

**Phase I of the Educational Master Plan Review and Amendments**

Goal: Table of Contents and basic areas

1. Table of Contents updated
2. Strategic Plan and Missions updated RC and DO
3. Inclusion of Madera and Oakhurst
4. List of other areas that need updating – present to all of the other committees what they need to do
5. SMART goal implementation and timeline due May 12<sup>th</sup> 2014 (keep in mind you have two years to complete your section of the educational master plan)
6. Draft will be collected in two phases April 1<sup>st</sup> 2015 & April 1<sup>st</sup> 2016

**Program/Department/Committee Assigned:** Ed Master Planning Ad Hoc Committee (Maria Ortiz)

**Proposed Implementation**

SPECIFIC Proposed sections to be updated	MEASURABLE Qualitative Data Baseline Measures Quantitative Data	ACTION How will the updates be facilitated?	RESULT FOCUSED (check box only)	TIMELINE Proposed two year or more timeline
Table of Contents identified	Committee members must come to August meeting with the specific categories they want included in the table of contents.	Committee members will review the following college EMP table of contents: Pasadena, Canada, Cuesta and Chabot College (links are provided on blackboard). Categories will be finalized at the August 2014 meeting.	<input checked="" type="checkbox"/>	August 2014
Mission, Vision, Strategic Plan sections updated to reflect current information	Rough draft submitted to committee	Suggestion that Ryan LaSalle will draft this section. Rough Draft will be brought to the committee for review at the October meeting.		October 2014

Background and campus information updated	Rough draft submitted to committee	Need a committee member to draft this section. Rough draft to be brought to the committee for review at the December meeting.		December 2014
Draft Table of Contents	Rough draft submitted to committee	Maria Ortiz to draft this section		December 2014
Rewrite/add to the timeline based on the new Table of Contents	New timeline submitted and posted online	Report form filled out.		December 2014