

**DISTRICT BUDGET AND RESOURCE ALLOCATION ADVISORY COMMITTEE
(DBRAAC)
OPERATING AGREEMENT**

I. SCOPE

The District Budget and Resource Allocation Advisory Committee (DBRAAC) is the district’s highest-level financial resource planning body. Its purpose is to recommend an allocation plan for the distribution of district resources and to provide input into financial matters of the district. This includes, but is not limited to, cost savings strategies, revenue generation strategies, and resource allocation modifications.

II. DUTIES AND FUNCTIONS

- A. Recommend to Chancellor’s Cabinet a fair and equitable distribution plan of district resources.
- B. Recommend to Chancellor’s Cabinet cost savings and revenue strategies to assist in the preparation of the annual budget.
- C. Evaluate and recommend to Chancellor’s Cabinet a priority of proposed districtwide initiatives.
- D. Recommend ad hoc committees essential to district budget and resource planning and implementation.
- E. Continual evaluation of the current plan to address the dynamic allocation of funds and recommend changes to the plan as appropriate to achieve the individual strategic plan goals of the district, colleges, and centers.

III. REPRESENTATION AND MEMBERSHIP

A. MEMBERSHIP

1. The DBRAAC is composed of the following voting members:

| | |
|--------------------|----------|
| – Administrators | 6 |
| – Classified Staff | 6 |
| – Faculty | 7 |
| – <u>Students</u> | <u>3</u> |
| Total | 22 |

2. Ex-officio Members (Non-Voting Resource Members)

Reviewed and revised by DRAMT March 2, 2012; March 30, 2012; April 13, 2012; April 27, 2012; May 11, 2012; May 29, 2012; July 26, 2012; August 24, 2012; Nov. 16, 2012; Nov. 20, 2012; Jan. 11, 2013.

Reviewed by Communications Council May 29, 2012; Sept. 25, 2012; Dec. 4, 2012; Dec. 6, 2016

Reviewed by Chancellor’s Cabinet Dec.3, 2012; Approved by Chancellor’s Cabinet April 1, 2013; Dec. 5, 2016

Revised by DBRAAC: Dec. 5, 2014; Oct. 14, 2016

- Chair of District Strategic Planning Committee (DSPC)
3. Any change in the membership structure of the Committee must be made in advance of the academic year in which the change is to occur and must be approved by all constituent groups.

B. SELECTION OF DBRAAC MEMBERS

1. Representatives will be selected by their constituencies.
2. The following is recommended when appointing members:
 - The colleges appoint a minimum of one (1) representative, if possible, from a center.
3. The Academic Senates will appoint six (6) faculty representatives as follows:
 - Two (2) from Fresno City College
 - Two (2) from Reedley College
 - Two (2) from Clovis Community College
4. AFT will appoint one (1) faculty representative
5. Three (3) classified representatives shall be appointed by the California School Employees Association (CSEA). Three (3) classified representatives shall be selected by the Classified Senates.
6. Three (3) student representatives shall be appointed by their recognized student organizations as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College
 - One (1) from Clovis Community College
7. Administrators to be appointed by Chancellor's Cabinet as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College
 - One (1) from Clovis Community College
 - One (1) from the District Office
 - Vice Chancellor Finance and Administration
 - Director of Finance

C. TERMS OF MEMBERSHIP

1. Members will serve a two-year term. Students will serve a one-year term.
2. Designees/alternates are allowed voting privileges if the regular member is not present.

Reviewed and revised by DRAMT March 2, 2012; March 30, 2012; April 13, 2012; April 27, 2012; May 11, 2012; May 29, 2012; July 26, 2012; August 24, 2012; Nov. 16, 2012; Nov. 20, 2012; Jan. 11, 2013.

Reviewed by Communications Council May 29, 2012; Sept. 25, 2012; Dec. 4, 2012; Dec. 6, 2016

Reviewed by Chancellor's Cabinet Dec.3, 2012; Approved by Chancellor's Cabinet April 1, 2013; Dec. 5, 2016

Revised by DBRAAC: Dec. 5, 2014; Oct. 14, 2016

3. Members are expected to attend meetings regularly. Constituencies will be notified when a member misses two consecutive meetings, and can, at the discretion of the constituency, be grounds for removal from the committee. Missing more than four meetings per academic year can also be grounds for dismissal, at the discretion of the relevant constituency.
4. Constituent group representatives are responsible for reporting Committee actions back to their groups.
5. Each member of the DBRAAC needs to come to meetings prepared to discuss topics identified on the agenda.

IV. COMMUNICATION NORMS BETWEEN DBRAAC COLLEGES/CENTERS* AND THE DISTRICT OFFICE

1. The DBRAAC role is to work with colleges/centers in a collegial manner.
2. Committee representatives are the main communication vehicles between their constituencies and the DBRAAC.

V. MANAGEMENT

- A. The Chair of the DBRAAC Committee will be the Vice Chancellor of Finance and Administration. A Co-Chair will be elected by the committee. Clerical support will be provided from the Office of Vice Chancellor of Finance and Administration.
- B. The duties and responsibilities of the chair shall include:
 1. Call meetings to order
 2. Develop and post agendas at least 72 hours in advance of a meeting
 3. Ensure all Committee materials are recorded and posted appropriately
 4. Facilitate meetings
 5. Report Committee recommendations to the Chancellor's Cabinet
 6. Submit required annual reports
- C. The duties and responsibilities of the clerical support shall include:
 1. Type and post the Agenda
 2. Prepare and distribute Minutes
 3. Archive documents
 4. Additional clerical support as required
 5. To communicate member absences (see above)

Reviewed and revised by DRAMT March 2, 2012; March 30, 2012; April 13, 2012; April 27, 2012; May 11, 2012; May 29, 2012; July 26, 2012; August 24, 2012; Nov. 16, 2012; Nov. 20, 2012; Jan. 11, 2013.

Reviewed by Communications Council May 29, 2012; Sept. 25, 2012; Dec. 4, 2012; Dec. 6, 2016

Reviewed by Chancellor's Cabinet Dec.3, 2012; Approved by Chancellor's Cabinet April 1, 2013; Dec. 5, 2016

Revised by DBRAAC: Dec. 5, 2014; Oct. 14, 2016

- D. Meetings will be conducted a minimum of once a month during the academic year or as determined by the Chair. Additional meetings will be scheduled when deemed necessary by the DBRAAC.
- E. The meeting calendar for the incoming academic year will be set prior to the last meeting of the current year.
- F. Quorum is established if majority [50%+1] of the membership is in attendance. A vote cannot be called unless a quorum is present at the time of action. A supermajority of three-fourths is required for a proposal to be accepted. The supermajority is based on the quorum that is present at the time of the vote.
- G. The DBRAAC meetings will be open to everyone.
- H. An archive for the DBRAAC will be established and maintained through the Office of the Vice Chancellor Finance and Administration. The archive will contain all agendas, minutes, and formal correspondence pertaining to DBRAAC business. This information will be accessible through the district's website.
- I. The Committee will evaluate this operating agreement on an annual basis. Any change to any aspect of this operating agreement must be reviewed by the District Communications Council prior to final approval by Chancellor's Cabinet.
- J. Evaluation of the resource allocation model will be completed by October 31st of each year. This will include an evaluation of the effectiveness and compliance of the resource allocation model. Suggestions for revisions to the resource allocation model will be provided annually to all constituent groups as an information item.

Reviewed and revised by DRAMT March 2, 2012; March 30, 2012; April 13, 2012; April 27, 2012; May 11, 2012; May 29, 2012; July 26, 2012; August 24, 2012; Nov. 16, 2012; Nov. 20, 2012; Jan. 11, 2013.

Reviewed by Communications Council May 29, 2012; Sept. 25, 2012; Dec. 4, 2012; Dec. 6, 2016

Reviewed by Chancellor's Cabinet Dec.3, 2012; Approved by Chancellor's Cabinet April 1, 2013; Dec. 5, 2016

Revised by DBRAAC: Dec. 5, 2014; Oct. 14, 2016

District Staffing Advisory Committee

Operating Agreement

I. SCOPE

The purpose of the District Staffing Advisory Committee is to:

- Oversee and evaluate implementation of the HR Staffing Plan (Plan)
- Make recommendations to the Chancellor's Cabinet regarding staffing request, and metrics and tools used to inform the decision making process.

II. DUTIES AND FUNCTIONS

- Develop, maintain and oversee a process where each new position request has relevant HR data to be included on each new position request form
- Develop, maintain and oversee a process for HR's collection of relevant data for computing the metrics
- Develop, maintain and oversee a process for all college staff, faculty, and administrators to access the data by metrics
- Develop, maintain and oversee a process to periodically review the effectiveness of each metric with respect to the corresponding employee subgroup for position requests and gap analysis
- Recommend new or revised metrics based on data produced or submitted by HR
- Develop, maintain, oversee and evaluate the metrics and documentation submitted by the work location to support the request for each new position
- Develop a process to implement, review and evaluate the gap analysis and documentation submitted by the work location to support the request for each new position
- Review, evaluate and annually update the Plan to assess the sufficiency and efficiency of district staffing practices

III. REPRESENTATION AND MEMBERSHIP

A. MEMBERSHIP

1. The District Staffing Advisory Committee is composed of the following voting members: (Replaces exhibit B, taskforce membership)
 - Faculty - 4 (includes SCFT rep)

District Staffing Advisory Committee
Operating Agreement

- Classified Staff - 3
 - Administrators - 7
 - Students - 3
- Total - 17
2. Ex-officio Members (Non-Voting Resource Members)
 - HRMS Data Researcher

Any change in the membership structure of the Committee must be made in advance of the academic year in which the change is to occur and must be approved by all constituent groups.

B. SELECTION OF DISTRICT STAFFING ADVISORY COMMITTEE MEMBERS

1. Representatives will be selected by their constituencies
2. The following is recommended when appointing members:
 - A. The Academic Senates will appoint three (3) faculty representatives as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College (including Reedley campus, Madera Center and Oakhurst campus)
 - One (1) from Clovis Community College
 - B. SCFT will appoint one (1) faculty representative
 - C. CSEA will appoint two (2) classified representatives; Classified Senate will appoint one (1) classified representative from the work locations identified below to ensure classified representation from each of the colleges listed below:
 - Fresno City College
 - Reedley College (including Reedley campus, Madera Center and Oakhurst campus)
 - Clovis Community College
 - D. Administrators to be appointed by Presidents are as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College (including Reedley campus, Madera Center and Oakhurst campus)
 - One (1) from Clovis Community College
 - Four (4) from the District Office
 - Vice Chancellor of Human Resources
 - Vice Chancellor of Finance and Administration or designee

District Staffing Advisory Committee
Operating Agreement

- Director of Human Resources
- Director of Personnel Commission

E. Students to be appointed through the respective student government organization. One student for each site as listed below:

- Fresno City College
- Reedley College (including Reedley campus, Madera Center and Oakhurst campus)
- Clovis Community College

C. TERMS OF MEMBERSHIP

1. Members will serve a two-year term.
2. Designees/alternates are allowed voting privileges if the regular member is not present.
3. Members are expected to attend meetings regularly. Constituencies will be notified when a member misses two consecutive meetings. Constituency groups are encouraged to ensure that representatives are active participants in committee business. Missing more than four meetings per academic year can also be grounds for dismissal, at the discretion of the relevant constituency.
4. Constituent group representatives are responsible for reporting Committee actions back to their groups.
5. Each member of the District Staffing Advisory Committee needs to come to meetings prepared to discuss topics identified on the agenda.

IV. COMMUNICATION NORMS BETWEEN DISTRICT STAFFING ADVISORY COMMITTEE COLLEGES/CENTERS AND THE DISTRICT OFFICE

- A. The District Staffing Advisory Committee role is to work with colleges/centers in a collegial manner.
- B. Committee representatives are the main communication vehicles between their constituencies and the District Staffing Advisory Committee.

V. MANAGEMENT

- A. The Chair of the District Staffing Advisory Committee will be elected annually at the first meeting of the academic year. Clerical support will be provided by the Office of Vice Chancellor of Human Resources.

District Staffing Advisory Committee
Operating Agreement

- B. The duties and responsibilities of the chair shall include:
 - 1. Call meetings to order
 - 2. Develop and post agendas at least 48 hours in advance of a meeting
 - 3. Ensure all Committee materials are recorded and posted appropriately
 - 4. Facilitate meetings
 - 5. Report Committee recommendations to the Chancellor's Cabinet
 - 6. Submit required annual reports
- C. The duties and responsibilities of the clerical support shall include:
 - 1. Type and post the Agenda
 - 2. Prepare and distribute Minutes
 - 3. Archive documents
 - 4. Additional clerical support as required
 - 5. To communicate member absences (see above)
- D. Meetings will be conducted a minimum of once per semester or as needed during the academic year or as determined by the Chair. Additional meetings will be scheduled when deemed necessary by the District Staffing Advisory Committee.
- E. Quorum is established if a majority [50%+1] of the membership is in attendance and each location, District Office, FCC, RC, CCC, is represented.
- F. Decisions are made by a majority vote of members present at quorum.
- G. The District Staffing Advisory Committee meetings will be open to everyone.
- H. An archive for the District Staffing Advisory Committee will be established and maintained through the Office of the Vice Chancellor Human Resources. The archive will contain all agendas, minutes, and formal correspondence pertaining to District Staffing Advisory Committee business. This information will be accessible through the district's website.
- I. The Committee will evaluate this operating agreement on an annual basis. Any substantive change to any aspect of this operating agreement must be forwarded to the Chancellor's Cabinet for approval, if agreed at the Chancellor's Cabinet then the Presidents will forward the draft to the campus constituency groups for review prior to final approval by Chancellor's Cabinet.

SCCCD HR revised August 27, 2015

Revised: November 4, 2015 – constituency input reflected in red font

Revised: November 10, 2015 – changes were approved by District Staffing Advisory Committee and incorporated into the agreement

Cabinet approval 1/11/16

Revised 4/1/16

**DISTRICT STRATEGIC PLANNING COMMITTEE (DSPC)
OPERATING AGREEMENT**

I. SCOPE

The District Strategic Planning Committee (DSPC) is the district’s planning body. Its purpose is to recommend district goals and objectives that align with the districts’ Strategic Plan; to recommend guidelines and measurements by which to monitor progress towards the completion of these goals and objectives; to coordinate planning between the district and colleges/centers; to ensure that the colleges’/centers’ strategic plans align with the district’s Strategic Plan.

II. DUTIES AND FUNCTIONS

- A. Recommend to Chancellor’s Cabinet district-wide goals and objectives.
- B. Recommend priorities and provide oversight of district’s long term planning.
- C. Recommend guidelines and measurements and use these to monitor progress towards completion of goals and objectives.
- D. Recommend ad hoc committees essential to district strategic planning implementation.

III. REPRESENTATION AND MEMBERSHIP

A. MEMBERSHIP

1. The DSPC is composed of the following voting members:

| | |
|--------------------|----------|
| – Administrators | 4 |
| – Classified Staff | 4 |
| – Faculty | 4 |
| – <u>Students</u> | <u>3</u> |
| Total | 15 |

2. Any change in the membership structure of the Committee must be made in advance of the academic year in which the change is to occur and must be approved by all constituent groups.

B. SELECTION OF DSPC MEMBERS

- 1. Representatives will be selected by their constituencies.
- 2. The Academic Senates will appoint three (3) faculty representatives as follows:
 - One (1) from Fresno City College

- One (1) from Reedley College,
 - One (1) from any center that has applied for candidacy
3. AFT will appoint one (1) faculty representative
 4. Two (2) classified representatives shall be appointed by the California School Employees Association (CSEA). Two (2) classified representatives shall be selected by the Classified Senates.
 5. Three (3) student representatives shall be appointed by their recognized student organizations as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College,
 - One (1) from any center that has applied for candidacy
 6. Administrators to be appointed by Chancellor’s Cabinet as follows:
 - One (1) from Fresno City College
 - One (1) from Reedley College,
 - One (1) from any center that has applied for candidacy
 - One (1) from the District Office

C. TERMS OF MEMBERSHIP

1. After the first year, new DSPC members will be selected and announced every year prior to the last meeting of the academic year.
2. Members will serve a two-year term. Students will serve a one-year term.
3. Designees/alternates are allowed voting privileges if the regular member is not present.
4. Members are expected to attend meetings regularly. Constituencies will be notified when a member misses two consecutive meetings, and can, at the discretion of the constituency, be grounds for removal from the committee. Missing more than four meetings per academic year can also be grounds for dismissal, at the discretion of the relevant constituency.
5. Constituent group representatives are responsible for reporting Committee actions back to their groups.
6. Each member of the DSPC needs to come to meetings prepared to discuss topics identified on the agenda.

IV. COMMUNICATION NORMS BETWEEN DSPC, COLLEGES/CENTERS* AND THE DISTRICT OFFICE

1. The DSPC’s role is to work with colleges/centers* in a collegial manner.
2. Committee representatives are the main communication vehicles between their constituencies and the DSPC.

V. MANAGMENT

- A. The Chair of the Committee shall be selected by the membership of the Committee at the last meeting of the academic year. The chair shall serve for one year, and may serve longer at the discretion of the Committee. Students will be excluded from consideration as Chair due to the extent of time and work expectations. (Clerical support will be identified)
- B. The duties and responsibilities of the chair shall include:
 - 1. Call meetings to order
 - 2. Develop and post agendas at least 72 hours in advance of a meeting.
 - 3. Insure that all Committee materials are recorded and posted appropriately
 - 4. Facilitate meetings
 - 5. Report Committee recommendations to the chancellor
 - 6. Submit required annual reports
- C. The duties and responsibilities of the clerical support shall include:
 - a. Type and post the Agenda
 - b. Prepare and distribute Minutes
 - c. Archive documents
 - d. Additional clerical support as required
- D. Meetings will be conducted a minimum of once a month during the academic year. Additional meetings will be scheduled when deemed necessary by the DSPC.
- E. Apart from the first meeting calendar, the meeting calendar of the incoming academic year will be set prior to the last meeting of the current year.
- F. The Committee uses a consensus decision-making model.
- G. Quorum is established if majority of the membership is in attendance.
- H. The DSPC meetings will be open to everyone.
- I. An archive for the DSPC will be established and maintained at the district office and will contain all agendas, minutes, and formal correspondence pertaining to DSPC business.
- J. The Committee will evaluate this operating agreement on an annual basis. Any change to any aspect of this operating agreement must be reviewed by the Communications Council prior to taking effect.
- K. Each March, the DSPC will conduct a district wide evaluation of how well the District's Strategic Plan is being implemented and assess improvement of the objective areas. This evaluation will be submitted to each constituent group in May as an informational item. The purpose of this evaluation is to ensure goals & objectives are still relevant and being met.

District Strategic Planning Committee (DSPC) Operating Agreement Revised on December 16, 2011
Approved by Strategic Planning Work-group on October 14, 2011
Reviewed by Communications Council on October 25, 2011, November 29, 2011
Approved by Communications Council on January 31, 2012
Reviewed and Affirmed by Chancellor's Cabinet on February 13, 2012

Districtwide Technology Advisory Committee (DTAC) Operating Agreement

PURPOSE

The Districtwide Technology Advisory Committee (DTAC) is the district's planning body for areas involving technology. Its purpose is to recommend district initiatives to the Chancellor's Cabinet regarding technology that align with the district's Strategic Plan; to recommend guidelines and measurements by which to monitor progress towards the completion of these initiatives; to coordinate technology planning between the district and colleges/centers; to ensure that the colleges'/centers' technology plans align with the district's technology plan; and to evaluate, review, and advise in planning for acquisition, maintenance, and use of current and future districtwide technology.

DUTIES AND FUNCTIONS

1. Recommend to Chancellor's Cabinet districtwide technology initiatives.
2. Recommend priorities and provide oversight of district's long-term technology planning.
3. Recommend guidelines and measurements and use these to monitor progress towards completion of the initiatives.
4. Coordinate technology planning with district's Strategic Plan to project future technological needs of the district.
5. Recommend ad hoc committees essential to technology planning implementation.
6. Work with campus technology committees (i.e. Technology Advisory committees (TACs) and Distance Education (DE) committees) to share information on technological needs and developments.
7. Establish standards recommendations for computer hardware, software, and peripherals for both academic and operational use, including but not limited to: desktops, laptops, servers, mobile devices, printers, cameras, projectors, classroom audio/video distribution systems, distance learning classrooms, network hardware, and infrastructure.
8. Develop policy and procedure recommendations related to the acquisition, implementation, and replacement of computer hardware, software, and peripherals for both academic and operational activities throughout the district.
9. Develop policy and procedure recommendations related to data security, integrity, and recovery for both academic and operational activities throughout the district.
10. Review and update the district Technology Plan.
11. Advise on technology in future facilities projects.
12. Work with colleges/centers to promote accessibility of technology to all students.

MEMBERSHIP

Representatives will be selected by their constituencies. Membership is comprised of constituent representatives from each campus and the District Office. A consulting group is available as a resource to the committee but members of the consulting group are not voting members of the committee. Any change in the membership structure of the Committee must be made in advance of the academic year in which the change is to occur and must be approved by all constituent groups.

The Academic Senates will appoint faculty representatives as follows:

- One (1) from Fresno City College
- One (1) from Reedley College
- One (1) from Clovis Community College
- One (1) from any center that has applied for candidacy

One (1) Academic Senate representative shall be selected by the SCFT (Rotated between the colleges and any center that has applied for candidacy).

Two (2) classified representatives shall be appointed by the California School Employees Association (CSEA).

One (1) classified representative shall be selected by the Classified Senates (Rotated between the colleges and any center that has applied for candidacy).

One (1) student representative shall be selected by the Associated Student Government (Rotated between the colleges and any center that has applied for candidacy).

Administrators to be appointed by Chancellor's Cabinet as follows:

- One (1) Vice President of Student Services
- One (1) Vice President of Instruction
- One (1) Vice President of Admin. Services
- One (1) Financial Aid Director

STANDING MEMBERS

- Vice Chancellor, Educational Services & Institutional Effectiveness
- Vice Chancellor, Operations and Information Systems
- District Manager of Admissions & Records
- District Director of Information Systems
- District Senior Systems Analyst
- District Senior Programmer
- FCC Director of Technology
- RC Director of Technology
- CCC Director of Technology

TERMS OF MEMBERSHIP

1. Members will serve a two-year term. Students will serve a one-year term.
2. Designees/alternates are allowed voting privileges if the regular member is not present.
3. Members are expected to attend meetings regularly. Constituencies will be notified when a member misses two consecutive meetings, and can, at the discretion of the constituency, be grounds for removal from the committee. Missing more than four meetings per academic year can also be grounds for dismissal, at the discretion of the relevant constituency.
4. Constituent group representatives are responsible for reporting Committee actions back to their groups.
5. Each member of the DTC needs to come to meetings prepared to discuss topics identified on the agenda.

COMMUNICATION NORMS BETWEEN COLLEGES/CENTERS AND THE DISTRICT OFFICE

1. The DTC role is to work with colleges/centers in a collegial manner.
2. Committee representatives are the main communication vehicles between their constituencies and the DTC.

MANAGEMENT

1. The Committee shall be co-chaired by the Vice Chancellor, Educational Services & Institutional Effectiveness and the Vice Chancellor, Operations and Information Systems.
2. The Office of Vice Chancellor, Educational Services & Institutional Effectiveness or the Vice Chancellor, Operations and Information Systems shall maintain the secretariat for the Committee.
3. The duties and responsibilities of the co-chairs shall include:
 - a. Call meetings to order
 - b. Develop and post agendas at least 72 hours in advance of a meeting
 - c. Insure all Committee materials are recorded and posted appropriately
 - d. Facilitate meetings
 - e. Report Committee recommendations to the Chancellor's Cabinet
 - f. Submit required annual reports
4. The duties and responsibilities of the clerical support shall include:
 - a. Type and post the Agenda
 - b. Prepare and distribute Minutes
 - c. Archive documents
 - d. Additional clerical support as required
 - e. To communicate member absences (see above)
5. The Committee will review the Operating Agreement at least every two years.
6. The Committee shall meet regularly during the calendar year as necessary. Meetings will be called by the Chair.
7. There will be an open forum at the beginning of each meeting with a time limit of three minutes per person with a maximum of twelve (12) minutes per topic.
8. The meetings will be open to anyone to attend.

DECISION MAKING PROCESS

1. Quorum is established if majority [50%+1] of the membership is in attendance. Qualified consensus cannot be called unless a quorum is present at the time of action. Qualified consensus is reached when a recommendation is deemed sufficiently agreeable such that no more than 2 members of the group oppose it. Dissenting means that you do not agree with the motion.
2. Consensus cannot be called unless a quorum is present at the time of action. Dissenters are heard and if members are swayed, they can call for another motion.
3. The Committee uses a majority of members present at quorum for decision-making.
4. If Qualified consensus cannot be reached by the Committee after repeated attempts to do so, assenting and dissenting opinions will be drafted and signed by council members during the meeting. The council members will report back to their constituent groups the lack of consensus on the issue with the assenting and dissenting opinions. The Chancellors Cabinet will make the decision and will report the decision with rationale in writing to the constituent groups.