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Bcc: [John Bengtson](#)
Subject: Datatel Action Planning is next week - need your help
Date: Tuesday, August 27, 2013 10:49:00 AM
Attachments: [Action Planning Agenda.docx](#)
[image001.jpg](#)

The Datatel (Ellucian) Action Planning event we've talked about for some time now occurs next week, and will involve you and your staffs in one or more short interview sessions held at DO-N in Room 305 on Wednesday and Thursday. This is our chance to get an expert in-depth analysis of where and how we can improve our Datatel environment and usage, but it'll only work if we get the right people to the interview sessions.

Last week all employees with a Datatel login received an invitation to attend the sessions. Now we just need your help ensuring that the right key people (based on your judgment) attend. Please review the attached agenda, and encourage those who need to be there to participate. All sessions are open to anyone who wants to attend – no one will be turned away.

In addition to attending sessions in your area of responsibility, I'd also especially encourage you to attend the executive level opening session Wednesday morning and the closing session Thursday evening for discussions on setting goals and expectations for the process and (on Thursday) some preliminary findings.

If you have questions, feel free to contact John Bengtson at x5957 or via e-mail.

George Railey
Vice Chancellor
Educational Services & Institutional Effectiveness



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