

Madera Oakhurst College Center Council (MOCCC)

Operating Agreement

Purpose

The Madera and Oakhurst College Center Council (MOCCC) is charged with the responsibility of disseminating and gathering information pertinent to the current functioning and future development of the Madera and Oakhurst Community College Centers.

Jurisdiction

The MOCCC is a committee of Reedley College that coordinates, oversees, and reports on functions and programs at Madera and Oakhurst.

Product

The Council provides information to the two centers and Reedley College regarding the current status and future development of the Madera and Oakhurst Community College Centers. When appropriate the MOCCC shall make recommendations to the Vice President of the Centers and College Council regarding matters of significance to the centers.

Voting Membership:

Appointments are as follows:

- Vice President, MCCC - Chair
- Dean of Instruction, MCCC
- Dean of Instruction, MCCC
- Dean of Student Services, MCCC
- Director, Oakhurst Community College Center
- Madera Oakhurst Faculty Association President
- Faculty Division Representatives (or designees)
- One Classified Senate Representative
- MO Associated Student Government President (or designee)
- One Student at Large Representative

Council representatives shall keep their respective groups informed regarding activities of the council by reporting information to those bodies and eliciting input regarding items under consideration.

All represented groups are encouraged to identify an official alternate to better contribute to the regular and consistent flow of information.

Meeting Schedule

Council meetings are scheduled on the first and third Friday of each month, at the Madera campus, with a video conference connection to the Oakhurst site. Meeting days and times can be changed by a majority (51%) agreement of the council members. Special meetings may be called as needed.

Quorum

A quorum required for the council to meet and conduct business shall be a simple majority of the

membership of the council and/or designees, 50% + 1. Vacant positions shall not count towards quorum.

Operating Procedures

Meeting agendas shall include the Vice President's and constituent updates as standing items. Meetings of the MOCCC will be conducted in a flexible manner which promotes open discussions and full participation of all members and takes into account the nature of the agenda items. The campus Vice President will chair the meeting, and the Administrative Assistant to the Vice President will record meeting minutes and officially maintain them in the Vice-President's Office as well as in digital format in whatever on-line system the college is currently using that is accessible to the public. The records of the meetings will be made available to all members of the college community.

In the absence of a physical meeting, discussions and/or dissemination of information may occur through electronic communication.

Reedley College Strategic Goals

1. Excellence in Education
2. Institutional Effectiveness
3. Leadership in Higher Education and Community Collaboration
4. Accreditation of Madera Community College Center

Subcommittees

None

*Not sure what to do on the date below

Revised by RMS following CCC 9/21/18 meeting: 9/25/18

Revised by CCC: 3/2/18

Academic Senate Approval: *DATE*

MOFA Approval: *DATE*

ASG Approval: *DATE*

Classified Senate Approval: *DATE*

College Council Approval: *DATE*