

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### Summary of Chancellor's Cabinet Meeting Monday, December 2, 2013

<u>Present</u>	Deborah G. Blue, Greg Taylor, Teresa Patterson, Sandra Caldwell, Deborah Ikeda, Tony Cantu, Ed Eng, Diane Clerou, Nina Acosta Guest: Jothany Blackwood
<u>CampusWorks</u>	Liz Murphy and Pat Lepore from CampusWorks provided an update on their recent visit on security and staffing and organizational assessment.
<u>Integrated Planning Model and Manual</u>	Jothany Blackwood reviewed the recommended changes by FCC academic senate. Cabinet agreed to the recommended changes.
<u>Draft December 10, 2013 Board of Trustee Agenda</u>	Cabinet reviewed the draft December 10, 2013 agenda. The presentation on districtwide smoking polices has been removed from the December agenda. Cabinet added a presentation called potential bond measure update.
<u>2.1 Counselors of Real Estate</u>	
<u>2.2 Proposition 39 Funding</u>	
<u>2.3 SB1456 Student Success Act- Changes to Students' Priority Registration</u>	
<u>2.4 Immigration Reform Resolution</u>	
<u>2.5 Reedley College Middle High School Update</u>	
<u>2.6 District Resource Allocation Model</u>	
<u>Achieving the Dream</u>	Diane Clerou will send the flyer for the March 2014 Achieving the Dream conference to Cabinet.
<u>BP 4225 Course Repetition</u>	This item was continued to a future meeting.
<u>Negotiations</u>	Diane Clerou provided an update on negotiations.
<u>EEO Plan</u>	This item was moved to the December 9, 2013 Cabinet meeting.
<u>Follow-up Report on Flu Clinic</u>	Diane Clerou reported that attendance at the flu clinic was very successful at Fresno City College, but not at the other campuses. This will be taken into consideration for planning next year.
<u>Implementation of Student Success Task Force Recommendations</u>	Dr. Blue requested feedback from cabinet on how information is presented to the board for future meetings.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### Summary of Chancellor's Cabinet Meeting District Office North, Room 301 Monday, December 9, 2013 at 3:00 p.m.

#### ACTION/DISCUSSION ITEMS

<u>Present</u>	Deborah G. Blue, Teresa Paterson, Greg Taylor, Sandra Caldwell, Deborah Ikeda, Brian Speece, Tony Cantu, Ed Eng, Diane Clerou, George Railey, Nina Acosta Guest: Pedro Avila Absent: Gurdeep He'Bert
<u>Ellucian Executive Summary Presentation</u>	Sharon Keith and Patti Passow reviewed the Ellucian Executive Summary report and recommendations for implementation. <b>Cabinet will review the Ellucian Action Plan Report and discuss at the next Cabinet meeting</b>
<u>Administrative Regulation 5055 Enrollment Priorities</u>	Pedro Avila reviewed the enrollment priorities registration groups that were approved by the constituency groups. He stated the taskforce decided not to embed the priorities into AR 5055, because the priorities could change from year to year. Cabinet approved the enrollment priorities registration groups. Mr. Avila stated the taskforce will be reviewing AR 5055 and will be making recommendations for revisions.
<u>December 10, 2013 Board of Trustee Agenda</u>	Mr. Speece asked for feedback regarding which groups should provide the feedback for prioritizing the projects. There was Cabinet consensus that the campus and district facilities committees make recommendations and bring them forward to the board during the March 2014 board meeting.
<u>2.1 Counselors of Real Estate</u>	
<u>2.2 Proposition 39 Funding</u>	
<u>2.3 Bond Measure Update</u>	Mr. Speece reviewed the Proposition 39 board presentation.
<u>District Budget and Resource Allocation Operating Agreement</u>	Mr. Eng reviewed the Resource Allocation Operating agreement and the concerns by the Reedley College academic senate.
<u>Negotiations</u>	Diane Clerou provided an update on negotiations.
<u>EEO Plan</u>	Diane Clerou provided an update on the EEO plan.

## Around the Table

Dr. Railey stated the signature program definition and template is moving forward through review by all constituency groups.

Tony Cantu reminded Cabinet about Dr. Drake's retirement dinner.

Brian Speece provided an update on locks for the interior doors on campus buildings.

Future agenda items:

Review Cabinet retreat notes from August

Student Success recommendation reporting schedule

Budget study session.

Child Development Fee Increases

Dr. Blue stated there will not be a Cabinet meeting on December 23.

Cabinet will meet at 1:30 on January 6, beginning with a meeting with CampusWorks.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Chancellor's Cabinet Meeting  
Monday, December 16, 2013

ACTION/DISCUSSION ITEMS

<u>Present</u>	Deborah G. Blue, Sandra Caldwell, Tony Cantu, Diane Clerou, Ed Eng, Deborah Ikeda, George Railey, Greg Taylor, Pedro Avila and Dori McKay
<u>Cabinet Agenda Review</u>	Dr. Blue added future cabinet agenda items to the agenda. Presidents and George Railey were asked to develop a board presentation to update the board on SLOs. Dr. Railey will share a handout from the CCLC workshop on SLO assessment. Dr. Blue asked for a recommended date and if this would be for the retreat or a regular meeting.
<u>SCCCD Priority Registration Board Presentations</u>	Pedro Avila and George Railey gave a presentation on the SB1456 timeline and terminology. Board presentation edits were suggested. Dr. Railey expressed appreciation and acknowledged Mr. Avila's work on this task.
<u>BP4225 – Course Repetition</u>	George Railey gave an update on BP4225 – Course Repetition. We will be audited in Fall 2014 for compliance. Rules were implemented Fall 2013. Also discussed were the mandated implementation steps and the timeline. Dr. Blue asked to see a copy of the League template and the BP as it stands now for comparison. It was suggested that the AR be reviewed at the same time. Greg Taylor will work with Dr. Railey on standardizing board policy and administrative regulations revision formats.
<u>Review of Ellucian Action Plan Report</u>	Dr. Railey stated he met with John Bengtson to review initiatives in the Ellucian report. They enumerated the most critical items. Implementation, with lottery funding, can begin next year. It is possible to start implementation on the important, no cost or easy items right away. Some are already in process. Dr. Railey will get project costs and timeline projections from Ellucian, and individuals involved, and bring the information back to Cabinet in January.
<u>Districtwide Facilities Planning Committee Operating Agreement</u>	Deferred to next meeting.
<u>Review Cabinet Notes from August Retreat</u>	Bring back district decision-making model to Cabinet at the January 13 meeting. Liz Murphy will be phoning in on the January 6 meeting (which starts at 1:30 p.m.)

Chancellor's Cabinet Meeting Summary (continued)  
December 16, 2013

Student Success  
Recommendation Reporting  
Schedule

The Student Success Task Force recommendations and reporting schedule were discussed. Dr. Railey and presidents will map out the schedule of board presentations. The final SSTF report is available on the CCCCCO website. It was recommended that the January board meeting presentation on Student Success include Mr. Avila's presentation on priority registration (Recommendation 3.1) and possibly Reg-to-Go (Recommendation 2.2).

Title for the January board meeting will be Student Success: Incentivize Successful Student Behaviors – Enrollment Priorities.

Negotiations

Diane Clerou gave an update on current negotiations

Budget Study Session

Ed Eng discussed potential budget study session ideas, including Fees, Core Restructuring.

External Audit

Ed Eng handed out the summary of the district's external audit report.

Opening Day

The presidents requested Dr. Patterson to contact them to finalize the opening day schedule.

Child Development Fee  
Increases

Ed Eng distributed a document and noted he is hoping to recommend fee changes by fall 2014. An information item will be presented to the board at the budget study session.

Around the Table

Dr. Blue asked cabinet members to review their 2013/14 goals and schedule meetings with her during January to discuss their mid-year progress.

Dr. Railey met with the student trustee who was interested in the student representation fee, specifically the BOG fee waiver. The trustee would like to see a change in the board policy. Dr. Blue asked to carry this over to the January 6 meeting.

Greg Taylor reported on the AB1825 training. District office managers who missed the first training can attend the alternate trainings across the district.

Future Cabinet Agendas

Dr. Blue asked members to review the list of cabinet agenda items and let Nina Acosta know of any updates.

Next Meeting Date and Agenda

January 6 meeting will begin at 1:30 p.m.

Chancellor's Cabinet Meeting Summary (continued)  
December 16, 2013

Items

The following items will be placed on the January 6, 2014 cabinet agenda:

- The Board and Chancellor's 2013-14 Goals (January 6)
- BP5030
- Review and update Brain Trust Recommendations
- Update to Follow-up Visit to ACCJC
- Liz Murphy via Phone @ 1:30 p.m.)
- Districtwide Facilities Planning Committee Operating Agreement (Speece)
- Audit Finding re: 45-Day Deadline to Return Funds (Eng)

January 13, 2014

- Ellucian Action Plan Project Costs and Timeline Projections (Railey)
- District Decision-Making Model and Manual