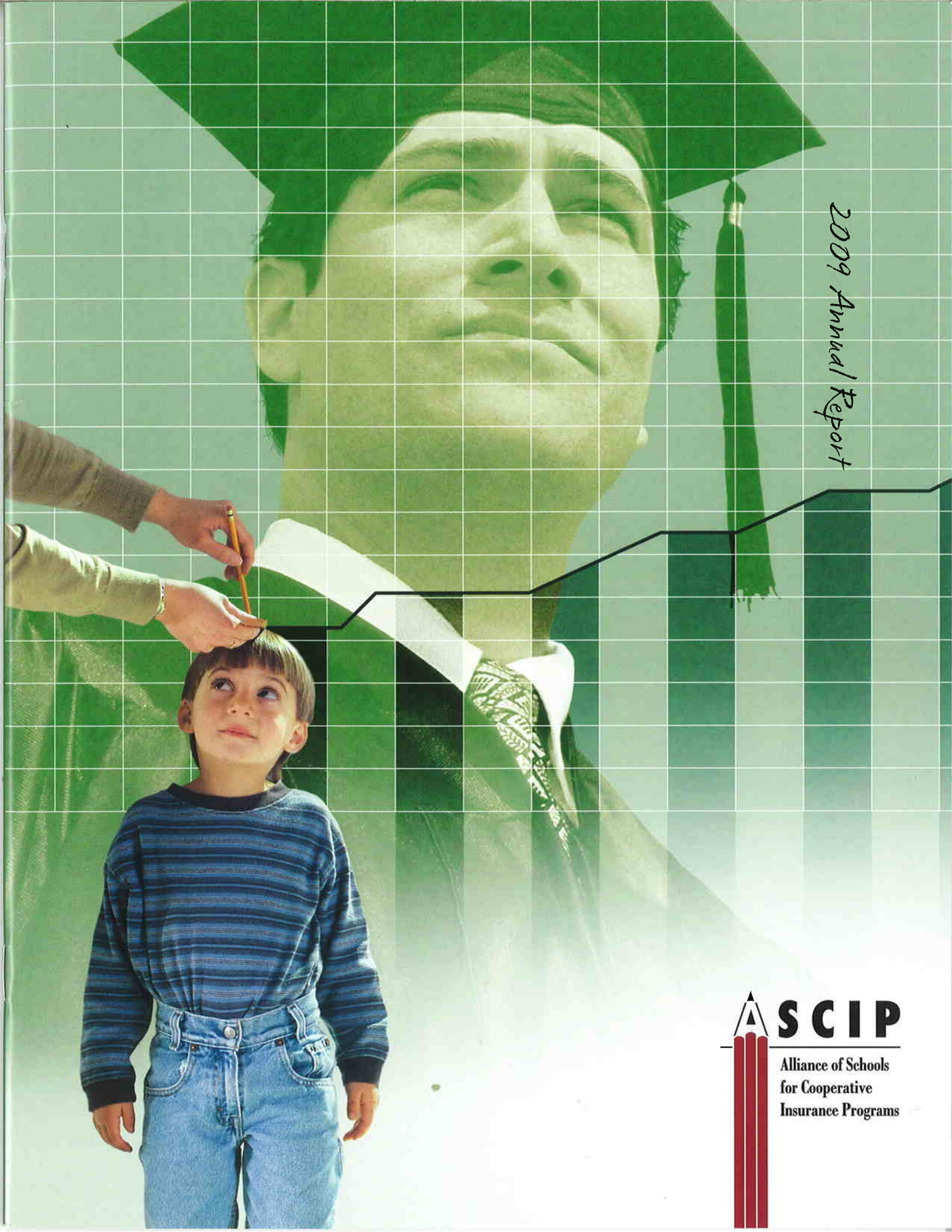


2009 Annual Report



SCIP
Alliance of Schools
for Cooperative
Insurance Programs

Mission Statement

To build a partnership of all educational agencies
to protect resources by providing quality risk
management products and services at superior value.

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President's Message



JOHN DIDION
ASCIP PRESIDENT

As President of ASCIP, it is my distinct pleasure to preface this Annual Report with a few comments and to highlight the accomplishments of the past year. I would like to begin by thanking the Executive Committee, our supporting Committees, ASCIP staff, and our school members for their support and dedication. It is truly the combined efforts of these forces which continue to make ASCIP the leading school JPA in the Country.

By the end of the 2008/2009 year, ASCIP has grown to 170 members, supporting the needs of over 1.5 million students in California schools and protecting property values in excess of \$24 billion. By offering a vast array of risk sharing pools, insurance products and related services, ASCIP provides a vehicle for our members to purchase broad coverage, at stable and affordable rates. With the availability of a comprehensive list of risk management and loss control services, care is taken to provide members every opportunity to proactively control or prevent risks that are inherent to our industry.

Financially, ASCIP has had yet another strong year. While revenues remained relatively flat from last year, total net assets increased from \$84,726,128 in 2007/2008 to \$91,336,693 for year end 2008/2009. Of significance was an increase of \$4,027,000 of net assets in the workers' compensation program due to favorable loss development and excellent program management. Noteworthy is the fact that during this same period, the Board declared a retrospective premium rebate of \$1,120,000 and a mid-year rebate of \$2,307,000. The medical program also experienced an increase of net assets totaling \$3,167,000 due to favorable claims experience within the dental and vision programs.

The stability of ASCIP's core property/liability, and now its workers' compensation program, has allowed for controlled expansion of its services and programs. In the recent past, this was reflected in the creation of the organization's captive insurance company (CIPA) and expansion into health benefits. The risk management and loss control staff continually upgrade and present new topical issues that impact our members. A key to ASCIP's success is this strategic commitment to ancillary services that mitigate the risks that threaten the assets of our members.

I encourage you to spend the time to review this Annual Report. In doing so, you will learn about the many programs and services offered by ASCIP to its members. Additionally, you will be provided a snapshot of the components and benchmarks that have been attained and the goals for the coming year. As the school community faces the challenging times ahead, we can be assured that every effort will be made by ASCIP to bring stability and predictability to our insurance costs. A sustained commitment to support the risk management needs of each of our members.



"You can do anything you wish to do, have anything you wish to have, be anything you wish to be."

ROBERT COLLIER



Governance

The Alliance of Schools for Cooperative Insurance Programs' leadership is provided by its members. Goals set for the organization are a direct result of the needs and interests of the educational community that they serve. ASCIP enjoys widespread and diverse participation in its governance structure with over half of our member districts participating in one or more leadership roles on the following committees:

Executive Committee



JOHN DIDION
President



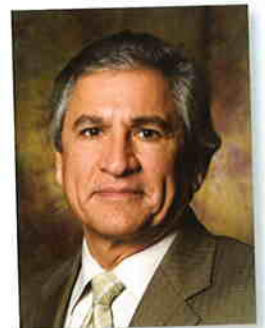
PEARL IIZUKA
Vice President



MICHAEL BISHOP
Treasurer

ASCIP's overall leadership is provided by the Executive Committee. The Committee's main objective is to develop long term goals and policies that guide the direction of the organization. The committee is comprised of thirteen members and thirteen alternates who represent K-12, K8, Community College Districts, Charter Schools, and subsidiary JPAs. The committee members are elected by ADA category and serve staggered terms of three year intervals. The Executive Committee is also responsible for establishing and overseeing the activities of ASCIP's standing and ad hoc committees. Collectively, these committees provide guidance for the overall operations in the area of claims, risk management interventions, financial transactions and marketing/underwriting activities.

Members (top row): Michael Gregoryk, Arlene Ito, Angela Jones, Paul Muschetto; (bottom row): Kris Olafsson, Irene Sumida, John Vinke; not pictured: Steve Cary, Ronald Murrey, Kim Stallings



Alternates (not pictured): Nancy Anderson, Thomas Cox, David El Fattal, Michael Johnston, Corinne Kelsch, Steve Lewis, Vahe Markarian, Colleen Patterson, Cheryl Plotkin, Andrea Reynolds, Steve Romines, Leigh Shampain, and William Silvia

"The greater danger for most of us lies not in setting our aim too high and falling short; but in setting our aim too low, and achieving our mark."

MICHELANGELO

Claims/Coverage Committee



Committee Chairperson: Arlene Ito

Members: Nancy Anderson, Michael Bishop, Michael Clear, John Didion, David El Fattal, Michael Johnston, Angela Jones, William Loose, Rose Multari, Thuy Nguyen, Tami Oh, Andrea Reynolds, Leigh Shampain, Kevin Smith and Fred Williams

The Claims/Coverage Committee is comprised of members who establish and review the JPA's Property/Liability and Workers' Compensation claims operations. They evaluate coverage and examine the merit of individual claims as well as provide authority for the settlement of claims up to \$150,000. Claims exceeding this sum are forwarded to the Executive Committee with the Claims/Coverage Committee's recommendations for settlement.

Loss Control Committee



Committee Chairperson: Anthony Nahale

Members: Camille Boden, Mike Brito, Cynthia DiPaola, Sue Churchill, Shawn Gatewood, Steve Lewis, Janece Maez, Kina Mattoon, Mary Ann McCabe, Rose Multari, Barbara Ott, Tim Palmer, Leslie Piazza, Karen Saldana and John Shook

The Loss Control Committee is comprised of members who are responsible for the oversight of ASCIP's loss control programs and services which address a variety of risk exposures in the broad educational environment. This Committee makes recommendations regarding the nature and direction of loss control efforts, approves risk management programs and initiates loss control interventions intended to reduce losses, costs and impact on member educational agencies.

Committee members include individuals with diverse backgrounds, extensive school experience and an intense interest in safety and risk management. This Committee approves loss control program funding, the Loss Control Assistance Fund requests for member safety, security, environmental, property and risk reduction projects, then authorizes grant funding intended to improve the loss experience of ASCIP as a whole. The Committee also ensures that ASCIP's widely used assistance services are available on an equitable basis to all members.

Health Benefits Committee



Committee Chairperson: Michael Bishop

Members: Dave Banis, Steve Cary, Michael Coughlin, Carrie Delgado, Rita Dixon, David El Fattal, Sal Gumina, Arlene Ito, Angela Jones, Steve Kanda, Pavel Matustik, Ronald Murrey, Kris Olafsson, Colleen Patterson, Andrea Reynolds and John Vinke

The Health Benefits Committee is comprised of members who are responsible for the oversight of ASCIP's health benefits program and activities. The Committee develops policies, examines loss experience and makes recommendations for health benefit programs designed to mitigate cost and promote healthy employees. Additionally, the Committee recommends reward programs and plans for the delivery of health benefits to all members and proactively plans for programs and services.

Finance/Investment Committee



Committee Chairperson: Kris Olafsson

Members: Michael Bishop, John Didion, Angela Jones, Andrea Reynolds, Kim Stallings and John Vinke

The Finance/Investment Committee consists of members who are responsible for analyzing and recommending policies and procedures related to ASCIP's financial and investment activities. The Committee provides oversight for the JPAs' financial activities related to governing the collection, investment, and management and disbursement of funds. Additionally, the Committee reviews ASCIP's accounting procedures and reporting documents ensuring that appropriate accounting controls are in place.

Community College Districts Committee



Committee Chairperson: Fred Williams

Members: Susan Courtney, John Didion, Robert Eygenhuysen, Ed Godwin, Michael Gregoryk, Peter Hardash, Lew Lewis, Steve Lewis, Thuy Nguyen, Tami Oh, Leslie Piazza, Karen Saldana, and William Silvia

The Community College Districts Committee consists of members who are responsible for reviewing claims trends, financial and bond information and developing policies and strategies to meet the expressed needs of the CCD membership. Additionally, the Committee evaluates community college membership.

Marketing/Underwriting Committee



Committee Chairperson: Angela Jones

Members: John Didion and John Vinke

On an annual basis the Marketing/Underwriting Committee reviews the underwriting criteria that potential members must meet in order to become an ASCIP member. The Committee has the responsibility of reviewing membership applications and recommending new members to the Executive Committee. The information reviewed by the Committee includes loss history, financial strength, philosophy, and employment practices. To maintain the same high quality and amount of no-fee services offered to all ASCIP members, the Committee also reviews the size of the district and the location of its sites.



"All that a man achieves and all that he fails to achieve is the direct result of his own thoughts."

JAMES ALLEN

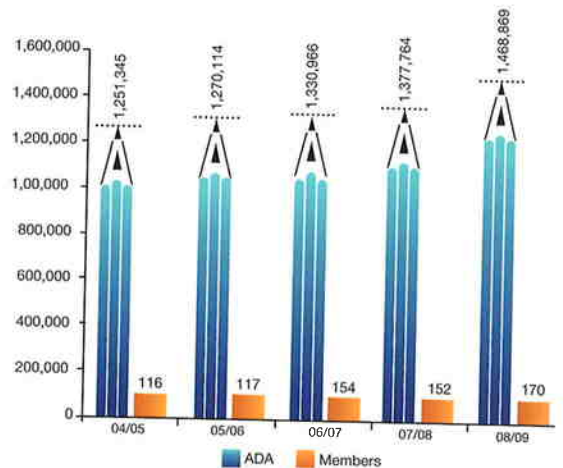


Growth Trends

In 2008/2009, ASCIP experienced remarkable membership growth, growing from 152 members in the prior year to 170 members. Over the past five years, ASCIP's membership has increased by 47%. We have been able to achieve both growth and membership retention by maintaining a high level of services and offering fair and stable premiums in an ever-transforming marketplace. ASCIP's philosophy of providing the highest level of member service, broad coverage and a variety of auxiliary programs has led to strong membership loyalty. Our professional in-house risk management and loss control expertise, along with a myriad of ASCIP-approved independent consultants and our dedicated Rent-a-Risk Manager staff allows us to offer services, either at no cost or at a discount, in the areas of environmental compliance, health, safety, training and property conservation.

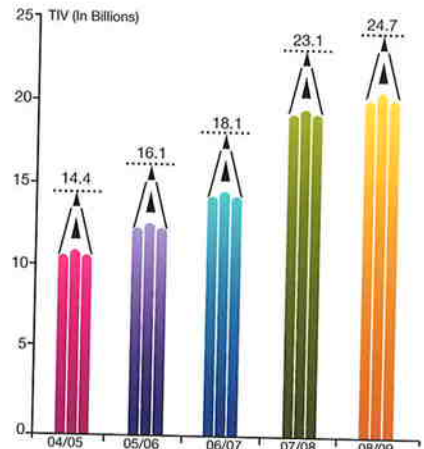
Membership Growth

Between 2004/2005 and 2008/2009 we significantly increased our membership base in Northern California and sustained moderate growth in Southern California. Our in-house staff, in conjunction with our Rent-a-Risk-Managers and independent consultants, have allowed us to provide a wide variety of risk management and loss control services in most cases, included as part of our basic premium. These services have in turn, helped achieve good loss ratios for our members and consequently for our JPA as a whole.



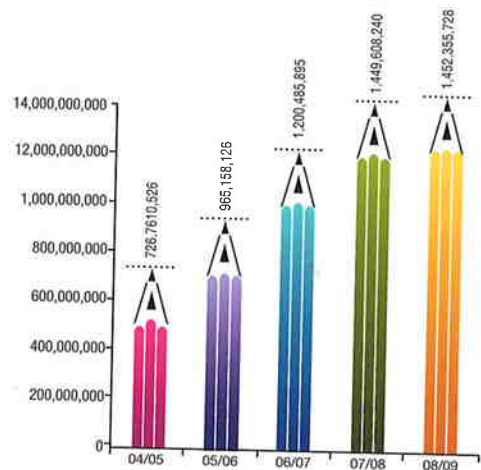
Property Value Growth (TIV)

ASCIP's Total Insured Value (TIV) has increased 6% over last year to a total of \$24.7 billion for the 2008/2009 program year. TIV growth has been commensurate with our membership growth throughout the State. The growth of TIV has provided us with the means to negotiate with carriers and reinsurers from a position of strength and enables us to retain enviable reinsurance rates for the benefit of our membership.



Workers' Compensation Payroll Growth

From the inception of the workers' compensation program in 1998, we have experienced an increase in payroll and membership. Payroll has more than doubled to over \$1 billion and membership has grown from 13 to 36 members. The program's growth is in part due to its unique program design as well as the funding options available. ASCIP's workers' compensation program strives to offer the best customer service and aggressive claims handling to meet the needs of our members.



"The greatest achievement of the human spirit is to live up to one's opportunities and make the most of one's resources."

MARQUIS DE VAUVENARGUES

Core Program

ASCIP's 119 member districts participate in ASCIP's core program which is comprised of general and automobile liability, property, crime and automobile physical damage. Core program participants are eligible to participate in ASCIP's ancillary programs such as workers' compensation, health benefits, Auxiliary Support Clubs Insurance Program Boosters (ASCIP-B), Tenant User Liability Insurance Program (TULIP), Service Providers and Artisan Tradesman Activities (SPARTA), and Owner Controlled Insurance Program (OCIP).

Incurring Losses

Commensurate with our continued measured growth in ADA and membership we saw an increase in new claims incurred, but the overall total incurred losses remained flat.

Litigation Expense

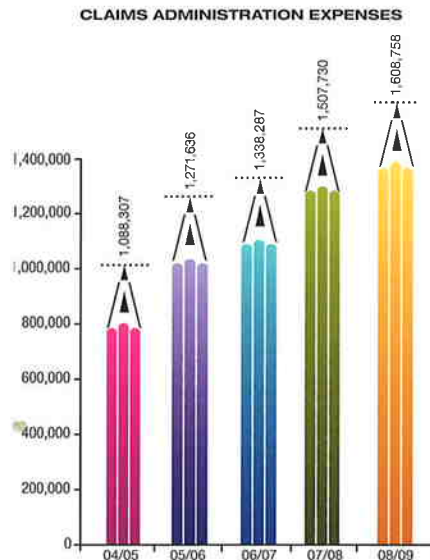
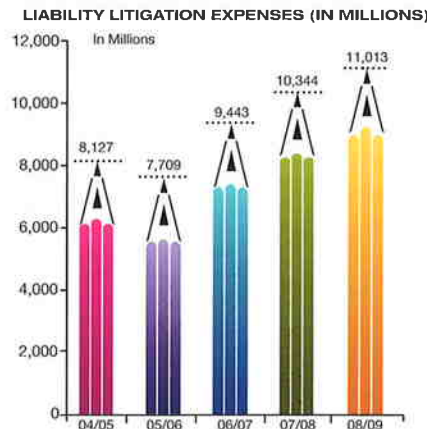
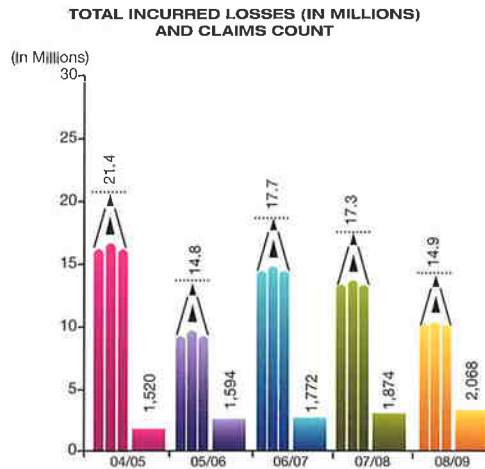
Litigation costs rose again as the troubled economy is now driving employment related matters higher in both frequency and severity.

Claims Administration Expenses

The liability claims administration by CorVel continues to be a source of strength for ASCIP and its membership. There was a slight increase in the overall expenses incurred.

Claims and Litigation Management Highlights

- Received 2,068 property/liability claims for damages;
- Managed 442 claims in litigation;
- Negotiated at 109 voluntary and mandatory settlement conferences;
- Tried 7 cases and received 6 defense verdicts;
- Closed 2,044 property/liability claims.



"That some achieve great success, is proof to all that others can achieve it as well."

ABRAHAM LINCOLN





"You have to learn the rules of the game. And then you have to play better than anyone else."

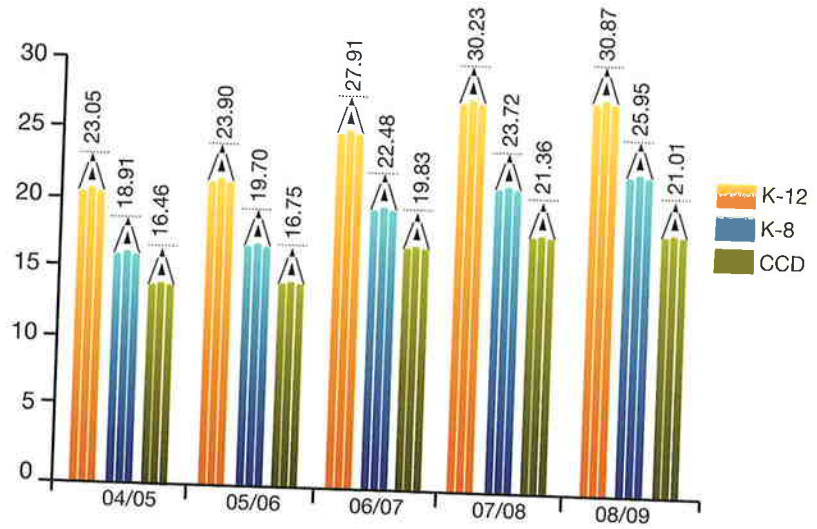
ALBERT EINSTEIN



General Liability Program Rates

As compared to 2007/2008, on a composite basis, general liability rates only increased by 1.9%. This small increase in rates was attributable to an unfavorable claims experience and the increase in retained losses in the general liability program structure and increasing ASCIP's self-insured retention from \$1 million to \$5 million.

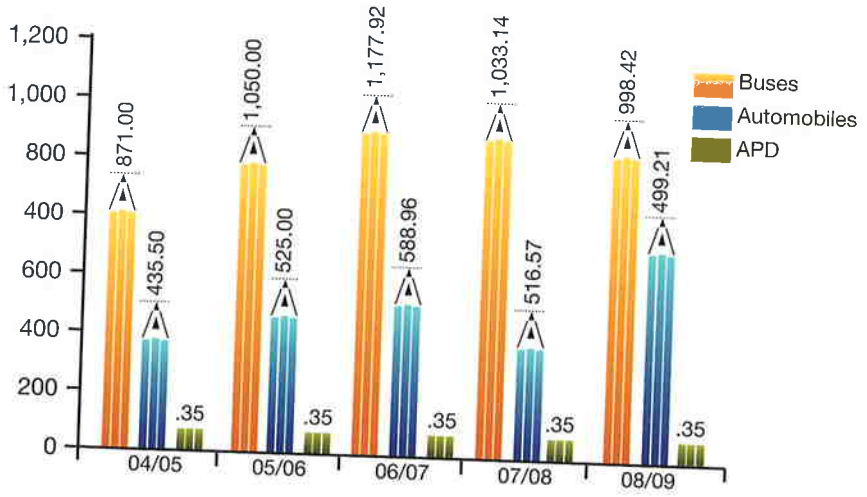
GENERAL LIABILITY COVERATE RATES (DOLLAR ONE COVERAGE)



Auto Liability Program Rates

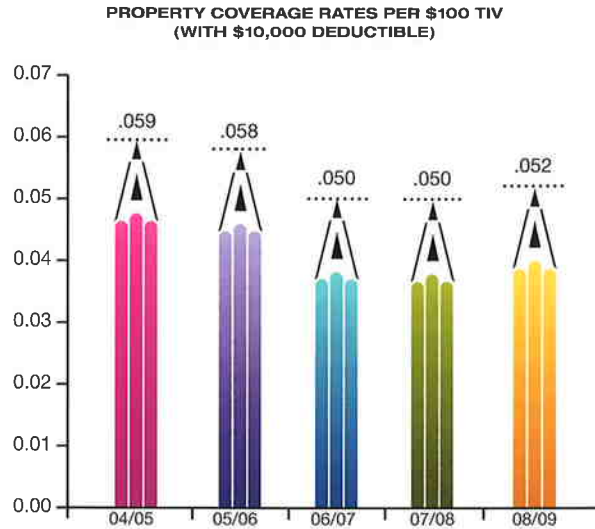
The 2008/2009 program year, auto liability rates for buses and other vehicles (non-bus) experienced a decrease of 3.4%. Overall, a favorable loss experience contributed to the decrease in rates. Auto physical damage rates have remained flat.

AUTO LIABILITY (DOLLAR ONE COVERAGE) AND AUTOMOBILE PHYSICAL DAMAGE (APD) COVERAGE RATES FOR ALL MEMBERS



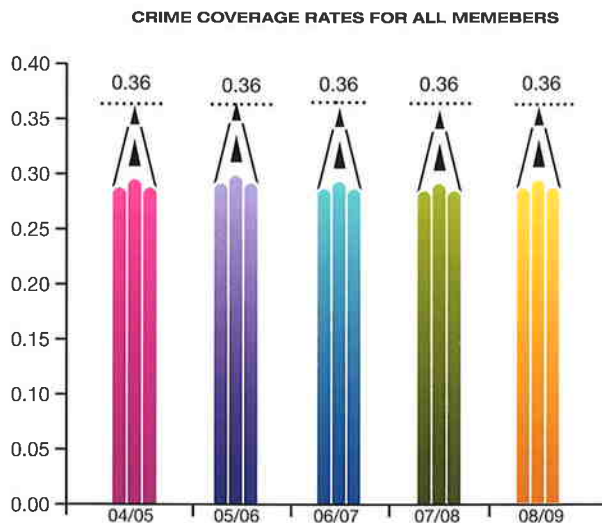
Property Program Rates

Over the past decade, ASCIP's members have continued to experience a high degree of property rate stability along with a low property insurance premium as compared to other JPAs and commercial insurance programs nationally. While total insured values (TIV) increased from \$14.4 billion in 2004/05 to \$24.1 billion in 2008/2009, on an average, our property rates have actually decreased during this same period. Our members paid a lower rate in 2008/2009 (\$.052/\$100 of property value) as compared to what they paid five years ago (2004/2005 rates were \$.059/\$100 of property value).



Crime Program Rates

Crime rates have remained flat for the past five years at .36 per ADA. We have been successful in renegotiating a multi-year agreement for this coverage.



"A dream becomes a goal when action is taken toward its achievement."

BO BENNETT



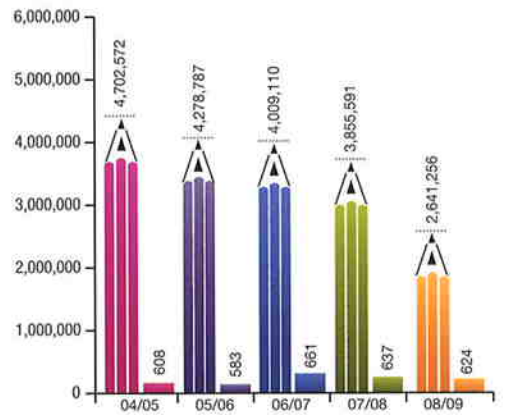
Workers' Compensation Program

Our workers' compensation program was established in 1998 and has now successfully completed its seventh year in a self-funded plan with over \$50 million in fund equity. Due to the success of our program, we were able to provide rebates in excess of \$5 million back to our members. This year we expanded our membership by adding two new members. We also added a senior claims examiner and claims supervisor to the dedicated claims team. Due to the economy and budget constraints our members are experiencing, we anticipate increased claim filings and have implemented a new "Day of Injury" triage service to combat these claims. This service has resulted in an overall 35% reduction in claims frequency. In an effort to offer more valuable information to our members, we enhanced our file review, modified duty programs, and continue to provide program summaries outlining claim trends and recommendations for training and safety awareness.

Loss Expense

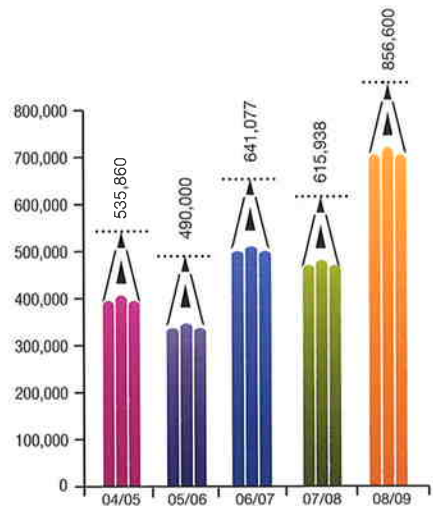
The expenditures of the workers' compensation program continue to increase as we add new members each year. This year the claims frequency was slightly lower than the prior year and 67% of the reported claims resulted in medical treatment only (no lost time). These results demonstrate that our members have successfully implemented the use of transitional or modified/alternative duty programs in an effort to get their employees back to work sooner. The new "Day of Injury" triage services, has also successfully reduced the overall claims frequency. Conversely, reserves are increasing as the costs of medical treatment continue to rise and claims mature. In the upcoming program year, we will analyze and modify our current cost containment programs in an effort to mitigate the increasing costs in the workers' compensation arena.

**WORKERS' COMPENSATION
TOTAL INCURRED LOSSES
(IN MILLIONS) AND CLAIMS COUNT**



Workers' Compensation Claims Administration Expenses

One of the prominent features of the ASCIP workers' compensation program is the dedicated claims team that is provided to our members. Its unique features of reduced caseloads and additional supervisory oversight differentiate our program from other pools. We firmly believe that reduced caseloads allow our claims team the extra time to provide outstanding customer service to our membership, the injured workers, and the service providers. With the expansion of two new members to the program, an additional senior claims examiner and claims supervisor were added. This augmentation of claims staff caused an increase in claims administration costs this past year.



"What you get by achieving your goals is not as important as what you become by achieving your goals."

ZIG ZIGLAR

Workers' Compensation Program Rates

ASCIP continually strives to provide the highest level of service along with the best rates. With coverage provided to 36 members and over 32,000 full and part time employees, our rates continue to be competitive. While most other pools increased their rates, ASCIP was not only able to give an 8% reduction to our members in their program rates but also added more services at no additional cost.

Workers' Compensation Claims and Litigation Management Highlights

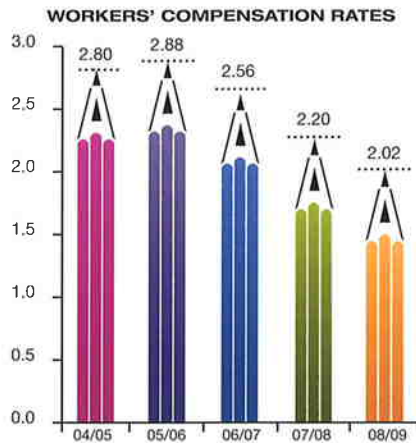
- Received 624 workers' compensation claims in the 2008/2009 primary coverage program year;
- Achieved 36 settlements via Stipulated Award or Compromise and Release;
- Participated in 23 file reviews with a total of 465 files presented;
- Closed 689 workers' compensation claims for all claims years in the primary coverage program.

Health Benefits Program

ASCIP launched its health benefits program on July 1, 2006. In addition to medical, dental and vision benefits, the program includes other ancillary benefits such as; life insurance, income protection, long term care, and social security alternative plans. With a commitment to providing its members with high quality benefits and services, ASCIP has developed partnerships with prominent providers and networks throughout California. As a result, a selection of fully insured and risk sharing options are available so that members can chose program designs that meet coverage and budgetary needs while maintaining quality health care coverage.

During fiscal year 2008/2009, there were 70 member districts participating in one or more benefit programs. For the year, ASCIP collected \$91.8 million in premiums for all programs including \$47.7 million from the medical and miscellaneous plans, \$39.9 million from the dental plans, and \$4.2 million from the vision plan.

Notable program design changes continued throughout the year. Members continued to migrate to the enhanced self-funded, risk sharing dental/vision programs. Additionally, effective October 1, 2008, ASCIP made available self-funded PPO medical plans, with multiple options, available through either Anthem Blue Cross or Blue Shield. Finally, plans were finalized



to offer a flex-funded HMO product, through these same providers, for an October 1, 2009 effective date.

The Health Benefits program offers a wide variety of health and welfare benefits with the following strategic partners:

Medical Coverage

Anthem Blue Cross
Blue Shield
Kaiser Permanente
United Healthcare/
PacifiCare

Life Insurance

The Hartford

Disability Insurance and Long Term Care Insurance

Unum

Dental Care Coverage

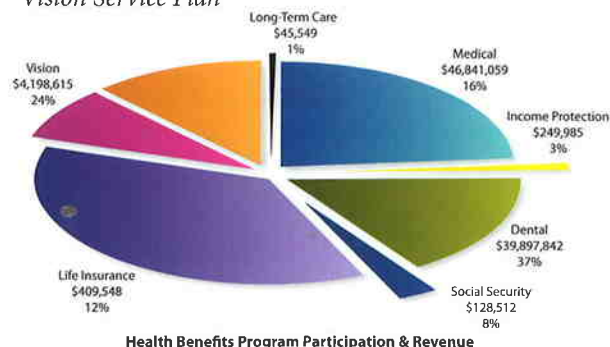
Delta Dental of California
DeltaCare

Social Security Alternative Plans

MetLife

Vision Care Coverage

Vision Service Plan



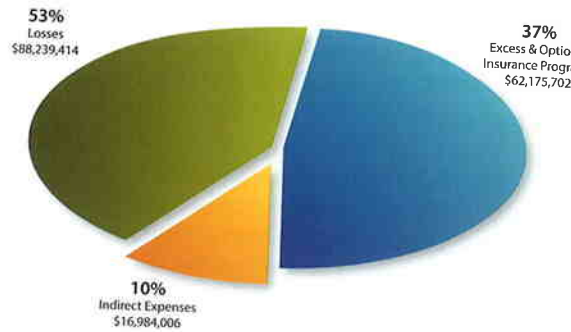
"Definiteness of purpose is the starting point of all achievement."

W. CLEMENT STONE



Rate Components

ASCIP's premium rates are developed based on three contributing components: the cost of incurred losses, the cost to purchase excess insurance or reinsurance; and the cost of indirect expenses consisting of personnel expense, contract services and loss control programs and services. As would be expected, incurred losses have increased over the past decade as we have doubled our responsibility for claims and litigations expenses, growing from 72 districts in 1998/1999 to 170 districts in 2008/2009. Expertise, particularly in the difficult and expensive area of employment claims, has served to manage the cost of our claims.



Rebates

ASCIP is a non-profit JPA which refunds excess premiums to its members for use in their educational programs. Since 1989, ASCIP has returned nearly \$20 million in property/liability premiums to its members. In 2008/2009, as a result of our success in managing the workers' compensation program, our Executive Committee again declared a rebate of \$3,426,608, resulting in the total rebate of \$5.7 million in the last three years.

Property/Liability

1989-2001	\$12,294,123
2001-2002	\$ 1,385,367
2002-2003	\$ 1,118,202
2003-2004	\$ 1,264,409
2004-2005	\$ 1,045,208
2005-2006	\$ 1,060,639
2006-2007	\$ 615,320
2007-2008	\$ 1,063,964
Total	\$19,847,214

Workers' Compensation

2006-2007	\$1,063,771
2007-2008	\$1,270,477
2008-2009	\$3,426,608
Total	\$5,760,856

To contain costs in the second component of our rates, excess insurance and reinsurance, ASCIP continued to evaluate the advantages of risk transfer of certain layers of our risk to commercial programs. In 2008/2009, we continued to risk transfer our property program by purchasing excess insurance. In our liability program, we raised our self-insured retention to \$5 million and purchased a fully reinsured liability program covering claims between \$1 million and \$5 million per occurrence after a \$4 million aggregate deductible has been met. In the workers' compensation program this year, we transferred a hundred percent risk to the commercial carrier by purchasing the dollar one program covering claims from the first dollar to \$1 million. In the excess layer above \$1 million, similar to the previous years, we again deferred all risks to the excess carrier.

In the final component of our rates, indirect expenses such as general administration, personnel expenses, contract services and loss control. ASCIP has continued to hold costs to the 10-13% range, as compared to the average overhead for JPAs nationally, a figure exceeding 20%. All of these factors have enabled ASCIP to provide exceptional programs and services at very competitive rates.

"To achieve great things, two things are needed; a plan, and not quite enough time."

LEONARD BERNSTEIN

"My mother drew a distinction between achievement and success. She said that achievement is the knowledge that you have studied and worked hard and done the best that is in you. Success is being praised by others. That is nice but not as important or satisfying. Always aim for achievement and forget about success."

HELEN HAYES

Commitment to Service

ASCIP's Executive Committee demonstrated once again its commitment to education by adopting a Loss Control budget in excess of \$4.4 million in the 2008/2009 fiscal year. Loss Control services continue to remain a core focus of ASCIP and are essential components of the basic service package all members receive without additional charge. The core of ASCIP's non-profit philosophy is expressed in the Executive and Loss Control Committees' resolve to return program savings to members for the purpose of reducing risks and the practice of sound risk management principles. The ASCIP staff, augmented by a carefully selected and pre-screened panel of professional service providers, offer a full range of risk management and loss control services annually.

Loss Control Services

- Tracked more than 539 changes in State and Federal education, safety, health, and environmental regulations;
- Provided over 2,000 telephone inquiries and consultations which immediately resolved those issues of concern or initiated further actions necessary to bring about a satisfactory resolution;
- Provided 130 hazardous waste, toxic chemical, and/or environmental consultations or service responses;
- Assisted 46 members with regulatory compliance or mandated disclosure forms, reports, documents, or interactions involving local, State or Federal regulatory agencies;
- Provided over 5,026 California and out-of-state DMV driver's record checks for member agency employees, volunteers, and temporary drivers operating motor vehicles on member agency business;
- Worked continuously with the WeTip crime prevention organization as program sponsor to redesign current posters to more accurately target intended populations;
- Increased the number of participating ASCIP member agencies, disseminating WeTip materials to their locations and facilitated a variety of programs to bring forth confidential information regarding crimes against ASCIP member employees and pupils;
- Monitored over 113 crimeline tips from ASCIP members which were reported directly to the WeTip national schools anonymous hotline;
- Coordinated over 353 in-house and at-District loss control, safety, security, and environmental training opportunities presented by ASCIP staff and by selected consultants;
- Coordinated the traditional Loss Control and Safety Audit program in order to provide initial site safety inspections for all new ASCIP members and re-inspections of existing member locations on a three to four year revolving cycle;
- Coordinated timely playground safety inspections upon request through a panel of Certified Playground Safety Inspectors (CPSI) for those members lacking a certified inspector on staff;
- Provided 52 Loss Control Assistance Grants to 39 ASCIP member agencies totaling an amount of \$445,204.41;
- ASCIP staff members or our various consultants visited 725 Member District sites during the 2008/09 coverage year to address issues of concern which have included:
 - Asbestos and/or Lead hazard intervention
 - Athletic field, gymnasium, and sports facilities safety
 - Playground safety and design issues
 - Campus security and CCTV camera system design and installation (popular)
 - Indoor air quality and mold issues (a leading concern)
 - Traffic control and associated risk factors
 - Ergonomic interventions and training
 - Regulatory compliance assistance
 - Investigation of property damage or loss event



"Achievement seems to be connected with action. Successful men and women keep moving. They make mistakes, but they don't quit."

CONRAD HILTON



LOSS CONTROL DISTRIBUTION*





"The roots of true achievement lie in the will to become the best that you can become."

HAROLD TAYLOR



WeTip Prevention Programs

Since 1995, ASCIP has been a major sponsor of the non-profit WeTip crime prevention organization which provides our members with a valuable deterrent against all types of criminal activity. ASCIP members are automatically enrolled to receive WeTip services and materials and to participate in all WeTip programs without cost or obligation. Crime tips from ASCIP members represent more than 19% of all the school crime trips received nationwide by WeTip each year.

The WeTip organization operates a 24 hour-7day a week anonymous multilingual crime reporting telephone hotline and website. Both methods of crime reporting are completely anonymous and, therefore, the source of the crime tip cannot be traced. WeTip's reporting hotline is specifically configured to remove all electronic tagging information to ensure that callers remain anonymous. Since the content of all crime tips are confidential and anonymous, only law enforcement and a designated individual at each ASCIP member district are provided with actual crime tip information. This past year, WeTip received and passed to ASCIP members crime tips on bomb threats, burglary, drug sales, graffiti and vandalism, burglaries, student molestation, workplace violence, gang activity, bullying as well as other various nuisance crimes.

A WeTip reward program is offered for information leading to the arrest and conviction of the individual who committed the crime which was reported to WeTip. All rewards are provided to tipsters using an anonymous system in conjunction with local post-offices and banks. ASCIP may offer custom reward amounts for crimes of a serious nature.

WeTip staff members provide on-site seminars at member location to assist in the implementation of all WeTip programs and services. ASCIP funds and supplies a wide variety of WeTip stock posters and materials which help address specific member related concerns. Additionally, the innovative ASCIP developed WeTell, DoTell, and TRACS programs have their own unique posters and signage. WeTip can also create custom-designed posters that target specific acts such as vandalism, arson, burglary and other crimes. WeTip posters signify that the District does not tolerate crime and helps publicize that the site has a crime prevention program in place.

ASCIP works closely with WeTip staff to ensure that when each member reports a crime, a WeTip response follows and a program or solution is initiated.

VIPS-New Employee Training Program

ASCIP's online training program for new employees, Very Important Points for Very Important People (VIPs), is a 20-minute interactive training module designed to provide a basic orientation to employees of educational institutions. This program highlights seven important training areas with which all employees should be familiar before they start their job duties. These include emergency evacuations and response, mandatory child abuse reporting requirements, instructions for summoning emergency services, and ways for employees to avoid liability for themselves as well as for their districts. This training is provided at no cost to ASCIP members. Valuable incentives are available to those members who participate and include a free computer system or funds for training programs. In addition to the VIPs course, there are 32 other free online training courses available covering Employee Development, Employment Law, and Health and Safety related topics. Some examples include Sexual Harassment Training for Managers and Supervisors, Preventing Workplace Violence, Defensive Driving Training, Lead and Asbestos Awareness, Utility Cart Safety and many other topics.

ASCIP believes that this training, particularly when provided to mid-year hires, walk-on coaches and volunteers, who might otherwise receive no formal training whatsoever, may help prevent accidents and harmful incidents, thus minimizing the severity and saving money for use in our districts' educational programs. Such training may also mitigate liability in the event of litigation.

Rent-a-Risk Manager Program

This popular and ever growing program provides onsite loss control and risk management service personnel to member districts on a weekly basis at a reasonable cost. In partnership with ASCIP's professional safety consultants, Poms & Associates, this program has contracts with 18 school districts and 6 community college districts. All services and personnel provided are supervised and supported by ASCIP and Poms.

Over the past year, the number of Rent-a-Risk Manager (RARM) personnel has increased to 11 serving both Northern and Southern California members. Our members use this program to augment their existing staff and risk management resources therefore, the service provided varies according to the self-directed needs of the district. Services include: disas-

ter preparedness training and development, safety inspections, Cal-OSHA compliance, contract review, grant writing, a wide variety of training programs, accident investigations, claim support and other duties specific to the district's needs.

We expect this program to continue its growth since it provides an affordable alternative to our members experiencing service needs and budgetary restraints.

Owner-Controlled Construction Insurance Program (OCIP)

The Owner-Controlled Construction Insurance Program (OCIP) has continued to be a valuable resource to ASCIP member district's with new or on-going construction projects. Since its inception in 2000, the program has provided cost effective general liability and workers' compensation insurance for school district construction projects. The program is now recognized as the largest rolling scholastic OCIP in California and has insured over \$1.8 Billion in hard construction costs.

In the 2008/2009 fiscal year, OCIP enrolled three (3) new projects with construction values totaling \$21,816,000. This represented a decrease from the prior year and was largely impacted by the economic environment which stalled many projects at the planning or funding levels. Of note is the fact that notwithstanding a hardening of the workers' compensation market, the program renewed on July 1, 2009 without a rate increase. The strategic partners have remained the same with Liberty Mutual providing the coverage, Arthur J. Gallagher serving as broker and providing safety and loss control services, and ASCIP's own Captive Insurance for Public Agencies (CIPA) providing the funding mechanism for the loss fund. These relationships have resulted in a high value program that allows member districts the opportunity to control costs, increase insurance limits and promote a safe environment for its contractors, students and campus facilities.

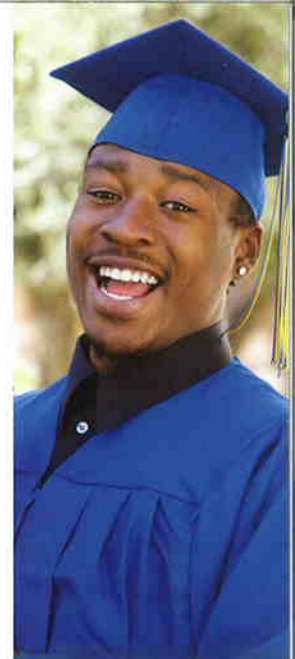
Of additional note is the fact that CIPA, after three years in existence, showed a positive year end with cumulative fund equity of \$1,462,000.

Risk Transfer and Analysis

- Reviewed over 468 contracts to establish insurance requirements and appropriate indemnification agreements for school projects and services;
- Customized over 100 facility-use agreements, student activities forms, and field trip waivers to transfer or mitigate districts' risk;
- Generated 1,249 additional insured and loss payee endorsement forms for activities or contract requirements;
- Assisted over 65% of our members with coverage inquiries regarding new school activities and exploration of alternative risk and coverage options;
- Provided risk analysis and mitigation services through attendance of subsidiary JPA meetings and the Rent-a-Risk Manager program.

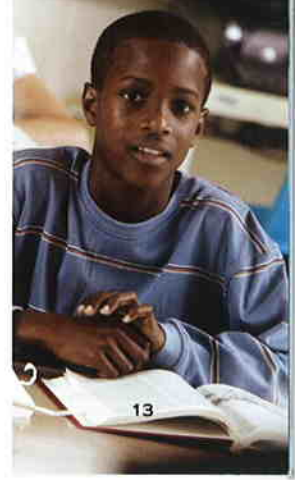
Specialty Insurance Procurement

- Issued 227 policies under the Tenant User Liability Insurance Program (TULIP).
- Provided coverage through the ASCIP-B program for 1,136 booster and auxiliary clubs that support 84 member districts.
- Provided a group purchase policy to 14 members for Underground storage tank liability coverage.
- On behalf of the membership, researched specialty insurance markets for all perils coverage, earthquake, travel and transportation coverage, student accident, foundation and special use of facilities coverages.
- Continued the Service Providers and Artisan Tradesmen Activities (SPARTA) insurance program for contractors, service providers and consultants of ASCIP members.



*"Achievement
is largely the
product of
steadily raising
one's levels
of aspiration...
and expectation."*

JACK NIKLAUS



2008/2009 Program Year Highlights

Achievements & Milestones

- Operated as the second largest risk pool (JPA) in the country offering a full array of programs and services.
- Partnered with the SISC Joint Power Authority to offer self-funded Blue Cross and Blue Shield PPO Medical Plans, and designed self-funded Blue Cross and Blue Shield HMO options in conjunction with SISC.
- Offered 25 internet-based training modules including new special education training produced by ASCIP and MSDS on-line materials management program.
- Contained composite premium inflation to under 3.5% in the P&L program and a decrease of 6% in the workers' compensation program, offering a special mid-year program rebate to workers' compensation program members.
- ASCIP's Captive Insurance company, CIPA, was granted tax exempt status and booked a positive equity balance.
- Maintained highly visible leadership role in the professional community both in California and nationally by serving in leadership roles in SELF, CAJPA and AGRIP.

Training Highlights

- ASCIP trainers and consultants were very busy this year. ASCIP hosted 341 trainings in California over the last year.
- Topics covered over the last year included emergency preparedness, forklift and utility cart safety, pesticides handler, blood borne pathogens, as well as sexual harassment prevention.
- Over 2,300 member district representatives attended the Risk Management seminars, up by 25% from the previous year.
- Over 6,400 member district representatives attended Safety and Environmental Compliance seminars, up by 40% from the previous year.
- Conducted several Asbestos and Lead Trainings both live and on line.
- Conducted a variety of Emergency Preparedness seminars.
- Conducted Several Video Conferences:
 - Bullying Prevention*
 - Cal/OSHA 101*
 - Human Resources - Legal Update*
 - Molestation Prevention*

Coverage and Service Enhancements

- Expanded the JPA Governance Category to include additional representation for JPA members;
- Modified language regarding the dissolution of the pool and member obligations.

Financial Highlights

- Over the past five years, total premiums for the entire JPA increased from \$60 million in 2004/2005 to \$174 million in 2008/2009 making ASCIP the 2nd largest JPA in the country.
- Authorized worker's compensation premium rebates of \$3,426,608, resulting in the total rebate of \$5.7 million in the last three years;
- Retained a total equity of \$91.3 million.
- Continued to receive unqualified opinion on the financial audit.

IT Operations Highlights

Keeping pace with our member agencies, ASCIP has initiated a number of visible and behind-the-scenes changes so we can better interact with our many educational entities.

- Starting with the integration of added links and interactive forms available through our updated website, we have launched a continuous effort to make communications more timely and effective.
- ASCIP's training center has been equipped with a new audio-visual system designed to accommodate the most popular presentation formats and which will serve as a stepping stone to future live videoconferencing in the upcoming year.
- Our current e-training program continues to be available 24/7 to serve participating member agencies and their staff.
- Looking further into the future, ASCIP will seek technology to help ASCIP and its members integrate access to on-line enrollment and management of our Property/Liability, Workers' Compensation, and Health Benefits programs.
- ASCIP continues to streamline data gathering and reduce member workflow requirements during annual renewal periods.



"Nothing can stop the man with the right mental attitude from achieving his goal; nothing on earth can help the man with the wrong mental attitude."

THOMAS JEFFERSON

Goals and Objectives for Fiscal Year 2009/2010

General Operations

- Assess effectiveness of information systems operations, including evaluation and determination of adequateness of staffing and creation of centralized integrated database accessible by all operating units.
- Analyze vendor performance and enhance panel, insuring service provider redundancy in key areas. Refine service delivery configuration.
- Market and enroll members in self-funded medical PPO and flex-funded HMO programs, and continue to streamline enrollment and coverage configurations in other health benefits lines of coverage.
- Complete publication of new marketing brochures and materials for all lines of coverage, implementing a common theme and branding throughout.

Marketing

- Evaluate options for continuing to strengthen ASCIP's marketing and bargaining position by expanding our network of strategic alliances with other educational entities, JPAs and vendor communities.
- Showcase ASCIP's programs and services at appropriate local, State and national forums.
- Continue expanding contacts and services with the CCD community including providing assistance to the California Community College State Chancellor's office, particularly in the area of emergency preparedness.
- Leverage footholds in new areas which we serve in order to capitalize on marketing opportunities in several counties not currently served by ASCIP and in venues not currently penetrated by ASCIP such as the health benefits trusts market.

Fiscal Services

- Recruit one new staff member to support the fiscal division and to ensure quality service is provided to member districts.
- Develop alternative database program to enhance financial reporting and maintenance.
- Continue to visit districts to provide training and assist districts' staff on reconciliation of benefits premiums.

Claims & Litigation Administration

- Conduct on-site audit of each law firm on the approved panel to ensure continued quality handling and cost control.

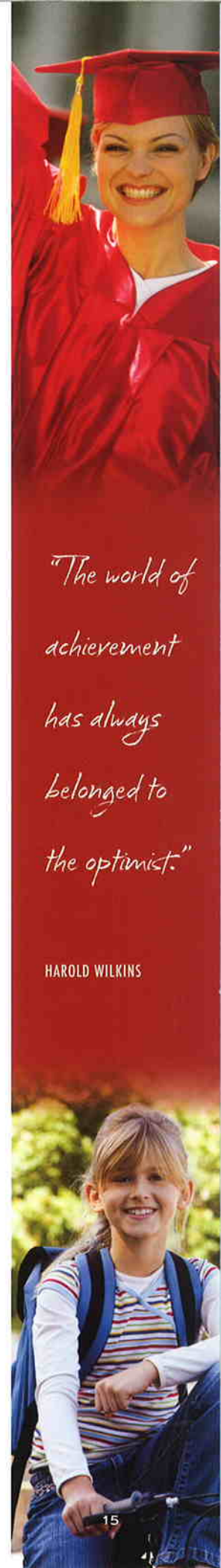
- Maintain cost containment programs of legal and claims administration expenses despite projected increase in membership, claims volume and complexity of litigation.
- Create a workers' compensation procedure manual for all members.
- Work closely with worker's compensation claims team to improve efficiency and communication with members.
- Enhance the analysis of claims trends to include specialized training as appropriate.

Risk Management & Loss Control

- Continue to assess member needs and offer risk management and loss control seminars which meet the requests of our members, including expanding seminars to other regions in the State and enhancing webcasting capabilities.
- Implement incentive reward program for participants in our various programs including assessment of premium discounts for low-risk members.
- Enhance and implement the comprehensive defensive driver fleet safety program.
- Complete first draft of Loss Control Standard Operating Procedure manual.
- Complete hiring of full complement of staffing for the Risk Management and Health Benefits divisions and complete training of new staff

Special Programs

- Assess value-added incentive programs to attract new members in all programs with a special emphasis on community college districts' unique needs.
- Acquire software to assist health benefits members in the management of enrollment audits, retiree administration and COBRA automation.
- Evaluate competing programs to ensure that ASCIP's coverage is superior to other products available in the marketplace.
- Enhance keynote speaker program to provide increased visibility for ASCIP's special risk management programs such as WETELL and special risk training materials.
- Maintain a leadership position in the risk management, insurance and pooling communities to augment marketing efforts and enhance strategic alliance opportunities.
- Evaluate the addition of a prescription drug program to the workers' compensation program.
- Streamline fleet vehicle valuation and tracking system. Include software solution for valuing.



"The world of achievement has always belonged to the optimist."

HAROLD WILKINS

Financials

ASCIP has designed a financial accounting process in order to provide appropriate internal controls. These control mechanisms are implemented to provide reasonable assurance that assets are adequately safeguarded from waste, fraud or inefficient use. The system generates financial records which facilitate the preparation of financial statements which conform to the dictates of generally accepted accounting principles. ASCIP is in compliance with all statutory provisions of California State Codes which regulate

the financial affairs of local government agencies; and all mandated filings, as recognized by the California Association of Joint Power Authorities (CAJPA), are filed pursuant to governing statutes.

ASCIP's independent audit report has been prepared by Vavrinek, Trine, Day & Company, and their certification letter dated November 25, 2009, along with ASCIP's general purpose final statements, are reproduced below and on following pages of this report:



Vavrinek, Trine, Day & Co., LLP
Certified Public Accountants

VALUE THE DIFFERENCE

INDEPENDENT AUDITORS' REPORT

Governing Board
Alliance of Schools for Cooperative Insurance Program (ASCIP)
Cerritos, California

We have audited the accompanying statement of net assets of the Alliance of Schools for Cooperative Insurance Program (ASCIP) (the Agency) as of and June 30, 2009, and the related statements of revenues, expenses, and changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the State Controller's Minimum Audit Requirements for California Special Districts, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Agency, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2009, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

The required supplementary information, such as management's discussion and analysis on pages 4 through 18 and other postemployment information on page 41, and is not a required part of the basic financial statements, but is supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements. The supplementary information listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Vavrinek, Trine, Day & Co., LLP

Rancho Cucamonga, California
November 25, 2009

"The most
important
thing about
goals is
having one."

GEOFFREY F. ABERT



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS

(A Joint Powers Entity)

COMBINING STATEMENT OF NET ASSETS

JUNE 30, 2009

	Property/ Liability Fund	Workers' Compensation Fund	Medical Fund	Dental Fund	Vision Fund	Captive Insurance for Public Agencies	Total
ASSETS							
Cash and cash equivalents	\$ 13,665,096	\$ 36,794,490	\$ 4,606,661	\$ 14,204,611	\$ 1,191,562	\$ 1,279,679	\$ 71,742,099
Receivables	3,601,549	1,548,066	68,167	301,745	44,296	881,778	6,445,601
Internal balances	2,000,000	-	-	-	-	(2,000,000)	-
Investments maturing within one year, net of restricted assets	7,988,210	6,411,981	-	-	-	4,334,686	18,734,877
Restricted assets - investments	4,060,914	-	-	-	-	-	4,060,914
Prepaid expenses and deposits	122,899	-	1,350,000	-	-	387,390	1,860,289
Total Current Assets	31,438,668	44,754,537	6,024,828	14,506,356	1,235,858	4,883,533	102,843,780
Investments, net of amount maturing within one year	73,964,334	39,373,597	-	-	-	-	113,337,931
Capital assets	7,116,763	-	-	-	-	-	7,116,763
Less: Accumulated depreciation	800,295	-	-	-	-	-	800,295
Net capital assets	6,316,468	-	-	-	-	-	6,316,468
Total Non-Current Assets	80,280,802	39,373,597	-	-	-	-	119,654,399
Total Assets	111,719,470	84,128,134	6,024,828	14,506,356	1,235,858	4,883,533	222,498,179
LIABILITIES							
Accounts payable	4,199,711	1,481,576	1,771,102	68,859	267,338	136,693	7,925,279
Advance premium deposit	102,240	-	215,620	27,291	6,820	-	351,971
Deferred premium income	-	-	-	-	-	1,631,843	1,631,843
Current portion of unpaid claims	32,000,000	3,900,000	885,668	2,113,733	151,670	304,000	39,355,071
Unallocated claims adjustment expenses	2,300,000	1,083,590	126,650	141,620	17,442	116,781	3,786,083
Retrospective premium payable	-	1,149,199	-	-	-	-	1,149,199
OPEB Liability	43,812	18,973	17,321	12,729	4,353	-	97,188
Risk management deposit fund	15,184,091	8,031,295	-	934,011	-	-	24,149,397
SELF rate stabilization fund	237,438	-	-	-	-	-	237,438
Total Current Liabilities	54,067,292	15,664,633	3,016,361	3,298,243	447,623	2,189,317	78,683,469
Unpaid claims and claims adjustment expenses, net of current portion	33,474,262	17,771,798	-	-	-	1,231,727	52,477,787
Total Liabilities	87,541,554	33,436,431	3,016,361	3,298,243	447,623	3,421,044	131,161,256
NET ASSETS							
Net assets invested in capital assets	6,316,468	-	-	-	-	-	6,316,468
Net assets, restricted	4,060,914	-	-	-	-	-	4,060,914
Net assets, unrestricted	13,800,534	50,691,703	3,008,467	11,208,113	788,235	1,462,489	80,959,541
Total Net Assets	\$ 24,177,916	\$ 50,691,703	\$ 3,008,467	\$ 11,208,113	\$ 788,235	\$ 1,462,489	\$ 91,336,923

**COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2009**

	Property/ Liability Fund	Workers' Compensation Fund	Medical Fund	Dental Fund	Vision Fund	Captive Insurance for Public Agencies	Total
REVENUES							
Premium deposits from members	\$ 52,582,708	\$ 19,609,038	\$ 47,674,653	\$ 39,897,842	\$ 4,198,615	\$ 2,931,415	\$166,894,271
Less: Retrospective premium deposit ratings adjustment	-	(3,426,608)	-	-	-	-	(3,426,608)
	52,582,708	16,182,430	47,674,653	39,897,842	4,198,615	2,931,415	163,467,663
Other income	955,684	31,277	8,652	-	-	-	995,613
Total Operating Revenues	53,538,392	16,213,707	47,683,305	39,897,842	4,198,615	2,931,415	164,463,276
EXPENSES							
Claims expense, net of reimbursements of \$13,898,775 property/liability	40,415,793	3,479,202	8,001,481	32,528,610	3,310,354	503,974	88,239,414
Excess insurance premium	12,150,673	9,145,955	654,975	-	-	598,152	22,549,755
Insurance premiums	-	-	37,226,050	2,364,826	35,071	-	39,625,947
Contract services							
Claims administration	1,618,823	833,697	462,065	2,169,365	380,691	56,000	5,520,641
Broker's fees	275,500	112,000	-	-	-	460,215	847,715
General counsel services	117,843	-	-	-	-	3,215	121,058
Captive management	-	-	-	-	-	52,356	52,356
Rating and actuarial services	187,367	36,977	-	-	-	11,250	235,594
Accounting and audit services	60,492	-	-	-	-	26,722	87,214
Investment advisory service	155,405	-	-	-	-	7,095	162,500
Salaries and benefits	1,371,105	528,733	479,464	353,277	121,692	-	2,854,271
Property appraisal	422,651	-	-	-	-	-	422,651
Other contract services	201,001	42,716	141,698	98,244	39,801	41,181	564,641
Loss control and risk management	3,284,245	816,189	-	-	-	-	4,100,434
Other operating	(68,515)	378,430	293,344	215,760	73,693	56,266	948,978
Interest	498,654	269,852	6,985	35,639	221	-	811,351
Depreciation	280,429	-	-	-	-	-	280,429
Total Operating Expenses	60,971,466	15,643,751	47,266,062	37,765,721	3,961,523	1,816,426	167,424,949
Operating Income (Loss)	(7,433,074)	569,956	417,243	2,132,121	237,092	1,114,989	(2,961,673)
NON-OPERATING REVENUES							
Interest and dividend income	3,769,749	2,473,081	72,986	287,091	20,148	84,305	6,707,360
Net increase in fair value of investments	1,847,740	983,611	-	-	-	33,757	2,865,108
Total Non-Operating Income	5,617,489	3,456,692	72,986	287,091	20,148	118,062	9,572,468
INCREASE (DECREASE) IN NET ASSETS	(1,815,585)	4,026,648	490,229	2,419,212	257,240	1,233,051	84,726,128
NET ASSETS (DEFICIT), BEGINNING OF YEAR	25,993,501	46,665,055	2,518,238	8,788,901	530,995	229,438	\$ 91,336,923
NET ASSETS (DEFICIT), END OF YEAR	\$ 24,177,916	\$ 50,691,703	\$ 3,008,467	\$ 11,208,113	\$ 788,235	\$ 1,462,489	

ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS

(A Joint Powers Entity)

COMBINING STATEMENT OF CASH FLOWS

JUNE 30, 2009

	Property/ Liability Fund	Workers' Compensation Fund	Medical Fund	Dental Fund	Vision Fund	Captive Insurance for Public Agencies	Total
CASH FLOWS FROM OPERATING ACTIVITIES							
Cash received for premium contributions and other income	\$ 55,926,103	\$ 16,486,364	\$ 46,338,763	\$ 39,946,404	\$ 4,205,509	\$ 1,455,176	\$ 164,358,319
Claims paid	(37,798,109)	(3,935,237)	(8,887,149)	(33,504,804)	-	(2,362,627)	(86,487,926)
Cash paid to employees	(811,367)	(368,435)	(337,905)	(246,611)	(246,611)	-	(2,010,929)
Cash paid for benefits, insurance and other expenses	(20,547,685)	(11,433,226)	(35,318,235)	(5,698,054)	(3,989,230)	(661,543)	(77,647,973)
Net Cash Provided (Used) by Operating Activities	(3,231,058)	749,466	1,795,474	496,935	(30,332)	(1,568,994)	(1,788,509)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
Acquisition of capital assets	(2,441,318)	-	-	-	-	-	(2,441,318)
Net Cash Used by Capital and Related Financing Activities	(2,441,318)	-	-	-	-	-	(2,441,318)
CASH FLOWS FROM INVESTING ACTIVITIES							
Investment income received	3,769,749	2,473,081	72,986	287,091	20,148	84,305	6,707,360
Purchase of investments	(123,000,406)	(65,476,651)	-	-	-	(4,300,929)	(192,777,986)
Proceeds from sales and maturities of investments	119,536,364	63,633,056	-	-	-	-	183,169,420
Net Cash Provided (Used) by Investing Activities	305,707	629,486	72,986	287,091	20,148	(4,216,624)	(2,901,206)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS							
	(5,366,669)	1,378,952	1,868,460	784,026	(10,184)	(5,785,618)	(7,131,033)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR							
	19,031,765	35,415,538	2,738,201	13,420,585	1,201,746	7,065,297	78,873,132
CASH AND CASH EQUIVALENTS, END OF YEAR							
	\$ 13,665,096	\$ 36,794,490	\$ 4,606,661	\$ 14,204,611	\$ 1,191,562	\$ 1,279,679	71,742,099
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES							
Operating income (loss)	\$ (7,433,074)	\$ 569,956	\$ 417,243	\$ 2,132,121	\$ 237,092	\$ 1,114,989	\$ (2,961,673)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:							
Depreciation expense	280,429	-	-	-	-	-	280,429
Loss on disposal of capital assets	2,081	-	-	-	-	-	2,081
(Increase) in accounts receivable	1,324,673	272,657	5,458	48,562	6,894	32,381	1,690,625
(Increase) Decrease in internal balances	1,000,000	-	-	-	-	(1,000,000)	-
(Increase) Decrease in prepaids and deposits	63,038	-	(1,350,000)	-	-	312,164	(974,798)
Increase (Decrease) in accounts payable and other liabilities	(2,111,294)	(218,169)	1,693,134	(550,633)	(156,244)	(396,552)	(1,739,758)
Increase in unpaid claims and adjustments	2,617,684	(478,837)	1,012,318	(1,041,599)	(122,427)	(1,858,653)	128,486
Increase in risk management deposit fund & OPEB	1,025,405	603,859	17,321	(91,516)	4,353	226,677	1,786,099
Net Cash Provided (Used) by Operating Activities	\$ (3,231,058)	\$ 749,466	\$ 1,795,474	\$ 496,935	\$ (30,332)	\$ (1,568,994)	\$ (1,788,509)
NONCASH INVESTING ACTIVITIES							
Net increase in fair value of investments	\$ 1,847,740	\$ 983,611	\$ -	\$ -	\$ -	\$ 33,757	\$ 2,865,108

Membership

K-12 & High School Districts

- | | | |
|--|--|---|
| Alhambra USD ▲ | El Segundo USD* | Palos Verdes Peninsula USD*+▲ |
| Alpine County Office of Education | Environmental Charter High School*▲ | Paramount USD*+▲ |
| Alpine County USD | Franklin-McKinley SD | Pasadena USD |
| Amador County Office of Education | Fullerton Joint UHSD | Placentia-Yorba Linda USD |
| Amador County USD | Gateway High School* | Pomona USD ▲ |
| Berkeley USD | Gilroy USD | Redondo Beach USD* |
| Beverly Hills USD ▲ | Hemet Unified School District | Riverside USD* ▲ |
| Big Oak Flat-Groveland USD | Huntington Beach UHSD | Saddleback Valley USD* |
| Bonita USD ▲ | Inglewood USD | San Antonio ROP |
| Brea Olinda USD | La Canada USD ▲ | Santa Ana USD |
| Bret Harte Union High SD | La Puente Valley ROP*▲ | Santa Clara County Schools' Insurance Group |
| Calaveras County Office of Education | Laguna Beach SD | Santa Clarita Valley School FSA*▲ |
| Calaveras USD | Las Virgenes USD ▲ | Santa Monica-Malibu USD ▲ |
| Cambrian SD | Leadership High School* | Saratoga Union SD |
| Capistrano USD | Loma Prieta Joint Union SD | Silicon Valley JPT |
| Center for Advanced Research & Technology (CART) | Long Beach USD | Sonora UHSD |
| Centinela Valley UHSD* | Los Gatos/Saratoga Community Ed & Recreation | South East Consortium |
| Chaffey Joint UHSD | Los Gatos Union SD | South Pasadena USD* |
| Charter Oak USD | Lynwood USD ▲ | Southeast ROP ▲ |
| Claremont USD ▲ | Manhattan Beach USD*▲ | Southern California ROC*▲ |
| Clovis USD | Montebello USD ▲ | Summerville UHSD |
| Colton Joint USD | Moreland SD | Tuolumne County Sup. of Schools |
| Compton USDA | Moreno Valley USD | Tustin USD |
| Covina-Valley USD*▲ | Morgan Hill USD | Upland USD* |
| Culver City USD ▲ | Mt. Pleasant SD | Vallejo City USD |
| Discovery Charter Preparatory School* | Newport-Mesa USD | Walnut Valley USD |
| Downey USD+ | Norwalk-La Mirada USD ▲ | West Valley Transportation JPA |
| East Valley Transportation | Oak Grove SD | Whittier UHSD |
| El Monte UHSD | Orange County Dept. of Education | |

K-8 School Districts

- | | | |
|--------------------------------|----------------------------------|-----------------------------------|
| Accelerated Charter School ▲ | Jamestown SD | Rosemead SD ▲ |
| Bellevue SD | Lawndale SD*▲ | San Jacinto Valley Academy* |
| Chinese Camp SD | Leadership Public Schools* | Santa Monica Blvd. Comm. Charter* |
| Columbia Union SD | Lennox SD*▲ | Santiago Middle School* |
| Constellation Community MS | Little Lake City SD ▲ | Sonora SD |
| Curtis Creek Elementary SD | Lowell Joint SD ▲ | Soulsbyville SD |
| El Monte City SD+▲ | Luther Burbank SD | Summerville Elementary SD |
| Fenton Avenue Charter School*▲ | Mark Twain Union Elementary SD | Sunnyvale SD |
| Fenton Primary Center* | Montague Charter Academy* | Twain Harte-Long Barn Union SD |
| Fullerton SD | Mountain View SD ▲ | Union Elementary SD |
| Garfield Charter School | Newhall SD* | Vallecito Union SD |
| Garvey SD ▲ | Ocean View SD ▲ | Vaughn Next Century Learning Ctr. |
| Hawthorne SD*▲ | Orchard SD | Watts Learning Center* |
| Hermosa Beach City SD*▲ | Pacoima Charter School* | Whittier City SD ▲ |
| Huntington Beach City SD | Pasadena Rosebud Academy Charter | Wiseburn SD |

Community College Districts

- | | | |
|-------------------------|-------------------------|-------------------|
| Glendale CCD | North Orange County CCD | Riverside CCD |
| Grossmont-Cuyamaca CCD* | Peralta CCD* | Santa Barbara CCD |
| Los Rios CCD | Rancho Santiago CCD*+ | Sierra Joint CCD* |
| Mt. San Antonio CCD ▲ | Rio Hondo CCD+ | |

Associate Members

- | | | |
|------------------------------|--|--|
| Anaheim UHSD+ | Compton CCD ▲ | Los Nietos SD ▲ |
| Antelope Valley Joint UHSD ▲ | CODESP ▲ | Pupil Transportation Cooperative ▲ |
| Arcadia USD ▲ | Cypress SD ▲ | Rowland USD ▲ |
| Azusa USD ▲ | Duarte USD ▲ | Santa Monica CCD ▲ |
| Baldwin Park USD ▲ | East San Gabriel ROP/TC ▲ | Schools Excess Liability Fund (SELF) ▲ |
| Bassett USD ▲ | East Whittier City SD ▲ | South Whittier SD |
| Burbank USD ▲ | Glendale USD ▲ | State Center CCD+ |
| Castaic Union SD ▲ | Glendora USD ▲ | Tri-Cities ROP ▲ |
| Cerritos CCD ▲ | Guidance Charter School ▲ | West Covina USD ▲ |
| Chaffey CCD+ | Los Angeles County Office of Education | |

▲ Health Benefits Members

* Workers' Compensation Members + OCIP Members



"Goals are your personal statements of what you are truly willing to do to achieve what you really want to achieve."

DENIS WAITLEY



We realize that there are many noteworthy things occurring throughout our membership and are proud of the numerous accomplishments during the 2008 and 2009 program years.

ASCIP would like to congratulate and recognize the following members for their National Blue Ribbon and California Distinguished Schools achievements:

<i>Alhambra Unified School District</i>	<i>Little Lake City School District</i>
<i>Alpine County Unified School District</i>	<i>Long Beach Unified School District</i>
<i>Amador County Unified School District</i>	<i>Los Angeles County of Education</i>
<i>Bassett Unified School District</i>	<i>Los Gatos-Saratoga School District</i>
<i>Beverly Hills Unified School District</i>	<i>Manhattan Beach Unified School District</i>
<i>Bonita Unified School District</i>	<i>Mountain View School District</i>
<i>Burbank Unified School District</i>	<i>Newhall School District</i>
<i>Cambrian School District</i>	<i>Newport-Mesa Unified School District</i>
<i>Capistrano Unified School District</i>	<i>Norwalk-La Mirada Unified School District</i>
<i>Castaic Union School District</i>	<i>Ocean View School District</i>
<i>Centinela Valley Union High School District</i>	<i>Pasadena Unified School District</i>
<i>Clovis Unified School District</i>	<i>Placentia-Yorba Linda Unified School District</i>
<i>Compton Unified School District</i>	<i>Pomona Unified School District</i>
<i>Covina-Valley Unified School District</i>	<i>Redondo Beach Unified School District</i>
<i>Culver City Unified School District</i>	<i>Riverside Unified School District</i>
<i>Curtis Creek School District</i>	<i>Saddleback Valley Unified School District</i>
<i>East Whittier City School District</i>	<i>Santa Ana Unified School District</i>
<i>El Segundo Unified School District</i>	<i>Santa Monica-Malibu Unified School District</i>
<i>Fullerton Joint Union School District</i>	<i>Saratoga Union School District</i>
<i>Fullerton School District</i>	<i>South Pasadena Unified School District</i>
<i>Gilroy Unified School District</i>	<i>Tustin Unified School District</i>
<i>Glendale Unified School District</i>	<i>Twain Harte-Long Barn Union School District</i>
<i>Glendora Unified School District</i>	<i>Union Elementary School District</i>
<i>Huntington Beach Union High District</i>	<i>Upland Unified School District</i>
<i>La Canada Unified School District</i>	<i>Walnut Valley Unified School District</i>
<i>Laguna Beach Unified School District</i>	<i>West Covina Unified School District</i>
<i>Las Virgenes Unified School District</i>	<i>Whittier Union High School District</i>
<i>Lawndale School District</i>	<i>Wiseburn School District</i>



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ASCIP Views

A newsletter published by the Alliance of Schools for Cooperative Insurance Programs (ASCIP)

CEO'S CORNER

We Are Family

Paula Chu Tanguay

CHIEF EXECUTIVE OFFICER

As the winter rains subside and we transition into spring, we all look forward to this season of renewal and the creation of new growth. It's natural during this season to focus on our families, how we have all grown in the last year, to celebrate both challenges we have overcome and the successes we have accomplished. Most of all, we think much about the family that we have created and how much we treasure each and every one. While our individual families are different, and we each have multiple types of families—nuclear, extended, professional—it is natural for us at ASCIP to think about our recent Family Gathering, our Annual Membership Meeting in March attended by some 190 members of the ASCIP family comprised of district colleagues, staff, and our service partners. It is also natural to reflect on the protective function which families serve and to note that we and our educational community—suffering assault from so many sources—now need more than ever to protect ourselves and one another in this time of critical fiscal need.

ASCIP is committed to identifying our members' needs and being creative in finding and extending help wherever we can. We know that every penny is needed for use in the education of our children; and to that end, we shall strive to contain our district's indirect costs in every way

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Special Ed Liability Concerns for Public School Districts

BY JOHN VINKE

For most public school districts, special education programs have become a major cost pressure on the budget with costs typically exceeding available revenues. So increasing exposure to potential special education liabilities and excessive legal fees are of even greater significance.

The noteworthy case of *Porter v. Manhattan Beach Unified School District* underscores the potential for liability. This case involved a claim for denial of a "free appropriate public education" (FAPE) and was settled for \$6.7 million, of which \$1.7 million went to the plaintiff's attorney's fees. However, there are several strategies that can be effective in minimizing this exposure.

Federal regulations require a school district to provide a "free appropriate public education" (FAPE) to each qualified person with a disability who is in the school district's jurisdiction, regardless of the nature or severity of the person's disability. The typical process to establish an appropriate educational program involves the development of an Individualized Education Program or (I.E.P.) for a special education student.

Often the potential for claims or risk exposure evolves from the Individualized Education Program or (I.E.P.) for a special education student. This is a critical part of the process and the best opportunity for school districts to minimize liability exposure. The greatest exposure presents itself when the parents, guardians, or their advocates keep the student out of school. This act

alone lays the groundwork for a significant claim for damages for denial of a free appropriate public education, even though it may be the parents who refused the educational services offered.

It is important to remember that these situations are emotional, and sometimes come with frustration and unrealistic expectations for the student. Also, public opinion favors the disabled student. There is also strong support for parents from legal advocates who are empowered by the vague definitions under the law and the ability to gain unregulated attorney's fees, even if the claim itself is fiscally minimal.

Strategies for School Districts:

1. Identify problems early and provide a sound alternative program. Testing and diagnostic tools can be helpful in identifying students with special needs. It should not take 2 years or more for a child to be identified. Student Study Teams and Response to Intervention Programs can be most effective, and effective programs can be promoted to the parents.
2. As mentioned, the IEP process is important. The school district's IEP team should be trained with standard protocols to be fair but firm in their approach. A personal caring and supportive attitude by the team makes a difference. The team should know the district authority limits they have to grant services.

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Paula Chu Tanguay

CHIEF EXECUTIVE OFFICER

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RISKY BUSINESS

ASCIP's Supporting Skeleton – Our Good Bones

BY DONNA ABERSMAN

Deputy Chief Executive Officer/COO

Each year, on the cusp of spring, ASCIP announces rates for the upcoming year at our Annual Membership Meeting. We have followed this practice for almost two decades in order to assist our members in budgeting and to provide members with an option to shop. ASCIP is fairly unique in this practice as it is in not “locking our members in.” We want our members in ASCIP because we are the best fit for their risk management and insurance needs—not because they have no choice. In order for us to announce rates at this early time, there are many critical conditions precedent.

Following our Annual Meeting this year, we went on the road shopping for property/liability and workers’ compensation reinsurance products in order to assure ourselves and our members that we would conserve every possible dollar for use in our members’ educational programs in the upcoming year. As we met with current and prospective reinsurance partners, we were asked to tell “the ASCIP story,” to explain our success, and to explain how we were able to set our rates without regard to actual 2010/2011 insurance placements. In short, we were to convince these underwriters that ASCIP deserved the sharpest underwriting pencil. Basically, our story chronicled ASCIP’s resolve to provide broad, protective coverage in case of a member’s loss—to find a “glass half full”: and we challenged our potential partners to follow form. We also related our intensive and continuous efforts to bring risk control services to our members to reduce both their risk and the risk to our JPA as a whole.

A less obvious part of “the ASCIP Story,” however, pertains to the financial underpinning of ASCIP, the technical and financial structure which has made us strong enough to retain considerable risk in hard markets. This ability has contributed to our ability to garner significant undesignated equity and to provide state-of-the-art services for our members such as our property valuations. The quality of these tools makes us confident in the assertions which we make to underwriters about our total insured values. We know what underwriters are seeking, and we can provide this information because of the sound financial skeleton which underlies our convictions about the nature of our risk and the cost we are willing pay in the market for reinsurance.

It is this critical underlying skeletal structure, in large part financial, which deserves note and is the subject of this article.

Two critical analyses are periodically performed to assess and assure the soundness of our fiscal operations. One is the annual financial audits of all ASCIP programs as well as that of our captive insurance company, CIPA. These audits insure that appropriate accounting procedures and checks and balances are in place and are certified to be so by an accredited, independent auditor. These audits assure our Governing Board and staff that correct procedural standards and methods underlie ASCIP’s and CIPA’s operations and that our Board Members can rest confidently knowing that they are fulfilling their fiduciary oversight

duties. Our longtime audit partner, Vavrinek, Trine and Day, is highly respected, and their name in ASCIP’s *Annual Report* assures our potential business partners that we are running a tight financial operation and that our supporting financial structural bones are strong.

Based on our auditor’s annual reports, our actuarial partners can confidently rely on staff’s financial records in order to systematically determine our outstanding losses, estimate our responsibility for incurred but not reported losses (IBNR), and inform staff of the level of funding which is actuarially indicated to fund programs for the upcoming year. Following these determinations, we are able to work with our actuaries to set our rates, to adopt those rates within a prudent but viable competitive range, and to timely announce rate ranges for our members so they, in turn, can craft their budgets. Again, when our potential partners see that Rivelle Consulting has performed the actuarial work to support our property/liability and CIPA programs, and that Bay Area Actuarial Consultants has performed the underlying computations for our workers’ compensation programs, our potential partners and members have confidence in our recommendation because of the reputation for prudence and accuracy of these service partners.

Another element which contributes to the confidence which we telegraph when we work with our reinsurance markets stems from the healthy accumulation of undesignated equity which we have amassed through our operations over the past 15 years. Part of this equity stems from wise investment of the funds which we have been able to retain by virtue of our belief in self-funding whenever advantageous. Our undesignated equity balance demonstrates our strength and expertise to our carriers as we confidently express our willingness to retain “corridors of risk” which they characterize as “skin in the game.” If we demonstrate belief in our assumptions, why shouldn’t they? This stance allows us to embark on some creative ventures with our partners, ventures which by and large have saved ASCIP money which has not been automatically spent for the purchase of insurance. In large part we owe our ability to accumulate meaningful sums of undesignated equity to the oversight of our Finance and Executive Committees as they work hand-in-hand with our highly respected investment counselors at Public Financial Management (PFM). Again, as our potential reinsurance partners thumb through the ASCIP *Annual Report*, they are likely to comment on the high caliber of our financial investment team.

We witness the same type of reaction when our CIPA Board travels to Hawaii to hold its requisite annual meeting on shore and to meet with the Hawaiian Captive Insurance Commissioner. It is very clear that our Captive Insurance Manager, Fay Okamoto of Artex, is highly respected as an officer in the professional associations which support the insurance and captive insurance networks in Hawaii. CIPA currently provides the funding struc-

ASCIP's Supporting Skeleton – Our Good Bones continued

ture for our owner-controlled insurance program's loss fund; and we believe CIPA will open doors for future program funding ventures as well.

Our most recent travels and negotiations have been with property reinsurance carriers, and we found that when we showcased both our property inspection services and property appraisal programs, our potential reinsurance partners took notice. We have many excellent service providers which support our risk control efforts, and we highlighted those services in our brochures as we spoke to property underwriters. We noted that no service program was more compelling than the comprehensive safety inspection program managed by Poms and Associates: the caliber of their work is widely known. The same is true of our property appraisal services and the impressive valuation documents produced by another long-term partner, American Appraisal Associates. Their work products clearly constitute a standard of excellence in their field.

And so it goes.

As we travel to meet reinsurers with Gallagher's John Chino and Towers' Jenny Emery, it is clear that the financial analyses which they have done to support our negotiations is compelling, and that these two professionals are highly regarded by their colleagues and by the insurance community. We see this sentiment echoed as we work in the health benefits arena represented by Bruce Caldwell of Gallagher. The insurance and risk pooling

communities are small ones, ones in which players are known by their professional associations and reputations. As we travel our CEO often reminds our potential partners that part of the value we bring to the table is their potential association with ASCIP and its reputation for having a strong, healthy, seasoned skeletal support structure, composed of integrity, sound analysis, and the collective wisdom of respected professionals. Good structure... good bones...they say.

As we travel and "tell the ASCIP story," we also challenge our potential professional partners to show us their best prices and creativity so that they might share the satisfaction of being part of a very proud team which seeks to insure that each member is in itself stellar and in relation to the whole, just plain awesome. We know that ASCIP and its members benefit enormously from the support of our service partners, and we believe the same fate will befall them as they become a part of the overall ASCIP service team: we will both thrive. We truly believe that while ASCIP has grown and blossomed for many reasons, our skeletal support--provided by the best professional partners in the industry--has been an integral key to our success. Their collective efforts and wisdom underlie and form the basis for our opinions and support the adoption of our Executive Committee's risk sharing strategies.

We are thankful for the sound structure, "the good bones," provided by our business partners.

Emergency Planning Just Got Simpler!

BY STEVE WILMES

Management of emergency events has posed challenges for educational staff and public safety officers since the mid-1960s. Events such as the violence at the University of Texas at Austin, Columbine High School and Virginia Tech have reinforced the need for emergency planning in educational settings. Unfortunately, many of the current emergency management resources available do not address schools and colleges.

Responding to a lack of current training products available and in an effort to continue to bring innovative and effective programs to our Members, ASCIP partnered with Craig Zachold of Global Community College, Inc., and Peter Wright of the California Community Colleges Chancellor's Office (CCCCO) to address important emergency planning efforts. The goal was to create a comprehensive resource package that could guide community colleges through the emergency management process.

On March 4th, ASCIP announced the release of the highly anticipated DVD preparedness program - "Preparing Your College for a Major Disaster". This multimedia rich experience contains a wealth of information on a two DVD set.

The Video DVD contains 4 training modules covering every phase of emergency preparedness.

Module One provides an introduction to college emergency management best practices and the four phases of emergency management.

Module Two describes the development of a comprehensive National Incident Management Systems (NIMS) compliant plan.

Module Three shows how to design and test your plan using exercises.

Module Four explains the importance of developing a comprehensive plan that addresses special needs populations and incorporates community stakeholders.

The resource DVD contains ASCIP's Best Practices Guide for Administrators and Managers which covers a broad range of college-specific preparedness issues. This DVD also contains case studies, documents and references that can be reproduced and used in your daily emergency activities. They include everything from sample checklists to the latest NIMS Emergency Operation Plan and Incident Command System (ICS) documents.

Emergency management is often overlooked due to budgetary concerns, especially in our current economic state. "Preparing Your College for a Major Disaster" is a valuable "free" tool that can assist you in making emergency management a priority.

ASCIP is proud to offer this free resource tool to our members. To get your free copy of this essential planning tool, contact ASCIP today.

Slowing the Trend

BY DAN SANGER

Healthcare cost trends have outpaced consumer inflation rates for years, stressing budgets already impacted by the State's economic woes. Many districts simply cannot afford to absorb cost increases required to keep benefits and contributions intact, and they have begun looking for long term solutions that will keep spending under control, without simply shifting a greater share of the cost burden to plan participants. In response, ASCIP has been collaborating with its health benefits providers and partner JPA to develop programs and strategies to slow the trend of healthcare spending for the long haul.

Typical cost reviews measure monthly claims paid compared to premiums received. While this approach does show chronological cost trends and premium adequacy, the value is limited because the claims being reviewed were generated months prior. They lack meaningful comparisons to similar populations, and they don't include disease prevalence or health outcomes data. We will be working on a more actionable approach to health utilization reviews so that we can provide answers to basic questions about the health status of our member districts and the performance of our medical plan carriers. The areas of inquiry will include: Management of chronic diseases; maintaining the health status of at-risk employees; and use of available resources to educate employees about illness prevention and health wellness. While much of the total healthcare dollars spent is used by a small percentage of members with serious health problems (the "catastrophic" component), there is also a significant portion of cost represented by non-catastrophic care (the "consumption" component), and each requires a different approach.

The first step is to identify the areas of opportunity for both the general employee population and the individual participant.

Health screenings and health risk assessments have proven to be effective tools in identifying participants who are more likely to develop a serious or chronic disease. Many participants are simply unaware of their own health status, and screenings have saved lives by identifying those whose health metrics trigger immediate interventions by medical providers. Clearly, identifying even a small number of "ticking time bombs" is worthwhile, and gives medical providers a welcome opportunity to implement proactive, not reactive, clinical strategies.

For those with chronic conditions, the focus will be on removing barriers to participation in programs that provide resources to help maintain the highest level of general health possible. The evidence is clear that outcomes are better for participants who regularly monitor their relevant health metrics (blood sugar, blood pressure, etc.), and who adhere to their doctors' recommended medication regimens. ASCIP will be working with its medical carriers to ensure members are given ample opportunity to utilize available resources.

Wellness programs will be offered to all participants, regardless of health status, to educate them about making healthier lifestyle choices that will serve to reduce their long-term risks of developing chronic diseases. While wellness programs have existed for years, the amount of available information can be overwhelming and the challenge for any successful program will be to develop incentives that yield the greatest level of participation and adoption, without becoming "big brother". We understand that developing strategies to slow the trend will require effort on several fronts, from reviews of utilization data, to preventive screenings, to member education. We are excited about using our resources in a way that will make a positive impact on the health of our plan participants.

Risk Management Forms on ASCIP Website

ASCIP has standard risk management forms available on the ASCIP website to assist districts in managing risks. These forms include waivers, indemnification and hold harmless agreements, and facility use agreements.

ASCIP has several forms offered in both English and

Spanish. These forms are provided as templates and should be customized according to your district's needs.

Please contact ASCIP at (562) 404-8029 if you need assistance in customizing these forms, or if the district is in need of a particular Risk Management Form.

ASCIP Training Schedule • May 2010

Date TBD

9:00 a.m. – 12:00 noon

Video Conference*

Employment Practices Liability

This seminar will cover the most common mistakes made by districts and how to avoid them.

We will also cover reasonable accommodation issues.

* Video Conferences will be scheduled via CENIC program. If your district already participates in CENIC please contact ASCIP to be added to the conference program. If you are able to become a satellite conference site please contact ASCIP immediately! Satellite sites for video conferences will be posted as soon as we have the information available. ASCIP Host Site Programs will take place at the LACOE Media Center.

If you have any suggestions for future training topics please submit them to espinoza@ascip.org.

Nursing Triage: A Win-Win Approach to Workers' Compensation

BY CONI GOMEZ HERNANDEZ

The costs of workers' compensation claims continue to rise annually. In August of 2009, the Workers' Compensation Insurance Rating Bureau (WCIRB) recommended a 22.8% increase in premium for 2010 as a result of the escalating claims costs. Long before this latest increase, and in anticipation of rising costs, ASCIP researched ways to improve our cost containment measures to help combat the growth of the workers' compensation losses.

In November of 2008, ASCIP implemented nursing triage services. When used effectively, this service reduces claims frequency and costs. Within minutes of reporting a work related injury, employees are speaking with a registered occupational health nurse who is "triaging" the injury to determine the employee's medical history, whether or not first-aid treatment is appropriate and if the employee should seek medical care at the designated industrial clinic or a local hospital. At the same time, the nurse is gathering pertinent information to report the claim directly to our Third Party Administrator (TPA).

Once the call is complete, the nurse notifies the employer, the TPA and the industrial clinic, if it is determined that the employee is in need of medical treatment. This service has improved the lag time for reporting claims to the TPA. In addition, the claims process begins sooner, resulting in immediate medical control of

the claim and communication with the injured worker.

Another added bonus to this service is that supervisors are no longer left in the uncomfortable predicament of deciding whether or not an injured worker is in need of medical care. This recommendation is now made by a trained medical professional. Additionally, the injured worker is not sitting in the emergency room for 3-4 hours waiting for first aid care. Again, the nurse is making the recommendation for appropriate initial treatment. Given that the nurse has gathered the pertinent information to report the claim to the TPA, the Risk Management Department reduces the time they would otherwise spend gathering information to report the claim.

In short, the success of this service has been outstanding. Our members have seen a 35% reduction in their claims frequency and a 50% reduction in their litigation rate. One member district has achieved a 40% reduction in its claims count. The lag time and litigation have improved, and the overall comments from our members have been positive.

This service is another benefit of ASCIP's Workers' Compensation Program provided at no cost to our members. If you would like to learn more about ASCIP's Workers' Compensation Program, please contact me at (562) 404-8029 or at gomez@ascip.org.

Activity Supervisor Clearance Certificate

BY RESHAN COORAY

In 2009, Governor Schwarzenegger chaptered Assembly Bill 1025 which requires that all non-certificated persons assuming a paid or volunteer position to "supervise, direct, or coach a pupil activity program sponsored by, or affiliated with, a school district" obtain an Activity Supervisor Clearance Certificate (ASCC) from the California Commission on Teacher Credentialing (CTC). This bill defines Pupil Activities as scholastic programs, interscholastic programs and extracurricular activities sponsored by a school district or school booster club, including, but not limited to, cheer team, drill team, dance team, and marching band.

AB 1025 enhances existing volunteer requirements under California Education Code Section 45125 by adding the ASCC. To obtain an ASCC, non-certificated persons must submit fingerprints and background information to the California

Commission on Teacher Credentialing. Temporary certificates may be issued during the time that the ASCC is being processed to ensure continuity in pupil activity programs.

Member districts utilizing paid or volunteer positions to supervise, direct or coach pupil activity programs should request a copy of the non-certificated person's ASCC prior to assigning them to a pupil activity. Member districts should also consider integrating the proof of ASCC certification into new hire and/or new volunteer paperwork.

It is important to note that Education Code Section 45125 still requires fingerprinting for select volunteers, aides, and coaches that do not supervise, direct or coach student activities. The ASCC is an additional requirement for those that do supervise, direct or coach.

CEO's Corner continued

possible. At our Annual Meeting, we announced composite rate range increases of approximately 4%, the lowest increase which we believed to be commensurate with prudence and the ability to sustain a sound coverage while expanding needed services to support our continually shrinking school and college staffs. It has long been our practice to seek to smooth out rates, to husband rate decreases when possible for partial application in buying down future rate increases. On a composite basis, over the past decade, despite considerable inflation in the insurance market, we have held our increases to about 3.5%. We pledge to continue this effort. We will seek to do more.

We will also seek to identify common needs of the ASCIP family and to devise centrally funded or subsidized programs to enable our members to contain or reduce their costs. Our property valuation appraisal program, our safety inspection program, DMA-2000, GASB-45, the WeTIP and Company Nurse programs, and our substantial subsidy of our Rent-a-Risk Manager program have all helped our members to identify risk and to mitigate exposures. We pledge to continue this effort and ask for your continued help in suggesting strategies or programs which may assist ASCIP in helping our family members.

One of the best ways in which we believe we can help each other is to share our ideas and creativity with other ASCIP members. Both ASCIP staff and our Rent-a-Risk Manager consultants caucus monthly to share best practices with one another and to subsequently develop programs for dissemination to all of our members. These ideas will generally manifest themselves in the form of training which we offer to ASCIP members across the board. We also are inclusive of members of the educational community who are not in ASCIP programs. By doing so, we acknowledge our commitment not only to our family, but also to the public education community...our extended family at large. Recently, at the Annual Meeting we announced that we had developed a training DVD for ASCIP Community Colleges to assist them in their disaster preparedness efforts. This CD was produced in conjunction with the California Community Colleges Chancellor's Office, and we plan to disseminate it to all California Community Colleges free of charge—because they are

members of our extended educational family.

One of the best ways that we as ASCIP family members help one another is to work hard to manage our individual risks; by doing so, we not only reduce our own costs but reduce risk and cost for ASCIP as a whole. This year we were extremely proud to honor 25 ASCIP districts—and the pivotal employees in those districts who were responsible for attainment of excellent practices in risk management as evidenced by their promotion of training, loss control and risk management programs. As we compiled the list of winners, we were amazed to see the sheer volume of activities in which the districts had participated, an effort which was difficult and time consuming, requiring a commitment from many levels of employees and administration. We were proud to travel to our members' board meetings to present certificates of excellence and small stipends in recognition of their contribution to district savings and savings for the ASCIP JPA as a whole. None were more worthy of recognition this year than our 2009 Excellence in Loss Control Winner, Walnut Valley USD, and our Excellence in Risk Management Winner, Moreno Valley USD. All of you make ASCIP shine!

ASCIP's Executive Committee will conduct its Annual Planning Meeting in April, and this year, as last, a central focus will be on identifying the direction for our JPA's future and strategies for helping and supporting one another. Now, more than ever, we need suggestions for programs that will help us all. We also need your help in participating in the leadership and governance structure of ASCIP. There has been, and always will be, a place in the governance structure for anyone willing and interested in serving the ASCIP family. Please let us hear from you.

We remain very proud of our JPA which has grown, prospered, and demonstrated the commitment of our members to helping our fellow members. Your leadership and support have been key in ASCIP's success as a family of almost 200 California school and college districts, dedicated to helping our extended educational family, especially as we face another tough season together. We believe it will be a bit less tough as we band together as "a group of schools serving schools."

Special Ed Liability Concerns for Public School Districts continued

3. Establish an internal district reporting and monitoring system for difficult cases. This can include sharing updates at the Cabinet level for district administration. Bring in the expertise needed early for case management. It's easy to miss deadlines and timelines for responses in the administrative process.

From a liability pool perspective ASCIP has taken a leadership role for this liability risk. With the proper support and guidance, districts can better manage this risk and reduce

exposure. Based upon the circumstances, ASCIP can provide legal support with the special education expertise to intervene and provide guidance to member districts to resolve disputes. At the same time, districts should remain accountable by participating financially in settlements.

Lastly, ASCIP, CAJPA, and other professional organizations continue to advocate for legislative relief from excessive and unreasonable attorney's fees for plaintiffs that drive these cases. School districts are encouraged to support these efforts.

“Spotlight on ASCIP”

2009-10 Annual Meeting • Westin Hotel, Long Beach, CA • March 4, 2010



OCIP Assistance

- Bid documents
- Attendance at job walks
- Clinics, claims forms and processes approved prior to start of construction

Claims Management

- Proactive claims management
- Administrator oversees all claims
- Clinics, claims forms and processes approved prior to start of construction
- Transitional duty encouraged for injured workers
- All claims are handled by one insurer - eliminating "finger pointing"
- Comprehensive registration processes reduce fraudulent claim filing
- Eligible for dividend return for good loss experience in the program

The ASCIP/OCIP Advantage:

Seasoned, professional administrative services

Stable, competitive rates, especially for Workers' Compensation

State of the Art safety program

Potential for premium rebates

ASCIP Oversight

The OCIP Team:

➤ ASCIP

Donna Abersman
ASCIP Deputy CEO/COO

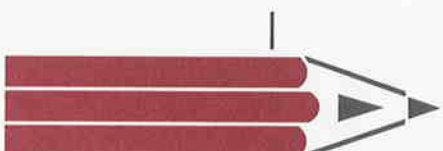
Russell O'Donnell
Special Projects Consultant

➤ Arthur J. Gallagher & Co

John Chino
Area Senior Vice President

Kelly Luther
Account Executive

Bruce Beardsley
Vice President, Loss Control



Alliance of Schools
for Cooperative
Insurance Programs

A Non-Profit Joint Powers
Authority (JPA)

Owner
Controlled
Insurance
Program

What is OCIP?

Owner Controlled Insurance

Programs allow a school district to control insurance requirements during construction projects under a single insurance program. This program provides coverage for the district, contractors, and all tiers of subcontractors. Potential coverage is available for construction managers and project managers.



Objectives

- Safe Project
- Timely Completion
- Broad, Extensive Coverage
- Administrative Relief
- Cross-Litigation Reduction
- Cost Savings

What Coverage Is Included?

- Workers' Compensation
- General Liability
- Umbrella/Excess Liability

Coverage Limits Per Project

Workers' Compensation:

Statutory w/ \$26 million

Employer's Liability

General Liability:

\$29 million

Breach of Contract:

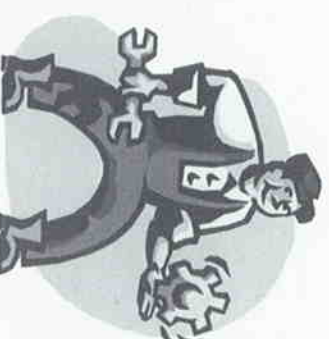
\$50,000 (Defense Only)

Crisis Intervention Coverage:

\$250,000

Safety & Loss Prevention

- Safety planning assistance
- Master safety plan available for all contractors
- Safety Incentives
- Loss Control & Safety Inspections
- Free OSHA 50q Classes offered to contractors



ASCIP at a Glance...

ASCIP was formed in 1980 as a group purchase consortium, and it has evolved into a full-service risk pool serving the entire State of California. The ASCIP Joint Powers Authority (JPA) is a non-profit agency comprised of over 170 members including school districts, community colleges, charter schools and subsidiary JPAs. ASCIP offers comprehensive insurance and risk management programs to cover basic risks commonly found in California's schools and colleges as well as ancillary insurance, risk management and safety services.

ASCIP is noted for providing extremely broad coverage at competitive prices. Our JPAs hallmark is the exemplary service provided through our highly qualified in-house staff and our 40-member consultant panel. Our ability to negotiate prices and services rests, in part, upon the bargaining leverage made possible by our size: we are the second largest insurance pool in the country, serving over 1.5 million students and insuring property values in excess of \$26 billion TIV. We are proud to offer a host of programs, products and services which are listed below:

- Health Benefits Insurance Program and Services
- Owner-Controlled Construction Insurance Program
- Property & Liability Insurance
- Property Appraisals & Fixed Asset Surveys
- Risk Management and Loss Control Services
- Training Seminars: On and Off-site
- Workers' Compensation Insurance Program
- Additional insurance products such as, Booster/Auxiliary Club, Flood, Earthquake, and UST are available at competitive prices.

ASCIP is proud to be a community of educational institutions serving schools and colleges and helping to conserve resources for use in your educational programs. We proudly invite you to explore the programs and savings available through ASCIP.

Paula Chu Tanguay
Chief Executive Officer
Alliance of Schools for Cooperative Insurance Programs
16550 Bloomfield Avenue, Cerritos, CA 90703
(562) 404-8029 • (562) 404-8038 Fax
www.ascip.org



16550 Bloomfield Avenue
Cerritos, CA 90703



Workers' Compensation Program

Training and Services

Training Programs*

- Aerial Lift
- Asbestos Awareness
- Bloodborne Pathogens
- Back Safety
- Fall Protection
- First Aid and CPR
- Forklift Operator (Initial & Refresher)
- Ergonomic Principles
- Hazardous Materials Handling
- Hearing Conservation Program
- Lead Awareness
- Lock Out/Tag Out Refresher
- Personal Protective Equipment
- Pesticide Handlers
- Respiratory Protection
- Sexual Harassment Prevention
- Slips, Trips & Falls

The basic training programs listed above are available upon request and are provided at our members' sites. Fifteen participants are required, and districts are encouraged to host regional trainings and invite neighboring districts (whether or not they are ASCIP members) in order to increase training opportunities in their region.

On-Line E Training Modules

ASCIP offers over 30 on-line training modules which are available to members without charge and to non-members at a nominal cost. Topics include Human Resources and Title 8 Compliance topics as well as ASCIP's new employee-orientation, VIPs.

Risk Management Programs*

- Claims Review and Analysis
- Company Nurse Hotline
- Light Duty Program
- Payroll Work Comp Procedures Audit
- Policy and Procedures Review
- Reasonable Accommodation Analysis
- Risk Management Scholarship

Loss Control Programs*

- Consultations (e.g., OSHA, IAQ, IH)
- DMV Records Checks
- Emergency Preparedness Audit
- Ergonomics Consultation
- Hazardous Materials Handling Consultation
- IIPP and Written Plan Development
- Loss Control Assistance Grant
- Loss Control Scholarship Program
- MSDS Online Account
- Safety Audit
- Security Audit
- WeTip Membership and Services

Seminar Programs

The following seminars are scheduled annually at select sites or offered by video conference throughout the State. They are available at no charge to members or invited guests. Topics include:

- Asbestos Awareness
- Bullying
- Cal OSHA Compliance
- Codes and Regs Annual Update
- Emergency Preparedness for Employees
- Hazmat Awareness/Refresher
- Human Resources Issues Update
- Lead Awareness
- Molestation Prevention

The dates, times, and locations for these seminars are posted on the ASCIP website www.ascip.org. Additional seminars will be scheduled as needed and may be located at sites throughout the State.

Contacts



16550 Bloomfield Avenue
Cerritos, CA 90703
(562) 404-8029
(562) 404-8038 Fax
www.ascip.org

*The Risk Management, Loss Control and Training programs listed in this brochure are available upon request, and scheduling is based upon availability and members' needs/safety priorities. Contact ASCIP for scheduling and service cycle information.

ASCIP at a Glance...

ASCIP was formed in 1980 as a group purchase consortium, and it has evolved into a full-service risk pool serving the entire State of California. The ASCIP Joint Powers Authority (JPA) is a non-profit agency comprised of over 170 members including school districts, community colleges, charter schools and subsidiary JPAs. ASCIP offers comprehensive insurance and risk management programs to cover basic risks commonly found in California's schools and colleges as well as ancillary insurance, risk management and safety services.

ASCIP is noted for providing extremely broad coverage at competitive prices. Our JPA's hallmark is the exemplary service provided through our highly qualified in-house staff and our 40-member consultant panel. Our ability to negotiate prices and services rests, in part, upon the bargaining leverage made possible by our size: we are the second largest insurance pool in the country, serving over 1.5 million students and insuring property values in excess of \$26 billion TIV. We are proud to supplement our Property/Liability program with a host of products and services available to the educational community at reasonable prices. ASCIP offers comprehensive programs in the following areas:

- Health Benefits Insurance Program and Services
- Owner-Controlled Construction Insurance Program
- Property & Liability Insurance
- Property Appraisals & Fixed Asset Surveys
- Risk Management and Loss Control Services
- Training Seminars: On and Off-site
- Workers' Compensation Insurance Program
- Additional insurance products such as, Booster/Auxiliary Club, Flood, Earthquake, and UST are available at competitive prices.

ASCIP is proud to be a community of educational institutions serving schools and colleges and helping to conserve resources for use in your educational programs. We proudly invite you to explore the programs and savings available through ASCIP.

Paula Chu Tangway

Chief Executive Officer

Alliance of Schools for Cooperative Insurance Programs

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www.ascip.org



16550 Bloomfield Avenue
Cerritos, CA 90703



Property and Liability Program

Training and Services

Training Programs*

- Asbestos Awareness (2-hour)
- First Aid and CPR
- Forklift and Utility Cart
- Hazardous Materials (4- and 8-hour)
- Light Search and Rescue
- Lead Awareness (2-hour)
- Pesticide Handlers
- Playground Supervision
- Sexual Harassment Prevention
- Special Education Issues
- Violence in the Workplace

The basic training programs listed above are available upon request and are provided at our members' sites. Fifteen participants are required, and districts are encouraged to host regional trainings and invite neighboring districts (whether or not they are ASCIP members) in order to increase training opportunities in their region.

On-Line E-Training Modules

ASCIP offers over 30 on-line training modules which are available to members without charge and available to non-members at a nominal cost. These trainings include:

- Human Resources Topics
- M&O and Title 8 Compliance Topics
- VIPs, an overview of safety, emergency procedures and basic knowledge all employees should have before working on a college or K-12 school campus

Risk Management Services*

- Claims Review and Analysis
- Certificates of Insurance
- Contract Reviews
- Coverage & MOC Analysis
- Program Reviews and Analysis
- Risk Management Scholarships
- Risk Transfer Analysis
- Risk Transfer Document Preparation
- Special Insurance Placements

Loss Control Services*

- Consultations (e.g., OSHA, IAQ, IH)
- Cyber Audit
- DMV Record Checks
- Emergency Preparedness Audit
- Hazardous Materials Consultation
- IIPP and Written Program Development
- Jurisdictional Equipment Permits
- Loss Control Safety Grants
- Loss Control Scholarship Program
- MSDS On-line Account
- Property Appraisals (5-year cycle)
- Safety Audit
- Security Audit
- WeTip Membership and Services

Seminar Programs

Annually, ASCIP offers two central seminar programs, one focusing on risk management issues and the other devoted to compliance issues related to environmental health and Title 8 topics. Many seminars are offered throughout the State as well as by video-conferencing. Seminars are offered free of charge to members and their invited guests. Topics include:

- Asbestos Awareness
- Bullying
- Cal OSHA Compliance
- Codes and Regs Annual Update
- Emergency Preparedness (K-12 & CCD)
- Hazmat Awareness/Refresher
- Human Resources Issues Update
- Lead Awareness
- Molestation Prevention

Dates, locations and times for seminars are posted at www.ascip.org. Additional seminars are scheduled as needed and may be scheduled at individual regional sites upon request.

Contact Information



Alliance of Schools
for Cooperative
Insurance Programs

16550 Bloomfield Avenue
Cerritos, CA 90703

(562) 404-8029

(562) 404-8038 Fax

www.ascip.org

*The Risk Management, Loss Control and Training programs listed in this brochure are available upon request, and scheduling is based upon availability and members' needs/safety priorities. Contact ASCIP for scheduling and service cycle information.

ASCIP

Rent-A-Risk Manager Program

*Menu
of
Services*

ASCIP

Rent-A-Risk Manager Program

Menu of Services

The ASCIP Rent-A-Risk Manager Program is designed to augment your District's resources by placing a professional Risk Manager on your site to provide risk management and safety consulting. Services are provided for one or more days each week, and these services supplement the programs which are provided as a part of your basic ASCIP membership. Activities and personnel are supervised and supported by ASCIP and ASCIP's professional safety consultants, Poms & Associates, Inc. An exceptional quality of service and your satisfaction guaranteed.

APPETIZERS

(Prix Fixe)

- Review of Key Policies & Procedures*
- District Risk Management Program Audit*
- Review & Analysis of District Safety Inspection*
- "State of the District" Report to CBO (Board or Designees)*
- Design of Annual Rent-A-Risk Manager Service Plan*

MAIN COURSES

(Prix Fixe)

- Audit of State Mandated Safety Compliance Programs*
- Design & Implementation of Training Programs*
 - Annual refresher training & new employee training*
 - Including mid-year training for temporary/seasonal help*
- Analysis of District Loss Data*
 - Property & Liability*
 - Workers' Compensation*
 - Employee Benefits*
- Management of On-Going Safety Communications Programs*
 - e.g. Safety Committee*
- Liaison with Compliance Agencies (OSHA, Fire Dept.)*
- Crisis Intervention Management*
- Periodic & Annual Status Reports*

A LA CARTE MENU

(Free or Discounted Fee Schedule)

- Program Planning, Development, Implementation*
 - Illness and Injury Prevention Program*
 - Comprehensive School Safety Plan*
 - Hazardous Materials Handling*
 - Chemical Hygiene*
 - Right-to-Know (MSDS)*
 - Bloodborne Pathogens*
 - Disaster Response Planning & Implementation*
 - Basic Emergency Response (SEMS/DMA2000/NIMS)*
 - Hazardous Materials Emergency Response*
 - Policy/Administrative Regulation Development*
 - (Sexual Harassment, Drug Testing, Transportation)*
 - Playground Design Compliance (ADA Requirements)*
 - Ergonomic Studies*
 - Health Benefits Administration*
 - Workers' Compensation Administration*
 - Management and Insurance of Special Risks:*
 - Challenge Courses, Skateboarding, Civic Center Use*
- ## **DESSERTS**
- Cost Recovery (ASCIP Loss Control Assistance, Grants & State Mandated Cost Recovery Programs)*
 - Special Projects, prepared to order*

**This list is representative, not exhaustive*

Rent-a-Risk Manager Program Rating (***)**

<i>Extensive Menu</i>	<i>Full service in Property, Liability, Workers' Compensation, Risk Management, Loss Control</i>
<i>Price</i>	<i>Prix Fixe for most selections</i>
<i>Payment</i>	<i>Annually based on number of days per week of service selected</i>
<i>Location</i>	<i>Your site</i>
<i>Days & Hours</i>	<i>Determined by each District/JPA</i>
<i>Service</i>	<i>ASCP Quality and Guarantee</i>
<i>Composite Rating</i>	<i>Four Thumbs UP!</i>

Basic ASCIP Programs

Liability, Property and Crime Insurance for Public Schools, Colleges and Charter Schools throughout California

Group Purchase and Supplementary Programs for Members and Non-members

- *Workers' Compensation Insurance*
- *Health Benefits*
- *Owner-Controlled Construction Program (Wrap-Up)*
- *GASB-45 Services*
- *Booster Club Insurance*
- *Flood Insurance*
- *Underground Storage Tank Insurance*
- *Earthquake Insurance*
- *Aircraft/Watercraft*

For further information, please contact:

Paula Chu Tanguay, Chief Executive Officer

Alliance of Schools for Cooperative Insurance Programs

16550 Bloomfield Avenue, Cerritos, CA 90703

Tel: (562) 404-8029 Fax: (562) 404-8038

Email: tanguay@ascip.org

Website: www.ascip.org

ASCIP

Training & Service

Tasting Menu

ASCIP

TRAINING & SERVICE

TASTING MENU

Property/Liability

&

Workers' Compensation

- *Prix Fixe Program Menus*
- *À la Carte Feasts*
- *Future Members' Tasting Sampler*

Property/Liability Sampler Menu

Prix Fixe*

Consultations (e.g. Cyber Security, Hiring Procedures)
Contract Reviews
Lead & Asbestos Consulting & Training
Playground Supervision, Policy & Training
Property Appraisals
Risk Transfer Analysis & Forms
Safety Audits of Public/Student Areas
Special Education Policy Review & Training
Sexual Molestation Prevention
Violence Assessment & Prevention

Workers' Compensation Sampler Menu

Prix Fixe*

Company Nurse Hotline
Consultations (e.g. IAQ, IH, OSHA)
Ergonomics Evaluations
Human Resources Training (e.g. Sexual Harassment Prevention)
IHPP Program Development
MSDS On-Line (Right-to-Know Program)
Pesticide Handler's Annual Training
Safety Audit of Work Comp Areas (e.g. M&O Facility)
Title 8 Mandated Trainings & Program Development/Evaluation
Workers' Comp Payroll Procedures Audit

Table d'Hôte

for Members of Both P&L and Work Comp Programs

All services listed on the left—and many more**
Disaster Preparedness and Response Program Audit
Enhanced Comprehensive Safety Inspection (P&L and Work Comp)
Fully Integrated Global Settlement Services (P&L and Work Comp)
Litigation Management and Claims Handling from dollar one (regardless of SIR or retention)
Risk Management Programs Audit

A la Carte Side Dishes***

GASB-45 Support Services & Health Benefits Procedures Audits
Owner-Controlled Construction Insurance (OCIP Program)
Rent-a-Risk Manager Program (Available to Members Only)

Dessert Teaser Menu

Any Basic Service or Training (Free to Potential Members)
Back-to-School World Class Kickoff Keynote (Free to Members)
New Employee/Refresher On-line Orientation Program (VIPS)
(Members receive free computer and \$1,500 Implementation Grant)

* Included in Member's basic premium. This is only a sampler menu.

** See full program brochure for regular menu and portions.

*** Fee usually applies for these programs.

Zatsgud Rating *****

Menu: Basic: Prix Fixe, Flood, Health Benefits, OCIP, UST, available a la carte

Locations: Statewide: home delivery available

Gratuities: Inclusive: our pleasure!

Hours: 24/7; on call to serve you

Portions: Opulent

Quality: ASCIP, ASCIP, ASCIP

Reserve Online: www.ascip.org

Specialties: Incentive programs; prepared-to-order specials

Value: Value, value, value...

Composite Rating: Five thumbs up.

ASCIP at a Glance

ASCIP is a full service IPA offering comprehensive insurance products, services and training to our 170+ member districts throughout the State. Operated on a non-profit basis, and governed by our schools and colleges, our hallmark is very broad coverage and services matched by none. This tasting menu is only a sampler of the delicacies which we provide for the educational community. For further information, call ASCIP at (562) 404-8029 or email us at www.ascip.org.

Bon Appetiti!



16550 Bloomfield Avenue
Cerritos, CA 90703
PH: (562) 404-8029
FAX: (562) 404-8038
E-MAIL: espinoza@ascip.org
Martha Espinoza, ARM
Principal Risk Services Consultant

Alliance of Schools for Cooperative Insurance Programs (ASCIP) Workers' Compensation Program

Overview of Program

- ASCIP offers dollar one coverage as well as retention options of \$150,000, \$250,000 and \$350,000.
- Claims administration services for the life of the claim are included in the premium regardless of the retention level selected.
- Claims administration provided by Athens Administrators.
- ASCIP's claims administration services include:
 - Dedicated Claims Team;
 - Claims Examiner Caseloads of 130 Files;
 - "Day of Injury" Triage Services;
 - Modified Duty Tracking;
 - Quarterly File Reviews;
 - Access to Claims System;
 - Online Reporting;
 - Cost Containment Programs;
 - Assistance with the Interactive Process;
 - Medical Provider Network (MPN);
 - Coverage for Defense of Labor Code 132a (Discrimination) and Labor Code 4553 (Serious & Willful) along with Coverage for District Volunteers;
 - Closing Incentive Program.
- Added benefits at no additional cost:
 - Enhanced Loss Control Services;
 - Specialized and Mandated Trainings;
 - Consulting on Safety Related Matters.
- ASCIP's Program also includes a Dedicated Program Manager that provides oversight of claims administration, assistance to districts with their workers' compensation program and actively participates in file reviews, conferences and trials.



VIP JPA - Lost West Hills, Merced,

ASCIP: Liability, Property Insurance, Insurance
Certificates.

Alliance Schools Cooperative Insurance Programs

Yosemite, Merced: SECO in Valley.

Workers Comp → JT² to Athens
Existing Files: Dionelli to Corvella

Indemnification
Insurance Contracts w/ vendors
Reviews w/ vendors

911 Coverage: for up to \$7500. for accidents,
injuries, illnesses when 911 is called.
Ambulance, emergency room, intake for day of event.

Workers Comp: (Volunteers covered under
- JT² → Athens October 1, 2010 (Workers Comp))

- All files will move also
(Athens and ongoing) Master list of
types of volunteers

- Company, Nurse will still be used
- Modified Duty program
- Medical Provider Network
- Ergonomic control
- Mold control

- Liability 916 - 206 - 2969 ^{Office 916 - 375 - 5890}
Confidential School Accident Report form ^(over) ASCIP .com
pat_vitale@corvel.com .org

Amunds 916 - 375 - 5565
Audrey 916 - 375 - 5566

Fire = Brain Space Operations → call hot
Property Loss = → call hot

Auto accidents on campus report to S.D. & Pat Vitale

DMV Check program:
Runs that day only - different from Motor Vehicle Report
currently in use @ district level.

VIPJPA.org will be absorbed by ASCIP

CONFIDENTIAL SCHOOL ACCIDENT REPORT

**CONFIDENTIAL-ATTORNEY/CLIENT WORK
PRODUCT PRIVILEGE**
 This report is to be completed by district employees.
 This form is a confidential, internal, document: its contents
 are not to be shared or copied for any persons who are not
 district employees and/or their legal representatives.
**IN CASE OF SERIOUS INJURIES A TELEPHONE
 REPORT IS TO BE MADE IMMEDIATELY.**

DATE OF REPORT	NOTE: The district employee either witnessing the accident or supervising at the time should complete and submit this form within 24 hours. Please type or print using ball-point pen		
NAME OF SCHOOL DISTRICT/CCD 1	NAME OF SITE 2		
ADDRESS OF SITE (NUMBER, STREET, CITY AND ZIP CODE)			
NAME OF INJURED PERSON (LAST, FIRST, M.I.) 3	AGE	GRADE	TELEPHONE NUMBER OF INJURED PERSON ()
IS INJURED PERSON A MINOR <input type="checkbox"/> NO <input type="checkbox"/> YES ▶	NAME OF PARENT OR LEGAL GUARDIAN		
ADDRESS OF PERSON INJURED (NUMBER, STREET, APARTMENT NUMBER, CITY, STATE AND ZIP CODE) 4			
WHERE DID ACCIDENT OCCUR 5	DATE (MONTH/DAY/YEAR)	TIME <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
DESCRIBE HOW ACCIDENT OCCURRED (USE FACTS ONLY; EXCLUDE OPINIONS AND/OR ASSUMPTIONS) 6			
FIRST AND LAST NAME OF PERSON IN CHARGE AT TIME OF ACCIDENT 7		TITLE OF PERSON (TEACHER, VOLUNTEER, ETC.)	WAS HE PRESENT AT THE TIME <input type="checkbox"/> YES <input type="checkbox"/> NO INJURED VIOLATED SCHOOL RULE <input type="checkbox"/> YES <input type="checkbox"/> NO
8	NAME OF WITNESS(ES)	ADDRESS	TELEPHONE NO. () () STATUS (Student, Volunteer, etc.)
9 APPARENT NATURE OF INJURY (PLEASE CHECK)		10 INJURED PART OF BODY (PLEASE CHECK)	
<input type="checkbox"/> Abrasion <input type="checkbox"/> Fracture <input type="checkbox"/> Strain/Sprain <input type="checkbox"/> Contusion <input type="checkbox"/> Cut <input type="checkbox"/> Dislocation <input type="checkbox"/> Internal <input type="checkbox"/> Concussion Other <input type="checkbox"/> (explain)		<input type="checkbox"/> Head <input type="checkbox"/> Finger <input type="checkbox"/> Arm <input type="checkbox"/> Abdomen <input type="checkbox"/> Neck <input type="checkbox"/> Eye <input type="checkbox"/> Leg <input type="checkbox"/> Hand <input type="checkbox"/> Back <input type="checkbox"/> Chest <input type="checkbox"/> Face <input type="checkbox"/> Foot Other <input type="checkbox"/> (explain)	
FIRST AID PROCEDURES USED 11		NAME OF PERSON WHO ADMINISTERED FIRST AID	
12 DISPOSITION OF INJURED AFTER ACCIDENT OR CLASS <input type="checkbox"/> Home <input type="checkbox"/> Doctor <input type="checkbox"/> Hospital		WHO WAS NOTIFIED 13	RELATIONSHIP TO INJURED
14 IF INJURED PUPIL LEFT SITE TO WHOM RELEASED		15 NAME AND ATTITUDE OF ANYONE CONTACTING SCHOOL/CCD	
16 STUDENT ACCIDENT BENEFITS AVAILABLE <input type="checkbox"/> NO <input type="checkbox"/> YES NAME OF COMPANY		REMARKS 17	
REMARKS CONTINUED			

For your protection California law requires the following to appear on this form. "It is unlawful to: (a) present or cause to be presented any false or fraudulent claim for payment of a loss under a contract of insurance; (b) prepare, make or subscribe any writing with intent to present or use the same, or allow it to be presented or used in support of such claim. Every person who violates any provision of this section is punishable by imprisonment in the State Prison not exceeding 3 years or by fine not exceeding \$1,000 or by both."

NAME OF PERSON COMPLETING REPORT 18	STATUS	TELEPHONE NUMBER OF PERSON ()
ADDRESS OF PERSON (NUMBER, STREET, CITY, STATE AND ZIP CODE)		PERSON WAS AN EYE WITNESS <input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE OF PERSON APPROVING REPORT	DATE SIGNED	

SUBMIT TO:
 CORVEL
 P.O. BOX 277550
 SACRAMENTO, CA 95827
 ATTN: PAT VITALE
 FAX: (866) 430-4203



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A California Public Agency

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VIDEO LIBRARY BY CATEGORIES

(AQ)

AIR QUALITY

- 1 California Air Resources Board
- 2 Indoor Air Report-Breathe Easy
- 3 Ventilation Basics
- 4-a Indoor Air Quality: Fundamental Improvements (Oversized)
- 4-b Indoor Air Quality: Fundamental Improvements (Workbook)

(C)

CHEMICAL & ASBESTOS HAZARDS

- 1 The Chemistry of Hazmat
- 2 Hazardous Waste: On-Site Management (Oversized)
- 3 Asbestos Cement Pipe
- 4 How to Select & Safely Use Herbicides
- 5 Disposal of Hazardous Waste
- 6 Your Class Is Awaiting: Hazard Communication (Oversized)
- 7 Hazard Communications in Manufacturing
- 8 Respirators - The New Rule
- 9 Hazcom Training for Employees
- 10 Asbestos: Understanding the Hazards
- 11 The History of Asbestos
- 12 Chlorine Safety
- 13 Asbestos
- 14 All Washed Up
- 15 Toxicology
- 16 Laboratory Safety 2: Potential Hazards
- 17 Chlorine
- 18 Safe Handling of Gases
- 19 Hazard Communication For Schools: The Road to Safety
- 20 The Lead Law: Final Rule
- 21 Hazard Communications Healthcare
- 22 Making Holes in Asbestos Floor Tiles
- 23 Right-to-Know Custodians/Maintenance
- 24 Working with Lead Exposure
- 25 Pesticide Primer
- 26 Asbestos Awareness
- 27 HazCom: Right To Know
- 28 Right to Know: for Cleaning/Maintenance
- 29 Storm Water Pollution Prevention (Oversized)
- 30 Hazard Communications for Custodial & Maintenance
- 31 Hazard Communication (Oversized)
- 31D Hazard Communication - DVD
- 32D Hazard Communication for Schools - The Right to Know - DVD



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(CA)

CHILD ABUSE

- 1D Smarter Adults-Safer Children - DVD
- 2D "Mounting An Assault Against Sexual Molestation" - DVD

(D & T)

DISASTER & TERRORISM

- 1 Anthrax Preparedness
- 2 Anthrax Awareness
- 3 Disaster Preparedness
- 4 Planning for Disasters: Earthquakes
- 5D Crisis Preparedness for Schools - DVD
- 6 Teacher TV #32 - Dealing with Disasters
- 7 Rebuilding After A Disaster
- 8 L.A.U.S.D. - Dept. of Maintenance & Operations-Hero Workers 1/17/94
- 8D L.A.U.S.D. - Dept. of Maintenance & Operations-Hero Workers 1/17/94 - DVD
- 9 Emergency Preparedness: An Employee's Responsibility
- 9D Emergency Preparedness: An Employee's Responsibility - DVD
- 10 Waking Up to Emergency & Disaster Management (Oversized)
- 11D Emergency Evacuation: Getting Out Alive - DVD
- 12D Lessons from Ground Zero: Emergency Action Plan - DVD

(D & H)

DISCRIMINATION & HARASSMENT

- 1 Preventing Sexual Harassment: What Educators Need to Know (Oversized)
- 1D Preventing Sexual Harassment - What Educator's Need to Know - DVD
- 2 Preventing Sexual Harassment...for Employees (Oversized)
- 2D Preventing Sexual Harassment...for Employees (Oversized) - DVD
- 3D Sexual Harassment: Serious Business - DVD
- 4D Sexual Harassment for Education: Administration Version - DVD
- 5D Sexual Harassment: A Commonsense Approach - DVD

(D)

DRIVING

- 1 Driving Safety: When You Least Expect It
- 2 Valvoline National Driving Test Vol. I
- 3 Valvoline National Driving Test Vol. II
- 4 Backing Safety - (Heavy Vehicles)
- 5D Backing, Parking and Intersections - DVD
- 6D Driving Distractions of The Professional Driver - DVD
- 7D Forklift - Safe Operations OSHA Rule - DVD



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(D) DRIVING (CONT)

- 8 Modern Driving Hazards
- 8D Implementing A Comprehensive Safe Driving Program - DVD
 - 9 Driving Risks and Responsibilities
- 9D Driving Risks and Responsibilities - DVD (with Trainer's Manual)
- 10 Safe Driving Tactics - The Blindfold Effect
- 11 A Crash Course (Driving Safety)
- 12 Defensive Driving Course: Self-Instruction (Oversized)
- 13 Forklift Fundamentals: Get the Facts
- 14 Forklift Operations: Carry the Load
- 15 Safe Operations of Forklifts
- 16 Powered Low-Lift Trucks: Walkie & Walkie/Rider Safety
- 17 School Bus Handrails
- 19 The 5 Deadly Driving Mistakes
- 21 Electrical Pallet Jack Safety
- 22 School Bus Drivers - Positively in Control
- 24 Road Rage
- 25 School Bus Inspection
- 26 Vehicle Backing, Accident Prevention & Child Safety
- 29 Golf Cart Safety
- 29D Golf Cart Safety - DVD
 - 30 Defensive Driving for School Bus Drivers
 - 32 School Crossing Guards and Traffic Control
 - 33 Coaching The Van Driver II
 - 34 The Safe Operation of Utility Carts
 - 35 Trucks, Vans and Other Delivery Vehicles
- 35D Trucks, Vans and Other Delivery Vehicles - DVD
 - 36 Precious Cargo Keep them Safe
 - 37 Modern Driving Hazards: Road Rage, Cell Phones & Other Drivers
 - 38 Distracted Driving
 - 39 Bobcat Safety Training (Oversized)
 - 40 Bobcat Steer Loader Training (Oversized)
 - 41 Evacuating a School Bus
 - 42 Safe School Bus Crossing Procedures
 - 43 Driving Distractions of The Professional Driver
 - 44 Defensive Driving: A Crash Course
- 44D Defensive Driving: A Crash Course - DVD
 - 45 Forklift Stability Essentials
- 46D How to Safely Evacuate a School Bus - DVD



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(D- S.E.)

DRIVING-SPECIAL EDUCATION (CONT)

- 1 Introduction to Special Education Bus Driving Safety
- 2 Advance Techniques for Special Education Bus Driving Safety
- 4 Intervention Strategies for Special Education Drivers
- 5 Intro to Special Education Bus Driving
- 6 Advance Techniques for Special Education Bus Drivers
- 7 Bus Evacuation for Special Education Drivers
- 8 Advanced Techniques for Special Education Bus Drivers

(DA)

DRUG & ALCOHOL ABUSE

- 1 Recognizing Alcohol Abuse Video
- 2 Saying NO and Feeling Fine
- 3 Recognizing Drug Abuse: for Supervisors

(F)

FIRE

- 1 Investigating An Arson
- 2 Fire in the Workplace by Coastal
- 3 Fire in the Workplace by Long Island Productions
- 4 Portable Fire Extinguishers
- 5 Fire Extinguishers (Safety Bites Fire Extinguishers)
- 6 Schools Can Burn : A Pre-Loss Primer
- 7 When Your School Burns: Making Order from Chaos
- 8 Fire Safety: Sound the Alarm
- 8D Fire Safety for Schools: Sound the Alarm - DVD
- 9 Fire Prevention in Schools
- 10 Stop it Burning
- 11 How to Handle Flammables & Non Flammable Compressed Gases
- 12 Know your ABC's-Fire Extinguishers
- 13 The Firstline of Defense-Fire Extinguishers
- 14 How to Handle Flammables
- 15 Fire Sprinkler Safety (Oversized)

(H & FA)

HEALTH & FIRST AID

- 1 Waste Handling Practices in the Healthcare Industry (Oversized)
- 2 Africanized Honey Bees
- 3 Protecting Custodians from Bloodborne Pathogens
- 4 Hearing Protection Devices



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(H & FA)

HEALTH & FIRST AID (CONT)

- 5 Now Hear This
- 6 Sorry I Didn't Hear That
- 7 Noise and Hearing Conservation
- 8 Respiratory Protection
- 9 HIV/AIDS Hepatitis B Awareness & Prevention Program
- 10 Preventing and Managing Back Pain
- 11 Handwashing for Schools: A Clean Defense
- 12 Sanitation in School Cafeterias
- 13 Sanitation in Healthcare Cafeterias
- 14 Bloodborne Pathogens for Cafeteria Employees: Safety Behind the Lines
- 15 Lice - Some Things Shouldn't Be Shared
- 16 Tuberculosis: Back from the Past
- 17 Tuberculosis Awareness
- 18 Bacteria & Disease Control
- 19 Bloodborne Pathogens for School Employees: The Straight Facts
- 19D Bloodborne Pathogens for School Employees: The Straight Facts - DVD
- 20 Preventing & Managing Stress
- 21 Killer Bees, Wasps & Spiders
- 22 How to Control Back Pain
- 23 Bloodborne Pathogens in Schools: A Refresher Course
- 23D Bloodborne Pathogens in Schools: A Refresher Course - DVD
- 24 How to Select & Safely Use Herbicides
- 25 Bloodborne Pathogens: Protection in Educational Environments
- 25D Bloodborne Pathogens: Protection in Educational Environments - DVD
- 26 Bloodborne Pathogens: Early Childhood
- 27 Bloodborne Pathogens: For School Custodians
- 27D Bloodborne Pathogens Safety For Custodians - DVD
- 28 Administering Medications in Schools
- 29 Basic First Aid
- 30 Health & Hygiene Essentials for Industry (Video and Workbook)
- 31 Health & Hygiene Essentials for the Office (Video and Workbook)
- 32 Living With Africanized Honey Bees/Children & Africanized Honey Bees
- 33D Why Don't We Do It In Our Sleeves - DVD
- 34 Trauma Shooting Kit
- 34D Back Safety for School Employees - DVD
- 35D Heat Stress: Don't Lose Your Cool - DVD
- 36D Prescription for the Flu - DVD
- 37 MRSA Awareness
- 37D MRSA Awareness - DVD
- 38D Infection Control For Schools - DVD
- 39D Bloodborne Pathogens for School Custodians - DVD
- 40 Trauma Shooting Kit



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(L)

LAB SERIES

- 1 Safety Showers & Eye Washes
- 2 Flammables & Explosives
- 3 OSHA Formaldehyde Standard
- 4 Electrical Safety In The Lab
- 5 Lab Ergonomics
- 6 Lab Safety Orientation
- 7 Biohazard Hoods
- 8 Preventing Contamination
- 9 Safe Handling Lab Glassware
- 10 Planning for Lab Emergencies
- 11 Handling Compressed Gas Cylinders
- 12 Lab Material Handling - Safety Data Sheets
- 13 Lab Safety: Under the Hood
- 14 Lab Hood Safety (Oversized)
- 15 Lab Safety: Chemical Hazards
- 16 Lab Safety: Potential Hazards II
- 17 Assessing Risks of Toxic Chemicals
- 18 Emergency Response
- 19 Practicing Safe Science
- 20 Chemical Hazards
- 21 Introduction to Laboratory Safety: Chemistry/Physical Science
- 21D Introduction to Laboratory Safety: Chemistry/Physical Science - DVD
- 22 Introduction to Laboratory Safety: Life Science
- 22D Introduction to Laboratory Safety: Life Science - DVD

(M)

MISCELLANEOUS

- 1 ABC's of Landscape Pruning
- 2 What's Wrong With This Picture?
- 4 Low Power Lasers: Be Aware of the Hazard (Oversized)
- 5 The Knox System - A Guide to Professional Rapid Entry
- 6 Key Principals for Successful Firing
- 7 What Arizonas Need to Know About the AHB
- 8 Americans with Disabilities Act
- 8D Americans with Disabilities Act - DVD
- 9 Confined Space entry for School: Permit Required
- 9D Confined Space entry for School: Permit Required - DVD
- 10 Groundskeeping Safety: Dealing with Bugs and Critters
- 11 Rebuilding After a Disaster
- 12 Shaping A Secure Future
- 13 Right-to-Know: Custodians/Maintenance



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(M) **MISCELLANEOUS (CONT)**

- 14 Working with Display Screen Equipment
- 15 ERI Safety Videos (Oversized)
- 16D Diversity: Food for Thought - DVD
- 17 Drive to Be the Best (Oversized)
- 18 The ADA Maze: What You Can Do (Oversized)
- 19 Employment Practices: Smart Risk Management
- 20 "Special Events... Special Liabilities"
- 21D Diversity: The Real Scene - DVD
- 22 Diversity in the Real World (Oversized)
- 26 How to Set & Achieve Goals
- 27 Official Liability Training - Employment Practices
- 28 Student Confidentiality-The FERPA/HIPAA Facts
- 29 Managing the Risks of Volunteers
- 30 Managing Sanitary Sewer Overflows (Workbook)

(N) **NIMS**

- 1D Introduction to the National Incident Management System - DVD

(P) **PLAYGROUNDS**

- 1 Playground Safety: Supervising our Children
- 2 Safety Inspections and Maintenance of Playgrounds
- 3 Managing Playgrounds for Safety (Oversized)
- 4 Inspecting Playgrounds for Hazards, 2nd Edition
- 5 ABC's of Supervision (Playgrounds)
- 6 Sammy's Playground Pointers
- 7 Playground Supervision
- 8 Safe Playgrounds
- 9D Playground Safety Making the Grade - DVD
- 10 S.A.F.E. Playgrounds Kit (Oversized)

(SAFE G&C) **SAFETY-GARDEN & CUSTODIAL**

- 1 Pro's Guide to Riding Mower Safety
- 2 Pro's Guide to Push Mower Safety
- 3 Professionals Guide to Lawn Mower Safety
- 4 Poisonous Plant Safety
- 5D Groundskeeping Safety: Be a Pro! - DVD



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(SAFE G&C) SAFETY-GARDEN & CUSTODIAL (CONT)

- 6 Poisonous Plants
- 7 Agriculture Series: Pesticide Safety (Spanish)
- 8 Backhoe Safety and Operations
- 9 ABC's of Landscape Pruning
- 10 On-the-Job Safety for Custodians
- 10D On-the-Job Safety for Custodians - DVD
- 11 Landscape Pruning Volume 2
- 12 Cleaning/Polishing Floors W/O Slips and Falls
- 13 Landscape Maintenance Safety
- 14 Safety Orientation for Custodial & Maintenance
- 15D Restroom Clean-up: Just the Facts - DVD

(SAFE M&O) SAFETY-MAINTENANCE & OPERATIONS

- 1 Electrical Safety - Qualified Employees
- 2 Electrical Safety in the Workplace
- 3 Basic Electrical Safety
- 4 Underground Utility Damage
- 5 Propane Safety
- 6 Ladders, Poles, and Scaffolds
- 7 Safety Orientation for School Custodian/Maintenance
- 8 Shop Safety
- 8D Shop Safety - DVD
- 9 Working Safely in the Proximity of High Voltage Power
- 10 Personal Protective Equipment
- 11 Machine Guarding
- 12 Powered Hand Tool Safety
- 13 Hand & Power Tools - Fleet Shop
- 14 Lockout/Tagout For Schools: Controlling the Beast
- 14D Lockout/Tagout For Schools: Controlling the Beast - DVD
- 15 Asbestos Cement Pipe
- 16 Hazmat Transportation: Labels
- 17 Ergonomics: A Weight Off Your Shoulders
- 18 Ergonomics: Taking Matters Into Your Own Hands
- 19 Shop Safety for HS Students
- 20 Shop Safety for JR/SR HS Students
- 21 Fall Protection (Oversized)
- 22 Safety Orientation for Solid Waste
- 23 Aerial Lift Safety (Oversized)
- 24 Propane Safety Update
- 25 Safety Showers & Eye Washes



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(SAFE M&O)

SAFETY-MAINTENANCE & OPERATIONS (CONT)

- 26 Handling Compressed Gas Cylinders
- 27 Machine Guarding
- 27D Machine Guarding - DVD
- 28 Battery Charging Update
- 29 Aerial Lift Safety
- 29D Aerial Lift Safety (Oversized) - DVD
- 30 Stairways & Ladders-The First Step
- 30D Stairways & Ladders-The First Step - DVD
- 31 Safe Operation of Scissor & Boom Lifts
- 31D Safe Operation of Scissor & Boom Lifts - DVD
- 32D Hand & Power Tool Safety - DVD
- 33D Personal Fall Arrest System - DVD
- 34D Ladder Safety: Every Step Counts - DVD
- 35D Lockout/Tagout: Affected Employees - DVD
- 36 Electrical Safety - The OSHA Regulations
- 36D Advanced Portable Ladder Safety - DVD

(SAFE-Misc)

SAFETY-MISCELLANEOUS

- 1 Slippin & Trippin
- 2 Back Safety: For Landscape, Maintenance & Custodial Workers
- 2D Back Safety: For Landscape, Maintenance & Custodial Workers - DVD
- 3 Job Safety Hazards
- 3D Job Safety Hazards - DVD
- 4 Safety in Numbers
- 5 Slips, Trips, Falls
- 6 Safety Orientation
- 6D Safety Orientation - DVD
- 7 Time Out for Safety-Playgrounds
- 8 Dog Bite Prevention
- 9 Accident Investigation
- 9D Accident Investigation - DVD
- 10 Community Safety Leadership
- 11 Kitchen Safety
- 12 Kitchen Safety and Sanitation
- 13 Safety Showers and Eye Washes
- 14 Restaurant Hazcom
- 15 Falls in the Workplace
- 16 Chainsaw Safety (Oversized)
- 17 Think About This
- 18 A Step Ahead: Universal Precautions in Housekeeping



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(SAFE-Misc)

SAFETY-MISCELLANEOUS (CONT)

- 19 Safety-The Business of Life: To Last a Lifetime
- 20 Safety-The Business of Life: There are Choices
- 21 Safety-The Business of Life: Speaking from Experience
- 22 Safety-The Business of Life: That Moment in Time
- 23 Sanitation in School Cafeterias
- 24 Avoiding Dog Bites
- 25 Poisonous Plant Safety
- 26 Shop Safety for JR/SR High Students
- 27D Height Safety Essentials - DVD
- 28 New Employee Safety Orientation
- 29 Scaffolding Safety & Training
- 30 Battery Charging Update (Oversized)
- 31 Safety Awareness for Seasonal Employees
- 32 Job Safety for Teachers
- 33 Dealing with Chemical Safety
- 34 Safety Orientation for Schools
- 35 Creating Art Safely - A Six-Step Process
- 36 Employee Safety Orientation
- 37D Fatigue Management Essentials - DVD
- 38 Walkie Safety
- 38D Slips, Trips and Falls: Stranger Than Friction - DVD
- 39 Personal Protective Equipment
- 40 Powered Pallet Jack Safety
- 41D Kitchen Safety Orientation - DVD (2 DVD's)
- 42D Safety Orientation and Accident Prevention - DVD
- 44 Housekeeping
- 50 It Only takes a Second
- 51 Back Injury Prevention
- 52 Documentation of Safety Efforts
- 53 How to Develop an Effective Safety Program
- 54 Preventing Back Injuries
- 55 Sanitation for Food Service Workers in Cafeterias
- 56 Safety Orientation & Accident Prevention
- 56D Safety Orientation & Accident Prevention - DVD
- 57 Care of Supplies, Chemicals & Equipment
- 58 Human Behavior/Reducing Unsafe Acts
- 59 How to Prevent Slips and Falls
- 60 Behavioral Accident Prevention Process
- 60D Behavioral Accident Prevention Process - DVD
- 61 Motor Fleet Maintenance Safety
- 62 Employee Training Responsibilities
- 62D Employee Training Responsibilities - DVD (2 DVD's)



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(SAFE-Misc) **SAFETY-MISCELLANEOUS (CONT)**

- 63 Between the Lines-Adult School Crossing Guard Training
- 64 It's Your Back (Spanish)
- 65 Accident Investigation
- 65D Accident Investigation - DVD
- 66 Horseplay is No Joke
- 67D What to Do About Workplace Emergencies - DVD
- 68D New Employee Safety Orientation - DVD
- 69D Food Service for Schools: Keeping it Clean - DVD

(SAFE-OFF) **SAFETY - OFFICE**

- 1 Setting Up Your Computer Work Station
- 3 Preventing and Managing Computer Related Injuries
- 4 Safety Teams (Oversized)
- 5 Office Safety: It's A Jungle In There (Oversized)
- 6 Carpal Tunnel Syndrome

(SEMS) **SEMS**

- 1 A1, A2, A3
- 2 EOC Course - Module C-1
- 3 EOC Course - Module C-2
- 4 EOC Course - Module C-3
- 5 EOC Course - Module C-4
- 6 EOC Course - Module C-5
- 7 EOC Course - Module C-6
- 8 EOC Course - Module C-7
- 9 EOC Course - Module C-8
- 10 EOC Course - Module C-9

(S) **SPORTS**

- 1 Vaulting Higher & Safer
- 2 The Right Spirit
- 3 High School Baseball Made Safer
- 4 Wrestling for the 90's
- 5 Softball & Baseball Field Maintenance & Safety (Oversized)
- 6 Stay in the Game (Ankle Sprains)



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(S) SPORTS (CONT)

- 7 Sports Injuries-Play It Safe
- 8 2000 Track & Field Cross Country Rules Review
- 9 Spirit Rules for Dance/Drill Team
- 11 1999 Spirit Rules Update
- 12 Track & Field Rules Update
- 13 Golf Course Maintenance Safety
- 14 Athletic Administration - Managing Risk
- 15 Risk Management - The Official's Role
- 16 Sports & Activities - Know the Risks
- 18 Risk Management: The Coach's Role
- 19 Risk Management: The Official's Role

(T) TEACHER SERIES

- 1 Teacher TV #44 - Charter Schools
- 3 Teacher TV #6 - Business and Education
- 4 Teacher TV #3 - Design A School
- 5 Teacher TV #10 - The Economics of Education
- 6 General Safety Hazards for School Teachers
- 8 Transferring Students with Physical Disabilities - Part I
- 9 Transferring Students with Physical Disabilities - Part II
- 10 Teacher Safety Orientation
- 10D Teacher Safety Orientation - DVD

(V) VIOLENCE

- 1 Workplace Violence for Management
- 1D Workplace Violence for Management - DVD
- 2 Call to Action: Managing Violence in the Workplace (Workbook)
- 3 Violence in the Workplace
- 3D Violence in The Workplace - DVD
- 4 Homicide in the Workplace
- 4D Homicide in the Workplace - DVD
- 5 Set Straight on Bullies
- 5D Set Straight on Bullies - DVD
- 6 The Struggle for School Safety
- 7 Learn Gun Safety with Eddie Eagle
- 8 School Crisis: Under Control
- 9 Preventing Child Abduction
- 10 Workplace Violence for Employees



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(V)

VIOLENCE (CONT)

- 10D Workplace Violence for Employees - DVD
 - 11 Blueprint of Workplace Violence
 - 12 Crimes of Opportunity - How to Protect Yourself
 - 13 Workplace Violence - Customer Service and Field Personnel
- 13D Workplace Violence: Customer Service and Field Personnel - DVD
 - 14 Ticking Bombs - Violence in the Workplace
- 14D Ticking Bombs - Violence in the Workplace - DVD
- 15D School Crisis Planning: Intruder Drill - DVD
- 16D Bullying Prevention: Taking Action - DVD
 - 17 Workplace Violence-Assessment to Prevention
- 17D Workplace Violence-Assessment to Prevention - DVD
- 18D Shots Fired on Campus: Guidance for Surviving an Active Shooter Situation - 2 DVD's
 - 19 Preventing Workplace Violence
 - 20 Violence In The Workplace (Oversized)
 - 21 Conflict Communication Skills
 - 22 Workplace Violence: First Line of Defense
- 23D Taking Control of Workplace Violence - DVD
 - 24 School Violence: Draw the Line (Oversized)
- 25D Shots Fired in the Workplace: Guidance for Surviving an Active Shooter Situation - 2 DVD's

(YG)

YOUTH GUIDANCE (Michael Pritchard Series)

- 1 Preventing Violence
- 2 Resolving Conflict
- 3 Managing Your Anger
- 4 Dealing With Bullies, Troublemakers and Dangerous Situations
- 5 Respecting Yourself and Others
- 6 Handling Dating Pressure and Harassment
- 7 Bridging Racial Divisions
- 8 Handling Peer Pressure and Gangs
- 9 Drugs, Alcohol and Guns: Triggers to Violence
- 10 Stepping Up To Peace
- 11 Saving Our Schools From Hate and Violence - Part 1
- 12 Saving Our Schools From Hate and Violence - Part 2



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ASCIP

RISK ALERT!

Date: September 16, 2010

Attention: ASCIP Members

Subject: Classroom Art

For some time, ASCIP has encouraged its members to observe reasonable limitations on wall mounted classroom exhibition of student artwork, projects, and related decorations. ASCIP has recommended that schools comply with Section 31-3.4 of the National Fire Protective Association (NFPA) 101 Life Safety Code (a voluntary standard in California) which specifies that child prepared art work and teaching materials may be attached directly to walls however they shall not exceed 20% of the wall area. *California's 2007 Edition of the Building Standards Code (Title 24) has reduced this amount to 10%.*

California's 2007 Edition of the Building Standards Code provided very specific requirements for classroom art and other decorative materials mounted on walls and ceilings. Title 24, Part 9, Section 807.1.2 – Combustible Decorative Materials, states that the permissible amount of decorative materials meeting flame propagation criteria shall not exceed 10% of the aggregate area of walls and ceilings. Window surface area should be included when calculating the "aggregate area." The 2007 Edition also addresses a previously overlooked area of Group E occupancies – Corridors. Section 807.4.3.2 – Artwork, states that artwork and teaching materials shall be limited to 20% of the wall area in corridors.

The California Code of Regulations (CCR), Title 19, Section 3.08, Decorative Materials, states that in every occupancy subject to the regulation (including Group E - Educational occupancies) all decorative materials shall be made of non-flammable materials or shall be treated to be fire retardant through use of a process or materials approved by the State Fire Marshal. The State regulations further prohibit concealing or obstructing exits, exit lights, fire alarm stations, fire hose cabinets, or fire extinguishers by any type of decorative materials.

While in the past there had generally been little emphasis on enforcement of these types of regulations, we have been advised that many Fire Departments are now enforcing State regulations related to school classroom decorations and display of child prepared art work utilizing CCR, Title 19, Section 3.14 of the State Fire Marshal regulations which permits local fire departments to deem 'overloaded' classrooms to be fire hazards.

ASCIP recommends that each District review its teaching guidelines to ensure that classrooms are not overloaded with child artwork and project materials. Purchasing departments should, wherever available, order only art rolls, crepe paper, and similar project materials that are certified to be non-flammable or fire resistive by the manufacturer. The added cost of purchasing safer materials now may prove prudent later if the tragedy of a classroom fire can be avoided.

ASCIP appreciates that all school administrators and teachers attempt to make the classroom conducive to the educational process. However, when the risks of fire and potential disaster outweigh the benefits of continuing such practices, the decision to seek safe alternatives becomes imperative. ASCIP Districts seeking assistance in meeting these classroom safety requirements may contact ASCIP staff at any time.

Related Risk Alerts: [Classroom Art 1996 Edition](#)



Alliance of Schools for Cooperative Insurance Programs

16550 Bloomfield Avenue, Cerritos, CA 90703 (562) 404-8029

ASCIP

INFORMATION BULLETIN

Date: *September 14, 2010*

Attention: *ASCIP Members*

Subject: *The Great Southern California Shake Out - 2010*

Recent earthquake emergency events such as the September 4th Christchurch, New Zealand 7.1 earthquake and the multiple earthquakes affecting Haiti and Chile in 2010 have heightened awareness to emergency preparedness. While other events receive much media attention and emergency planning efforts, earthquakes are still the largest disaster threat to California schools, colleges and universities.

During 2008, the Los Angeles County Office of Education partnered with the Earthquake Country Alliance to promote "The Great Southern California Shake Out" (Shake Out) in an effort to raise earthquake awareness for all residents, students, parents, public safety officers, educational and political leaders of Southern California. The Great Southern California Shake Out was a seven-day special event based on an earthquake scenario developed by the U.S. Geological Survey. Due to the success of the 2008 Shakeout, a second Shakeout was held in 2009, which was another great success.

This year, the third Shake Out event will occur. The drill will take place on **October 21st, 2010 at 10:21A.M.** While the Shake Out will not be coordinated with an official emergency exercise this year, organizers are encouraging public educational agencies to participate in the drill. Organizers are hoping to achieve 10 million registered participants. In 2008, nearly 5 Million students and staff participated in the event. To register for the Shake Out, go to www.shakeout.org/register.

ASCIP is encouraging its Members to participate in the Shake Out's October 21st drill as a way to prepare for future disaster events. The Shake Out drill is an effective way to test Member's current emergency preparedness plans and the interaction between emergency response personnel.

Education Code Section 32282(a)(2)(B)(i)(II) requires, as part of the Comprehensive School Safety Plan, that public elementary schools conduct a "drop" procedure once every quarter and public secondary school conduct a "drop" procedure once every semester. *Participation in the Shake Out's drill complies with Ed. Code Section 32282.*

The Great Southern California Shake Out offers many ways for educational agencies to participate, starting with simply conducting a "drop/duck, cover and hold" exercise. To learn more about ways educational agencies can participate, visit www.shakeout.org/schools.

ASCIP Staff is available to answer any questions regarding this event.



**VALLEY INSURANCE PROGRAMS JOINT POWERS AUTHORITY (VIPJPA)
PROPERTY, LIABILITY, CRIME AND AUTO PHYSICAL DAMAGE COVERAGE*
JULY 1, 2010 THROUGH JULY 1, 2011**

PROPERTY COVERAGE

\$500 Million	RSUI Indemnity Company AXII (Reinsurance purchased by ASCIP for all pool members) \$1,000,001 to \$500,000,000
\$1 Million	ASCIP JPA (Self-funded by ASCIP Pool) \$1,000,000 on all perils
\$100,000	VIPJPA Deductible \$100,000

LIABILITY COVERAGE

\$25 Million	SELF JPA (Schools Excess Liability Fund-Joint Powers Authority) \$5,000,001 to \$25,000,000
\$5 Million	Evanston Insurance Company (a member of the Market Group) AXII Brit Insurance Company AXV (Reinsurance purchased by ASCIP for all pool members) \$2,000,001 to \$5,000,000
\$2 Million	Brit Insurance Company AXV (Reinsurance purchased by ASCIP for all pool members) \$1,000,001 to \$2,000,000
\$1 Million	ASCIP JPA (Self-funded by ASCIP Pool)
\$0	VIPJPA Dollar One Coverage

CRIME COVERAGE

\$3.5 Million	Fidelity and Deposit Company of Maryland (a member of the Zurich North America Group) AXV (Commercial Insurance purchased by ASCIP for all pool members) \$250,001 to \$3,500,000
\$250,000	ASCIP JPA (Self-funded by ASCIP Pool)
\$500	VIPJPA Deductible \$500

AUTO PHYSICAL DAMAGE COVERAGE

ACV	ASCIP JPA (Self-funded by ASCIP Pool) VIPJPA Deductible \$1,500
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* The coverage summary above is intended to provide a general overview of the program and is superseded by the memorandum of coverage and policy forms.

**VALLEY INSURANCE PROGRAMS JOINT POWER AUTHORITY (VIPJPA)
 WORKERS' COMPENSATION COVERAGE
 JULY 1, 2010 THROUGH JULY 1, 2011**

WORKERS' COMPENSATION

<p>Statutory</p> <p>National Union Fire Insurance Company (Insurance purchased by ASCIP for all participating members) AXV</p>	<p>\$0-\$1 Million</p> <p>Chartis Insurance (Reinsurance purchased by ASCIP for all participating members) AXV</p>	<p>\$0</p> <p>VIPJPA Dollar One Coverage</p>
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ASCIP Overview

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) is a public agency joint powers authority (JPA) that provides liability, property, workers' compensation and health benefits coverage to 168 public school districts, charter schools, community colleges, and subsidiary JPAs in the State of California. Formed in 1980 as a joint purchase program, ASCIP became a risk sharing pool in 1985. The JPA currently has retained assets of nearly \$235,000,000 while rebating an average of \$1,000,000 annually in premiums back to its members.

ASCIP is governed by thirteen officials elected by ADA category from the member districts. Board members serve a 3-year term on the Executive Committee which meets approximately ten times per year. Representatives from your ADA category (Community College District) are:

John Didion, Executive Vice Chancellor of Human Resources, Rancho Santiago Community College
Michael Gregoryk, Vice President of Administrative Services, Mt. San Antonio Community College
William Silvia, Director of General Services, Los Rios Community College

Additionally, there are six standing committees on which we encourage your participation:

- Claims/Coverage; provides settlement authority from \$50,000 to \$150,000.
- Community Colleges, evaluates community college membership.
- Finance/Investment; oversees \$220,000,000+ investment portfolio.
- Health Benefits, oversees health benefits program.
- Loss Control; administers a \$4,500,000+ annual program budget.
- Marketing/Underwriting; evaluates new membership.

ASCIP is administered by an in-house staff of twenty-four, including a Chief Executive Officer; Deputy CEO/Chief Operating Officer, Director of Litigation and Claim Services, Director of Health Benefits, Chief Financial Officer, Workers' Compensation Program Manager, Information Systems Coordinator, two Benefit Services Consultants, five Risk Services Consultants, three Accountants, and seven administrative support staff.

RATING AND COVERAGE

Experience rating is based on liability losses within \$250,000 for three major categories.

K-8 School Districts

K-12 Unified School Districts and High School Districts

Community College Districts

- **General/Automobile Liability, including Errors and Omissions Liability.**

Major coverage advantages include employment-related claims for discrimination, harassment, and civil rights violations. These coverages are on an occurrence rather than claims-made basis, a very important distinction. Also included is medical malpractice coverage, for school nurses, volunteer physician and students in Nursing and Allied Health Programs. Coverage for Foundations has been added recently to the ASCIP program. These coverages are typically excluded in other JPAs, and



Alliance of Schools for Cooperative Insurance Programs

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additional premiums are paid to commercial carriers for these additional lines of coverage. Coverage for 911-response expense to \$2,500 per incident has also been added and coverage is provided on a dollar one basis regardless of retention selected.

- **Property Coverage including Boiler and Machinery**

Major coverage advantages include Rental Interruption Coverage (needed for COPs), Course of Construction (needed during new construction or building improvements) and Computer Electronic Data and Media (computer hardware and software) Coverage. Typically additional premium are paid to other JPA's and Commercial Carriers for these additional lines of coverage. Coverage is written on a blanket basis for the entire membership to \$500,000,000 in limits.

- **Employee Crime Coverage**

Major coverage advantages include robbery of money and securities on and off premises. ASCIP provides \$3,500,000 in limits for employee crime and embezzlement. This is a considerably higher limit than that provided in other JPA programs. Several years ago an Orange County School District experienced a multi-million dollar employee embezzlement loss while carrying only \$150,000 in limits.

- **Automobile Physical Damage Coverage**

Major coverage advantage includes the physical damage to district owned and leased vehicles. Also covered are automobiles, vans, and buses, rented for field trips and short-term excursions. Coverage include collision, theft, and vandalism (**on and off premises**).

- **Optional Group Purchase Programs**

Workers' Compensation, Building Earthquake and Flood coverage, Underground Storage Tank Liability, and Booster Club (ASCIP B), Owner Controlled Insurance Program (OCIP) coverage are optional coverage programs and may be purchased separately on a group discount basis.

SERVICES AT NO ADDITIONAL COSTS

- Claims/Litigation Management Services include full claims administration including claims investigation and adjusting regardless of retention levels selected and quarterly loss runs for claims evaluation by campus site. Also included is claims defense liaison with District, oversight of attorney claims management services, attendance at settlement conferences, and claim file management.
- Risk Management Services include program risk evaluation, RFP evaluations, student waiver forms, contract review, risk transfer evaluation, and procurement of specialty insurance for unusual risks.
- Loss Control Services include property appraisals consisting of a full property appraisal, including photos, and floor print and annual updates; training programs, manuals, lending library; environmental hazards consulting; premise safety inspections; loss control assistance grant funding, and We-Tip membership.



- Comprehensive GASB-34- compliance valuation services are provided to all ASCIP members, and all costs are borne by the ASCIP JPA.

These services are provided to ASCIP members at no additional cost.

Property Appraisals	Three-four year cycles with annual updates
GASB-34 Services	Initial Compliance Program
District-wide Safety Audit	Three-four year cycles with photos, floor print, CD-ROM
Claims Administration	CorVel Corporation within and outside SIR
We-Tip Membership	Renewed annually
Loss Control Assistance Grant	As awarded annually
Safety Consulting	As Requested
Risk Management Consulting	As Requested

DISTINCTIVE DIFFERENCE FROM OTHER INSURANCE PROGRAMS

- **Breadth of Coverage**
 - Employment-related claims coverage included (occurrence basis)
 - Medical malpractice coverage included
 - Foundation organization coverage included
 - Computer hardware and software (EDP) coverage included
 - Boiler and Machinery coverage included
 - Rental Interruption (COPs) coverage included
 - Course of Construction (builder's risk) coverage included
 - Employee Crime coverage provides \$3,500,000 in limits
 - Automobile physical damage (on and off premise) coverage included
 - 911 Emergency response expense reimbursement to \$2,500 coverage included
- **Breadth of Service**
 - Claims administration included
 - Litigation management included
 - Property and GASB-34 appraisal included
 - Facility safety inspection included
 - We-Tip, We-Tell, and Do-Tell membership included
 - Risk management consulting included
 - Loss control consulting and training included
 - Loss control grants included
- **Program Cost**
 - Pricing is all-inclusive; no hidden costs are involved
 - Actuarially rated (no manipulation of rates through locked-in membership)



- **Membership Consideration**

No locked-in minimum membership requirement (Most JPAs require 3 years)

90-days notice of termination (Most JPAs require 6 months)

Renewal rates provided by March of each coverage year to allow for rate comparison

Administered by in-house staff (we are your employees; not for profit)

Membership growth within the past ten years from 75 to 168 Agencies



ASCIP 2010-2011 Safety & Environmental Compliance Seminars

OCTOBER 2010

Tuesday, October 5, 2010
10:00 a.m. – 12:00 noon
ASCIP Training Room

Cal/OSHA Investigations

This seminar will cover how to handle an OSHA investigation, which includes the opening conference, walk around, closing conference and follow up meetings.

Wednesday, October 13, 2010
10:00 a.m. – 11:00 a.m.
Video Conference*

Lead Paint Renovation, Repair, and Painting Rule

Our Certified Lead Consultant will cover how this new EPA required rule could affect your institution, and what actions may or may not be required to take.

Thursday, October 21, 2010
8:00 a.m. – 10:00 a.m.
ASCIP Training Room

2-Hour Annual Asbestos Awareness Training

This seminar is designed to meet both Cal/OSHA and AHERA minimum requirements for school employees who may encounter asbestos containing materials (ACM) while performing their duties.

Thursday, October 21, 2010
10:00 a.m. – 12:00 noon
ASCIP Training Room

2-Hour Lead Hazard Awareness Training

This seminar is designed to meet Cal/OSHA's minimum requirements for employees who may encounter lead or lead paint while performing their duties.

Thursday, October 28, 2010
8:00 a.m. – 12:00 noon
Video Conference*

ASCIP's Annual Codes, Regulations and Compliance Review

An annual review of codes and regulations for Public Educational Agencies. A look at new and amended safety, health and environmental compliance requirements.

NOVEMBER 2010

Tuesday, November 9, 2010
8:00 a.m. – 12:00 noon
ASCIP Training Room

4-Hour Hazardous Materials Awareness Refresher

This seminar is designed to meet the minimum requirements for updating the awareness training of first responders who are required to assess spills and/or releases of potentially toxic or hazardous materials.

Wednesday, November 10, 2010
8:00 a.m. – 11:00 a.m.
or
11:30 a.m. – 2:30 p.m.
ASCIP Training Room

Pesticide Handler Training

A required initial 3-hour general pesticides handler training that meets CA Department of Agriculture requirements.
CE credits are available. Class size is limited to 50.
By RESERVATION ONLY.

Wednesday, November 17, 2010
8:00 a.m. – 12:00 noon
Ironstone, Murphy's

ASCIP's Annual Codes, Regulations and Compliance Review

An annual review of codes and regulations for Public Educational Agencies. A look at new and amended safety, health and environmental compliance requirements.

JANUARY 2011

Wednesday, January 19, 2011
8:00 a.m. – 4:00 p.m.
ASCIP Training Room

8-Hour Hazardous Materials Awareness Training

This seminar is designed to meet the initial meeting requirements for those first responders who are required to assess spills and/or releases of potentially toxic or hazardous materials at their facilities.



Alliance of Schools for Cooperative Insurance Programs

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ASCIP 2010-2011 Safety & Environmental Compliance Seminars

FEBRUARY 2011

Wednesday, February 16, 2011

8:00 a.m. – 11:00 a.m.

or

11:30 a.m. – 2:30 p.m.

ASCIP Training Room

Pesticide Handler Training

A required initial 3-hour general pesticides handler training that meets CA Department of Agriculture requirements.

CE credits are available. Class size is limited to 50.

By RESERVATION ONLY.

MARCH 2011

Tuesday, March 8, 2011

7:30 a.m. – 12:30 p.m.

and

Wednesday, March 9, 2011

7:30 a.m. – 12:30 p.m.

Video Conference Training*

10 Hour OSHA Training

This workshop was designed for Risk Managers, Human Resources Managers, and personnel responsible for Safety and General Industry activities. This is a great opportunity to get answers to your questions and to obtain the latest information about Cal/OSHA on a variety of subjects. This course will be split into two days. **Mandatory attendance to both days for certificate.**

APRIL 2011

Wednesday, April 6, 2011

8:00 a.m. – 10:00 a.m.

ASCIP Training Room

2-Hour Annual Asbestos Awareness Training

This seminar is designed to meet both Cal/OSHA and AHERA minimum requirements for school employees who may encounter asbestos containing materials (ACM) while performing their duties.

Wednesday, April 6, 2011

10:00 a.m. – 12:00 noon

ASCIP Training Room

2-Hour Lead Hazard Awareness Training

This seminar is designed to meet Cal/OSHA's minimum requirements for employees who may encounter lead or lead paint while performing their duties.

MAY 2011

Wednesday, May 11, 2011

8:00 a.m. – 12:00 noon

ASCIP Training Room

Arc Flash Training

Methods of reducing Arc Flash Potential, Flash Protection and Limits of Approach, NFPA methods of selecting PPE. This is a 4-hour course offered to ASCIP members only.

* **Video Conferences** will be scheduled via CENIC program. If your district already participates in CENIC, please contact ASCIP to be added to the conference program. **If you are able to become a satellite conference site, please contact ASCIP immediately!** Satellite sites for video conferences will be posted as soon as we have the information available. ASCIP Host Site Programs will take place at the ASCIP Training Room. If you have any suggestions for future training topics, please submit them to espinoza@ascip.org

Please fax your registration information to (562) 404-8038. Please be sure to specify what training will be attended, the names of the people that will be attending, what location (if needed), what time (if needed) and your school district. Now you can sign up online. Go to www.ascip.org and click on seminars. Thank you. See you there!

NOTE: Please see the "Risk Management, Safety & Health" training schedule for other seminars offered in 2010/2011. This seminar schedule is accurate at the time of printing. However, please refer to the ASCIP Website (www.ascip.org) for subsequent changes that may occur.



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ASCIP 2010-2011 Risk Management, Safety & Health Seminars

OCTOBER 2010

Thursday, October 14, 2010
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable-“Employment Practices”
This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

Thursday, October 28, 2010
8:00 a.m. – 12:00 noon
Video Conference*

ASCIP’s Annual Codes, Regulations and Compliance Review
An annual review of codes and regulations for Public Educational Agencies. A look at new and amended safety, health and environmental compliance laws, which will affect your agencies.

NOVEMBER 2010

Wednesday, November 17, 2010
8:00 a.m. – 12:00 noon
Ironstone, Murphy’s

ASCIP’s Annual Codes, Regulations and Compliance Review
An annual review of codes and regulations for Public Educational Agencies. A look at new and amended safety, health and environmental compliance requirements.

Wednesday, November 17, 2010
9:00 a.m. – 11:30 a.m.
Video Conference*

Special Education Liabilities Update
Our seminar will cover changes in current case law, how to avoid litigation on IEP’s and common compliance issues. We will also cover “administering medication”.

Thursday, November 18, 2010
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable
This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

JANUARY 2011

Thursday, January 13, 2011
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable
This will be a 30 minute training on HR issues followed by general discussion and Q&A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

Thursday, January 20, 2011
8:30 a.m. – 11:30 a.m.
Video Conference*

School Liability Issues-Social Media (K-12’s)
This workshop will address the various forms of bullying, and school liability issues for policing communications.

FEBRUARY 2011

Thursday, February 17, 2011
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable
This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.



ASCIP 2010-2011 Risk Management, Safety & Health Seminars

MARCH 2011

Thursday, March 17, 2011
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable

This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

Thursday, March 24, 2011
8:30 a.m. – 11:30 a.m.
CCD's

Volunteer Management Best Practices

Volunteers play a vital role at our districts. Volunteer programs require the same type of managerial effort as any other program. This training will cover how to effectively manage, train, and screen volunteers.

or
1:00 p.m. – 4:00 p.m.
K-12's
Video Conference*

APRIL 2011

Thursday, April 14, 2011
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable

This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

Thursday, April 21, 2011
9:00 a.m. – 12:00 noon
Video Conference*

Developing a Business Interruption Plan

Is your district prepared? This session will cover the basics for developing a business interruption plan for your district.

MAY 2011

Thursday, May 12, 2011
11:30 a.m. – 1:00 p.m.
ASCIP Training Room

HR and Risk Management Roundtable

This will be a 30 minute training on HR issues followed by general discussion and Q & A. HR professionals are encouraged to come prepared to discuss current HR issues and how to appropriately handle them. Topics for the next meeting will be decided by the group.

Wednesday, May 18, 2011
10:00 a.m. – 12:00 noon
ASCIP Training Room

Travel/Study Abroad

This seminar will cover guidelines for traveling abroad and how your district can minimize potential liability.

* **Video Conferences** will be scheduled via CENIC program. If your district already participates in CENIC, please contact ASCIP to be added to the conference program. **If you are able to become a satellite conference site, please contact ASCIP immediately!** Satellite sites for video conferences will be posted as soon as we have the information available. ASCIP Host Site Programs will take place at the ASCIP Training Room. If you have any suggestions for future training topics, please submit them to espinoza@ascip.org

Please fax your registration information to (562) 404-8038. Please be sure to specify what training will be attended, the names of the people that will be attending, what location (if needed), what time (if needed) and your school district. Now you can sign up online. Go to www.ascip.org and click on seminars.

Thank you. See you there!

NOTE: Please see the "Safety & Environmental Compliance" training schedule for other seminars offered in 2010/2011. This seminar schedule is accurate at the time of printing. However, please refer to the ASCIP Website (www.ascip.org) for subsequent changes that may occur.



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