Accreditation Tracking

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| **Standard** | **Compliance Recommendation****For Follow-Up Report** | **Responsible Lead** | **Action Steps Fall 2018** | **Evidence** | **Spring 2019** | **Evidence** |
| 1. Standard III.A.5 (District Recommendation 2)
 | * In order to meet the standard, the team recommends that the District ensure all personnel are systematically evaluated at stated intervals in accordance with the bargaining agreements and Board Policies.
 | * Julie Mosier
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| 1. Standard III.C.2 (District Recommendation 2)
 | * In order to meet the standard, the team recommends that the District implement an administrative program review process to inform District planning efforts for technology.
 | * Christine Miktarian
 | * Hired Cambridge West (CW) to conduct a process to initiate and DW Tech Plan (DWTC) and establish an admin review process standard.
 | * Req./P.O. to Cambridge
* CW Contract
* Scope of Work
* DTAC minutes discussing the DWTP.
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| **Standard** | **Improvement Recommendation****For Mid-Term Report** | **Responsible Lead** | **Action Steps Fall 2018** | **Evidence** | **Spring 2019** | **Evidence** |
| 1. Standard I.B.7, I.C.7, II.A.4, II.A.5, III.A.11, IV.C.7 (District Recommendation 1)
 | * In order to improve effectiveness, the team recommends that the District expedite and follow its comprehensive timeline to ensure regular review of all Board Policies and Administrative Regulations.
 | * Chancellor
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| 1. Standard III.D.1, IV.D.2, IV.D.3, IV.D.6, IV.D.7 (District Recommendation 2)
 | * In order to improve effectiveness, the team recommends that the District strengthen the functions of District committees to broadly communicate formal outcomes and recommendations.
 | * Lori Bennett
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| 1. Standard IV.C. 2, IV.C.12 (District Recommendation)
 | * In order to improve effectiveness, the team recommends that the Board continue to strengthen its efforts to act as a collective entity and reach a mutual understanding with the Chancellor about the delegation of authority.
 | * Chancellor
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|  | * In order to meet the Standard, the team recommends that the District and Colleges strengthen its planning to ensure reliable access, safety, and security of information. (III.C.3)
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# DRAFT Timeline for Follow-Up Report

## Fall 2018

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| **October 2018** | **November 2018** | **December 2018** |
| * ALO group drafts and recommends timeline to Chancellor’s Cabinet on October 15
* Chancellor’s Cabinet reviews and approves timeline (Oct. 15)
* Vice Chancellors of Human Resources and Operations and IS draft description of the District’s action steps taken to address the compliance recommendations—**due to writing team by Oct. 23 - completed**
* Colleges draft description of college-specific action steps—**due to writing team by Oct. 31 (Ongoing- moved to Nov)**
 | * Colleges draft description of college-specific action steps—**due to writing team by Oct. 31**
* Writing team begins drafting the Follow-Up Report based on the action step descriptions (In progress)
* Evidence from both Vice Chancellors and College leads **due by Nov. 26**
 | * Writing team completes the draft of the Follow-Up Report with the evidence provided
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## Spring 2019

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| **January 2019** | **February 2019** | **March/April 2019** | **May 2019** | **June 2019** |
| * Writing team revises and edits the draft of the Follow-Up Report as needed
* Evidence links added to Report
* Draft report to be discussed at January 29 ALO Meeting
 | * ALOs and faculty coordinators share draft of the Follow-Up Report with their accreditation committees for initial feedback
* Chancellor’s Cabinet first read of Report— for review and feedback **Feb. 25**
* Writing team incorporates feedback from accreditation committees and Chancellor’s Cabinet
 | * College constituency groups conduct first read of the Follow-Up Report
* Writing team updates the draft of the Follow-Up Report (as needed) based on constituency feedback
* Updated draft of the Follow-Up Report sent to college constituency groups for second read and approve the Follow-Up Report
 | * Writing team conducts final edits of the Follow-Up Report (as needed)
* Final, approved Follow-Up Report shared with Communication Council as information
* Chancellor’s Cabinet after completing constituency review
 | * Board of Trustees conducts a first read of Follow-Up Report
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## Summer/Fall 2019

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| **June/July 2019** | **August/September 2019** |
| * Board of Trustees conducts a second read of Follow-Up Report and moves to approve it
 | * Evidence links and formatting finalized in the Follow-Up Report
* Colleges submit Follow-Up Report to ACCJC by the end of September
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