**Deans’ Council Notes**

**March 7, 2019**

**9:30 am**

**In Attendance:** Dale van Dam (VP Instruction, RC), Ganesan Srinivasan (Dean of Instruction, MCCC/OCCC), Shelly Conner (Dean of Instruction MCCC/OCCC), Todd Davis (Dean of Instruction, Div. A), Leticia Canales (Dean of Student Services, MCCC/OCCC), Darin Soukup (Director of Oakhurst CCC), David Clark (Dean of Instruction Div. C), Shannon Solis (Dean of Student Services, RC0

**Guests:** Melanie Highfill, Interim VP Administrative Services

**Review Meeting Notes 2.28.19**

* Update FTES projections
	+ did put MCCC down to 4%
	+ meeting with Cheryl Sullivan today to discuss overall district recommendations
* Did submit SEM Academy app, MCCC did as well
* Send Sarina any changes

**Contract Status**

* This is the list submitted to Board by Sandi Edwards
* Sarina confirmed the RC campus names with Sandi before she submitted, confirming with the Admin Assistants
* Dale will talk to PC about gifts for newly tenured faculty. Can no longer purchase at Bookstore with XX0 funds, this is a lot for Dale to fund out of pocket

**President’s Agreement on Service Area**

* Agreement between President’s on service areas for dual enrollment
* Outreach areas remain the same
* President’s discussion was without any input or discussion with those on the ground doing the work

**Transitions of Athletics Reporting Structure**

* Moving Athletic Director to report to Marie, as well as coaches
* Makes it less confusing splitting PE and Athletics when most faculty fall under both categories

**Edits to Evaluation Spreadsheet**

* On “Dean share” now.
* District not really tracking adjuncts, just full-time faculty and classified
* Update spreadsheet within 2 weeks if possible. Keep updated from here on out
* RC Student Services has own spreadsheet
* MCCC Instruction and Student Services have their own spreadsheets and tracking

**Other**

* Adjunct Office Hours
	+ Gloria Medina unable to do the hours she was approved for. Can Madera offer to another adjunct?
	+ Ganesan will send name of the next adjunct on MCCC list. Sarina will send confirmation email to that adjunct and an email to Gloria.

**Division Reports**

**RC Only**

* RMCHS Office (LRC 106)
	+ Hoping to move Dual Enrollment into there and the 3-faculty working on Teacher Prep grant from Library into there.
	+ Need to ask Cheryl to find classrooms for those booked in LRC 104. Should not be holding classes in there any longer
* WA Union/Sanger Students
	+ West Hills Lemoore offers a short term online Poli Sci class. Trying to get all these students into this short-term class
		- Considering dropping PSY-2 to make room to add Polisci class
	+ Do we have final numbers?
		- Shannon emailing to get final numbers
	+ Find out if Comm still needed this summer
	+ Need full update for summer classes
	+ Need to have a meeting with HS, Bonita, Shannon and Gema as soon as possible
	+ Include Adelfa as well
* Forum 10-Melanie Highfill
	+ Designed to seat 85, long room
	+ Proposed TV screens half way down for those in back to see
	+ 30” between each row may not be enough
	+ Take 2 rows out on the fuller side and 1 our on the other side. Will seat 70
	+ HUM 62
		- Possible piano lab
		- Currently has classes in it
	+ Would like to do over the summer when Forum is offline
	+ HUM 62 just needs stuff moved, maybe pain and sound proofing
	+ Melanie meeting with Shannon next week to go over:
		- Portables 1-5
		- LFS
		- RMCHS old office
		- Forum
		- Forum 10
		- Hum 62

**Events & Deadlines**

* Title IX Audit March 5th @ 8:30 am DO Conference Room
* CVHEC Coreq Workshop March 21st

**Next Meeting: March 14, 2019 @ 8:30 am**

* Meeting with Sanger, WA Union and RMCHS @ 8:30
* Dual Enrollment Updates