



State Center Community College District  
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## MEMORANDUM

**TO:** District Resources Allocation Model Task Force      **DATE:** May 13, 2011  
**FROM:** Deborah G. Blue, Chancellor

Thank you for accepting the appointment to this new task force that is charged with the responsibility of developing and recommending to Chancellor's Cabinet and the chancellor a District Resource Allocation Model (DRAM) for future resource planning and allocation decisions.

It has been noted throughout this fiscal year as different groups have engaged in self study dialogue, there are many questions and a lack of clarity about how fiscal resources in particular, and other resources in general, are allocated in the district. Given the current fiscal climate we face as a state and fiscal challenges as a district, I view this as an opportunity for us to be proactive by forming this working group to address this self-identified district resource allocation issue.

I envision the DRAM task force's work to include: the establishment of a common contextual understanding of how California Community College Districts are funded; the development of a shared understanding of how the currently described "General Fund Resource Allocation Model" is used to allocate general fund resources to colleges/centers and the district office/centralized services units; and how it can be enhanced or changed to become a comprehensive, model formula that can inform our future planning and resource allocation decisions.

I would ask that your work be guided by the standards in Accreditation Standard III.D Financial Resources, which state that we must ensure that our financial resources are sufficient to support student learning programs and services and to improve institutional effectiveness, to which I would add, across the entire district.

### Charge

It is the charge of this District Resource Allocation Model task force to develop and recommend the elements of a comprehensive resource allocation model for the district.

While the initial work should be focused on fiscal resources, the long-range goal is to address all resources including human, physical, and technology.

The work should include an investigation of models in other multi-college districts, incorporate elements of the SB 361 funding model as applicable, and incorporate our future plans for

achieving candidacy and initial accreditation for the Willow International Center. Willow International must be addressed in its current status, as well as, how the model will address resource allocations when Willow becomes a candidate for accreditation and then a college. It will be important as the work plan is developed that there are both short-term and long-term objectives to be achieved with established timelines by which they will be completed.

As a very busy academic year comes to a successful end, thank you for all that you do to make this a great educational organization to serve students and our community. I value the expertise and commitment you will bring to this task, and sincerely thank you for accepting this challenging work. I am sure this will not be easy work, but it will improve our ability to demonstrate data-driven decision making and integrate financial resource planning with institutional planning.

cc: Chancellor's Cabinet