**Accreditation and Institutional Effectiveness Committee**

**Friday, March 15, 2019**

**2:00 pm**

**In Attendance:**

**Committee Members:** Sarina Torres (CSEA Representative), Amanda Taintor (SLO Coordinator), Gregory Ramirez (MCCC/OCCC Faculty Accreditation Coordinator), Louie Long (Faculty/Co-Chair) Michael Newton (Faculty Rep), Katherine Guhin (Classified Senate President Designee), Renee Craig-Marius (VP of Student Services-Ex-Officio) Dale van Dam (VP of Instruction/ALO/Co-Chair), Janice Offenbach (Director of Institutional Research, Evaluation & Planning), Darlene Murray (Strategic Planning) Claudia Habib (VP Madera & Oakhurst CCC)

**Not Present:** Stephanie Curry (Academic Senate President), Donna Berry (President-Ex-Officio),) Adelfa Lorenzano (Student Success Committee Rep),

**Other Present**: None

**Writing Teams Present**: None

**Review Meeting Notes 3.1.19**

* Send Sarina any corrections

**Vision for Success**

* Update-approved by all constituent groups and college council
* Did tell people we would update if we received new data
* State Chancellor’s office will provide Equity data on March 22
* What we have will go to Chancellor’s Cabinet on Monday

**Update on MCCC Accreditation**

* Board of Governors meeting Monday, action item on the ER
	+ May be push back due to budget challenges
	+ ACCJC has already received ER and has been reviewing
* ISER
	+ Received some feedback from second draft
	+ Updated timeline emailed by Greg
	+ Will be sending to College Council next week
	+ Will send to Sarina to put on Canvas for all to review
	+ Would be good to have it on this committee notes for next meeting that we endorsed
	+ 4 standards comes to a little below 200 pages

**Update on Follow Up Report**

* Attached is common submission for all 3 colleges on District Recommendations
* Three things have come from Tech portion
	+ Annual Admin PR technology
	+ Technology Plan
	+ Technology Acquisition Process
* Recommendation says to implement Program Review process
	+ Original wording said technology plan. That was main focus in the beginning
	+ Working on pilot Program Review for IS Department and will report on that
	+ Will report on the rest in our Mid-Term report
* Need to input how college supports these efforts
	+ Louie will head these efforts
* This will go to Chancellor’s Cabinet on March 25th
* College Council on April 3rd
* Academic Senate 1st read on April 9th
* Classified Senate on April 9th
* Academic Senate 2nd read on April 23rd
* College Council for Final approval May 1st
* Board of Trustees, June and July

**Mid-Term Report**

* College and District Recommendations for Improvement
	+ RC Recommendation for Improvement-In order to increase effectiveness, the team recommends that all students receive a course syllabus that includes student learning outcomes (SLOs) (II.A.3)
		- Team: Michael Newton, Amanda Taintor, Gregory Ramirez
	+ RC Recommendation for Improvement-In order to improve effectiveness, the team recommends that the student support services program review process be evaluated for relevance and effectiveness. (II.C.1)
		- Team: Louie Long and Sarina Torres
	+ RC Recommendation for Improvement-In order to improve effectiveness, the tam recommends the College evaluate the use of student support space to effectively meet the needs of students. (II.C.3, III.B.3)
		- Team: Renee Craig-Marius and Adelfa Lorenzano
	+ RC Recommendation for Improvement-To improve institutional effectiveness, the team recommends that the college complete the review of governance and decision-making procedures, including details of how changes will be widely-communicated. (IV.A.7)
		- Team: Dale van Dam, Katherine Guhin and Stephanie Curry
		- Participatory Governance Handbook revisions were started by Jim Mulligan
* 4 District Recommendations for Improvement
	+ Will probably have a team write common areas with colleges filling in college portions, similar to Follow Up Report
* QFE
	+ Divide into two teams
	+ Data Team: Janice Offenbach
	+ Access Team: Darlene Murray, Amanda Taintor
* Dale sent draft timeline
	+ Move writing down a bit on timeline
	+ Fold in Chancellor’s Cabinet and District info
	+ Amanda suggests adding submission deadline of March 2022 to the end
* Writing teams (assigned above) would also facilitate conversations, keep track of what was done
* Sarina will be in charge of setting up tracking and compiling of evidence
	+ Set up meeting with Amanda
* Try to schedule next meeting for March 29th.
* Try to meet with your subgroup (assigned above) before that date and have some ideas

**Other**

**Next Meeting: Friday, March 29, 2019-tentative**