



August 15, 2014

«FNAME» «LNAME»
«TITLE»
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Dear «FNAME»:

The English faculty at Reedley College wish to thank you for your attendance at the April 2014 College Readiness Forum (CRF) meeting and hope to see you at our next CRF gathering scheduled for **Wednesday, October 1, 2014**. We will be meeting in the Reedley College Writing Center, HUM 58, from 3:15-4:30pm.

In April we had an informative meeting as we reflected on the Accuplacer exam which we took in fall 2013. Additionally, Reedley College faculty continued to be informed of Common Core standards.

For the October 1 meeting, we have arranged for RC faculty members Carey Karle and Kate Watts to share their recent tenured and sabbatical projects. Carey has revamped the annotated bibliography assignment (an English 1A student learning outcome) and Kate visited first year writing programs across the country in search of best practices.

If you attended past meetings you are now enrolled in the CRF Blackboard site hosted at Reedley College. Please forward other names and email addresses who would be interested in joining us or the CRF Blackboard site.

Please call the Matriculation & Outreach Office at (559) 638-0311 to reserve your seat(s) or email rc.outreach@reedleycollege.edu. If you have any questions or comments, please contact Eileen Apperson at Reedley College at (559) 638-3641 ext 3223 or via email at eileen.apperson@reedleycollege.edu. **There is absolutely no cost to you and the refreshments will be provided.** We look forward to seeing you in October.

Sincerely,

Eileen Apperson,
Department Chair Composition, Literature, and Communication

Date: Wednesday, October 1, 2014

GENERAL AGENDA

- I. 3:15pm-3:30pm Welcome & Introductions
- II. 3:30pm-4:15pm Discussion
- III. 4:15pm-4:30pm Wrap-up