

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
July 5, 2011

- Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by President Dorothy Smith at 4:30 p.m., July 5, 2011, in the district office boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Dorothy Smith, President
H. Ronald Feaver, Vice President
Richard Caglia, Secretary
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
William J. Smith
- Also present were:
- Deborah G. Blue, Chancellor, SCCCCD
Ed Eng, Vice Chancellor – Finance and Administration, SCCCCD
Tony Cantu, Interim President, Fresno City College
Terry Kershaw, Vice Chancellor – North Centers
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCCD
Robert Fox, Interim Associate Vice Chancellor – Workforce Development/Ed Services
Nina Acosta, Executive Secretary to the Chancellor, SCCCCD
- Introduction of Guests Among the others present, the following signed the guest list:
- Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCCD
Greg Taylor, General Counsel, SCCCCD
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCCD
Lacy Barnes, SCFT President
Laurie Tidyman-Jones, Counselor, RC
Lorena Dobusch, RC
Cheryl Sullivan, RC
Randy Vogt, Director of Purchasing, SCCCCD
Melanie Highfill, RC
Dr. Marilyn Behringer, Vice President of Instruction , RC
Diane Clerou, Human Resources Dean, SCCCCD

Introduction of Guests
(continued)

Dr. Chris Villa, Vice President Student Services, FCC
Dr. Carolyn Drake, Dean of Instruction, Health Sciences, FCC
Dr. Jothany Blackwood, Dean of Instruction, FCC
Dr. Jennifer Johnson, Dean of Instruction, FCC
Kasey Oliver, CSEA President
Bill Turini, Academic Senate President, RC
Paula Demanett, FCC
Robin Fox-Avedesian, Personnel Commission, DO
Sheila Martin, Business and Technology, FCC
Shannon McKibben, Administrative Assistant, FCC
Mitjl Capet
Susan Schmidt, Administrative Secretary, FCC
Mark Trezza, Political Science, FCC
Lilian Koenig
Michael Bourbonnais, Micro Computer Specialist, FCC
Pearl Mangum, Administrative Aide, FCC
Dr. John Cummings, Vice President, Admission and Records
Dr. Shelly Conner, Director Grant and External Funding, DO
Dr. Claudia Habib, Academic Senate President, FCC
Sylvia Sanchez, Classified Senate, FCC

Approval of Minutes

The minutes of the special meeting of May 31, 2011, regular meeting of June 7, 2011, and special meeting of June 8, 2011, were presented for approval.

A motion was made by Ms. Barreras and seconded by Mr. Nishinaka to approve the minutes of the special meeting of May 31, 2011, regular meeting of June 7, 2011, and special meeting of June 8, 2011, as presented. The motion carried unanimously.

Delegations, Petitions, and
Communications

Randy Rowe introduced Stephanie Curry, representing Reedley College's Academic Senate Vice President.

Incoming student trustee Christopher Coronado introduced himself to the Board. He is looking forward to working with the Board, serving the students of Fresno City College in the upcoming year, and addressing issues such as reduced course selection, increased costs, and a fragile local economy.

Lilian Koenig addressed the Board regarding social injustices in the City of Fresno. She spoke about an altercation involving two African American males, who she believed were students. She said they were wrongfully incarcerated. Ms. Koenig also addressed the importance of freedom of speech, and hoped the district would support student's freedom of speech rights.

Campus Reports

Mr. Cantu reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- Mr. Cantu introduced Dr. Jennifer Johnson, the new Dean of instruction in the humanities division at Fresno City College.
- BritCA Competition – One of the FCC teams won the BritCA International Business Entrepreneurs' Challenge in London last week.
- Caminos Program – Over 60 students will complete the six-week summer component of the Caminos Hacia El Futuro program on July 22.
- Police Academy Graduation – The Police Academy Class #123 will graduate on July 7 at 3 p.m. The graduation ceremony will take place at the Northeast Assembly Church.
- California Assemblymember Linda Halderman will pay a visit to the FCC Child Development Center on Friday, July 15. The purpose of the visit is to highlight the crime prevention and economic benefits of early childhood education.
- Poet and FCC benefactor Gary Soto will lead special tours of the Gary Soto Literary Museum on Wednesday, July 6. Gary will lead three tours that day at 3:30, 4:15 and 5 p.m. These tours are open to the public.
- An article written by FCC alumna Stephanie Calloway was published this past semester in the Biological Society of Washington, a publication of the Smithsonian Institute. The article documented the research Stephanie conducted as a student at FCC.
- The Training Institute is celebrating the completion of two cohorts of its Solar Tech program. Twenty-two students in Cohort II will finish July 7. Seventeen students in Cohort I finished June 28. The 124-hour program is funded through an Industry Driven Regional Collaboration (IDRC) grant from the California Community College Chancellor's Office.

Dr. Terry Kershaw reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- STEM grant coordinator Marie Byrd is currently attending the United States Department of Agriculture's Garza Fellowship program which offers faculty and staff at HSIs the opportunity to work and study with USDA and other government agencies. The fellowship is from June 27 to July 16 in Washington, D.C. and other locations.
- Over 165 students are on the Reedley College campus this summer through three Upward Bound summer programs,

Campus Reports
(continued)

which began June 13. The students stay at the residence hall while taking courses in math, science and English, along with completing 40 hours of community service while learning about different careers in the local community.

- Sixteen civil affairs Marines from Camp Pendleton and the Marine Corps base in Okinawa, Japan came to Reedley College on June 8 to get a basic understanding of agriculture before they deploy to Afghanistan. Reedley College animal science instructor David Lopes gave the Marines hands-on training in herding, feeding, and basic livestock health. They will use their training to diagnose livestock problems, offer guidance and improve farming practices when they arrive in Helmand Province, where farming is vital to the economy.
- Construction of the new parking lot has begun and should be ready in August for the fall semester. The lot is located in the space formerly occupied by the old residence hall and will add another 100 parking stalls.
- The existing basketball courts located north of the new residence hall will be converted to be half basketball and half volleyball courts (grassy area). The contractor began work in May and is expected to complete the project late summer 2011.
- There is a STEM project that will place two photovoltaic (solar) arrays near the south end of campus, by the new residence hall.
- Eighteen international students in the Scholarships for Education & Economic Development (**SEED**) program will arrive on August 10 to attend Reedley College for two years and earn an associate of science degree in agriculture. The students will live with host families for the first year and will move into the residence hall in the second year. The students are from the Dominican Republic, El Salvador, Guatemala, Haiti, Mexico, Honduras, and Nicaragua.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The Madera Center Upward Bound Summer Empowerment Program began on June 6 with students taking a series of classes including English, math, computers, Spanish, study skills, and college readiness. The program will run through July 15, concluding with a parent/student reception and recognition ceremony at 5:30 p.m. for the students completing the program.
- The North Centers fall 2011 duty day will be held on Thursday, August 11 at the Willow International Center.

Campus Reports
(continued)

The morning agenda will include updates on the centers, personnel, student activities, student learning outcomes, accreditation, the 2011-2012 strategic plan, as well as a district update by Dr. Blue. The afternoon will be focused on division meetings, with an evening orientation to be held for all interested adjunct faculty. A variety of flex day activities will be held on Friday, August 12.

- North Centers Vice President of Instruction and Student Services Deborah Ikeda and her husband Dale are traveling in Kochi, Japan (Fresno's sister city), representing Fresno with Fresno City Councilman Blong Xiong and his wife. This is part of the Japan-America Grassroots Summit. The summit is an exchange of citizens from both America and Japan to participate in cultural activities and stay in each other's homes to increase mutual understanding, respect, and friendship. This is an annual gathering that is held alternately in Japan and the United States. As part of this exchange, they will meet with the mayor and City Council of Kochi and Dale Ikeda will give a presentation at Kochi University on the Internment of Japanese Americans during World War II.
- Dr. Kershaw stated he and his staff is looking forward to hosting the August 2, 2011, board meeting a Willow International Center. They present an innovative English curriculum alignment project with Clovis West High School, and the newly formed Associated Student Government students gave an update on the past year.

Chancellor's Report

Dr. Blue reported the following:

- Human Resources and Personnel Commission staff have been working on the development of the new employee orientation. It will be a comprehensive orientation for all new employees, including faculty, staff, and administrators. It will provide an overview of the district and California community colleges. It will also address human resource policies and procedures, safety and security, district mission, vision, and strategic plan. The orientation will take place on September 9, 2011. The second part will be a comprehensive plan for ongoing training and professional development for staff.
- Dr. Blue asked Ms. Gurdeep He'bert to update the Board on Osher fundraising for the Foundation. Ms. He'bert explained the history of the Osher initiative. The goal for the foundation was \$1.1 million. The foundation raised \$766,525. The foundation was able to establish 40 new perpetual \$1,000 scholarships, for life. Ms. He'bert

Chancellor's Report
(continued)

acknowledged Pearl Supersad who generated \$7,000 in donations in one week.

First Reading Self Study
Reports for Board
Approval

Kelly Fowler, Terry Kershaw, and Marilyn Behringer presented an accreditation self-study update to the Board. They reviewed timelines, major self-study topics, prior recommendations, organization, and standards.

Mr. Nishinaka commended the presenters on their effort.

Mr. Patterson stated he wanted to see if there was a way to measure progress as it applies to the mission statement. He is concerned that the report identifies that the district is responding to the community and giving the service that the students need.

Consent Agenda
Action

Before proceeding with the consideration of the consent agenda, President Smith recognized Ms. Barreras for a procedural matter. Ms. Barreras requested consent agenda items 11-17HR be removed from the consent agenda and considered separately.

Ms. Smith acknowledged Ms. Barreras' request and stated that consent agenda items 11-17HR will be considered separately. Ms. Smith asked for a motion to approve the consent agenda, excluding items 11-17HR.

It was moved by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve consent agenda items 11-16HR, 11-18HR and 11-65G through 11-78G, as presented. The motion carried unanimously.

Ms. Barreras stated that within the past year she has completed a temporary internship with CSEA, the exclusive bargaining representative for the classified employees of the district. She must recuse herself from consideration of these matters as they may involve CSEA's representation of classified employees.

She does this to comply with the requirements of the Political Reform Act and to prevent the appearance of conflict, on the advice of the district's counsel.

Ms. Smith stated that Trustee Barreras' request is noted for the record, and the Board would now consider consent agenda item 11-17HR.

It was moved by Mr. Nishinaka and seconded by Mr. Patterson to approve consent items 11-17HR, as presented. The motion

Consent Agenda
Action
 (continued)

passed as follows:
 Ayes - 6
 Noes - 0
 Absent - 0
 Recused - 1 (Trustee Barreras)

Ms. Smith noted for the record that the motion carried and there was no discussion of consent agenda item 11-17HR and Trustee Barreras abstained from the voting.

Employment, Change of Status, Retirement, Resignation, Academic Personnel
 [11-16HR]
Action

approve academic personnel recommendations, items A through D, as presented

Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel
 [11-17HR]
Action

approve classified personnel recommendations, items A through H, as presented

Consideration to Approve Limited Term Administrative Secretary I, Center for International Trade Development
 [11-18HR]
Action

approved the limited term administrative secretary I position, Center for International Trade Development, effective July 6, 2011

Review of District Warrants and Checks
 [11-65G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 10,897,817.83	May 25, 2011 to June 17, 2011
Fresno City College Bookstore	\$ 345,044.02	May 25, 2011 to June 20, 2011
Reedley College Bookstore	\$ 168,127.59	May 25, 2011 to June 20, 2011
Fresno City College	\$ 85,076.44	May 24, 2011 to

Review of District
Warrants and Checks
[11-65G]
Action
(continued)

Co-Curricular		June 20, 2011
Reedley College Co-Curricular	\$ 53,168.50	May 23, 2011 to June 20, 2011
Total:	\$ 11,549,234.38	

Consideration to
Authorize Auction of
Surplus Property, Fresno
City College
[11-66G]
Action

authorize disposal of district surplus property by auction

Consideration to
Authorize Auction of
Surplus Property, Reedley
College
[11-67G]
Action

authorize disposal of district surplus property by auction

Consideration to
Authorize Signatories for
Orders and Registers
[11-68G]
Action

- a) authorize the removal of Interim Vice Chancellor of Finance and Administration Willard C. Wright as an authorized signatory to sign orders and registers drawn on the funds of the district effective July 5, 2011;
- b) authorize Vice Chancellor of Finance and Administration Edwin Eng to sign orders and registers drawn on the funds of the district effective July 5, 2011; and
- c) authorize a majority of board members to sign orders and registers in the name of the Board of Trustees

Consideration to
Authorize Signatories for
District Contracts and
Grants
[11-69G]
Action

authorize the removal of Willard C. Wright as signatory on district contracts and grants effective July 5, 2011

Consideration to
Designate Person to
Receive District Financial
Mail from the County
Superintendent of Schools
[11-70G]
Action

authorize the removal of Willard C. Wright as authorized recipient of financial mail from the Fresno County Department of Education effective July 5, 2011, and add Vice Chancellor of Finance and Administration Edwin Eng as authorized recipient effective July 5, 2011

Consideration of District
Bank Accounts
[11-71G]
Action

approve the list of district bank accounts revised and updated to reflect accounts and signatories as of July 5, 2011

Consideration to
Authorize Agreement with
the Foundation for
California Community
Colleges for the California
Community College Early
Assessment Program,
Fresno City College
[11-72G]
Action

- a) authorize the district, on behalf of Fresno City College, to enter into an agreement with the Foundation for California Community Colleges to provide funding from the Water S. Johnson Foundation to implement the California Community College Early Assessment Program (EAP) in the amount of \$15,000 for the period February 1, 2011, through June 30, 2012;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement with
West Hills Community
College District for Career
Advancement Academy
Programs Sub-grant,
Districtwide
[11-73G]
Action

- a) authorize the district to enter into an agreement with West Hills Community College District for a Career Advancement Academy Program sub-grant to establish pipelines for undereducated/underemployed youth and young adults, who will have the opportunity to increase their performance levels in reading, writing, and mathematics and to obtain career technical training skills leading to careers and additional higher education opportunities in the Central Valley for the period April 1, 2011, through June 30, 2012, with funding in the amount of \$792,542;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor, or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement with
Colton-Redlands-Yucaipa
Regional Occupational
Program for Career
Technical Education
TEACH Project, State
Center Consortium
[11-74G]
Action

- a) authorize the district, on behalf of the State Center Consortium, to enter into an agreement with the Colton-Redlands-Yucaipa Regional Occupational Program to participate in the Career Technical Education TEACH pilot site project for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$24,950;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration of District Memberships in Educational Organizations [11-75G]
Action

approve 2011-12 institutional memberships in the Association of Community College Trustees (ACCT) for \$6,786 and Community Colleges for International Development (CCID) for \$6,250

Consideration to Approve Out-of-Country Travel for Chorus Students, Willow International Center [11-76G]
Action

approve out-of-country travel for Willow International Community College Chorus students to travel to London, England, from June 17, 2012, through June 25, 2012, with the understanding that the trip will be financed and arranged without district involvement or expenditure

Introduction of Proposed Revisions to Board Policy 2010 – Board Membership [11-77G]
No Action

It is recommended that at the next regular board meeting, the Board adopt the proposed revision to Board Policy 2010. No action was required by the Board

Introduction of Proposed Revisions to Board Policy 2100 – Board Elections [11-78G]
No Action

It is recommended that at the next regular board meeting, the Board adopt the proposed revision to Board Policy 2100. No action was required by the Board.

*****End of Consent Agenda*****

Approval of Recommended Timeline and Update for 2008-2011 Strategic Plan [11-52]
Action

Robert Fox presented the updated 2008-2011 Strategic Plan and the timeline for the District's next Strategic Plan from 2012-2016 for approval.

Dr. Blackwood clarified the recommendation presented to the Board. She clarified that the District's next Strategic Plan is from 2012- 2016 with the colleges/center's new timeline from 2013-2017 so that the colleges/center align to the District and integrate district goals into their plans.

Mr. Patterson asked for clarification on the timeline regarding the approval as the written report identified that the Board would approve the Strategic Plan in June 2011. Dr. Blue stated the timeline was presented to the Board at the June meeting, and approval for the timeline is being requested at this meeting. Dr. Blackwood will adjust the timeline accordingly to reflect that the Strategic Plan was presented to the Board in June and that the Board approved it in July, which has been done.

Approval of
Recommended Timeline
and Update for 2008-2011
Strategic Plan

[11-52]

Action

(continued)

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees approve the updated SCCCD 2008-2011 Strategic Plan and the timeline for the preparation of the SCCCD 2012-2016 Strategic Plan, as presented.”

The motion carried unanimously.

Budget Update

[11-53]

No Action

Ed Eng provided current budget information to the Board. He advised the Board that the governor approved the state’s budget on June 30, 2011. Additional information regarding the budget and the impact on the district will be provided to the Board as it comes in. One of the results of the approved budget is the elimination of \$1.9 million from California Postsecondary Education Commission (CPEC). This could affect campus status for the north centers.

Mr. Smith asked if this will be a defunding of CPEC. How will this affect accreditation? Mr. Eng will follow-up on this issue.

Mr. Eng reviewed the scenarios, based on the adopted budget.

Mr. Smith stated that the Williamson Act elimination should increase tax collection. However, the assumption is that the state will collect a lower amount than previous years. Mr. Eng stated the real estate market is still suffering from the recession. He said the state calculated the revenue statewide, and then each county submitted preliminary figures as to what they thought they would receive from tax revenue.

Mr. Eng advised the Board that if the \$4 billion of additional revenue predicted by the state does not materialize, then there will be an adjustment on December 15, 2011. Fees will then go up from \$36.00 to \$46.00 a unit. The State Chancellor’s Office is recommending a straight apportionment funding reduction, to make it easier for the community colleges, to avoid trying to collect additional fees during the registration process.

No action was required by the Board.

Reports of Board
Members

Mr. Patterson stated he was concerned about the cost of the scheduled upcoming training. He recommended that more discussion take place before planning this training. He suggests the Board take part in the upcoming district training scheduled in the fall. Randy Rowe stated the next Prevention of Sexual Harassment training will take place in November. Mr. Patterson

Reports of Board
Members (continued)

also recommended looking into web-based training. Ms. Barreras asked if general counsel could provide the training. Mr. Greg Taylor stated that training offered is presented by a trainer with extensive background in sexual harassment training. In his experience it is preventative money well-spent. Ms. Barreras agrees with Mr. Patterson to attend the training provided by the district.

Mr. Nishinaka stated he met with Mr. Fox to get an update on workforce development. Mr. Nishinaka also attended the reception for Dr. Barbara Hioco, and the retirement celebration for Karen Durham.

Old Business

Ms. Smith stated that she would like the Board to reconsider having the July board meeting. Mr. Taylor stated that this was a subject that could be discussed at the December board meeting.

Future Agenda Items

Mr. Nishinaka asked for a discussion regarding AB515 at the next board meeting.

Delegations, Petitions, and
Communications

None

Closed Session

Ms. Smith stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE, pursuant to
Government Code section 54957
- B. PUBLIC EMPLOYMEE
APPOINTMENT/EMPLOYMENT, pursuant to
Government Code section 54957
 - 1. Title: President, Reedley College
 - 2. Title: Interim Vice President of Instruction, Fresno
City College
 - 3. Title: Interim Dean of Instruction, North Centers
 - 4. Title: Acting President, Reedley College
 - 5. Title: Vice President of Administrative Services,
Reedley College
- C. CONFERENCE WITH LEGAL COUNSEL – Existing
Litigation Pursuant to Government Code Section
54956.9(a)
SCCCD v. American Property Holdings, Inc., et al.
Fresno Superior Court Case No. 10CECG03871(AMS)

Ms. Smith called a recess at 6:05 p.m.

Open Session	The Board moved into open session at 7:10 p.m.
Report of Closed Session	Ms. Smith stated there was no action to report from closed session.
Consideration to Appoint President, Reedley College [11-54] <u>Action</u>	<p>A motion was made by Mr. Feaver and seconded by Mr. Smith that the Board of Trustees appoint Dr. Mitjl Capet as President, Reedley College at an annual salary of \$180,000 effective August 1, 2011, and to authorize him as a signatory on Reedley College bank accounts.</p> <p>The motion carried unanimously.</p> <p>Mr. Patterson stated he did not agree with the salary. He said there should be a salary differential between the colleges.</p>
Consideration to Appoint Interim Vice President of Instruction, Fresno City College [11-55] <u>Action</u>	<p>A motion was made by Mr. Nishinaka and seconded by Mr. Feaver that the Board of Trustees appoint Ms. Kelly Fowler as the interim Vice President of Instruction, Fresno City College, with placement on the Management Salary Schedule at Range 66 Step 7 (\$11,817.67/monthly), effective July 6, 2011, and to authorize her as a signatory on Fresno City College bank accounts.</p> <p>The motion carried unanimously.</p>
Consideration to Appoint Interim Dean of Instruction, North Centers [11-56] <u>Action</u>	<p>A motion was made by Mr. Nishinaka and seconded by Mr. Caglia that the Board of Trustees appoint Dr. Tom Mester as the interim Dean of Instruction and Technology, North Centers, with placement on the Management Salary Schedule at Range 62, Step 8, \$11,141.17 monthly effective July 6, 2011.</p> <p>The motion carried unanimously.</p>
Consideration to Appoint Acting President, Reedley College [11-57] <u>Action</u>	<p>A motion was made by Mr. Smith and seconded by Mr. Nishinaka that the Board of Trustees appoint Dr. Terry Kershaw as the acting President, Reedley College, effective July 6, 2011, until the appointed president of Reedley College begins, at a salary of \$14,502.40 monthly, and to authorize him as a signatory on Reedley College bank accounts.</p> <p>The motion carried unanimously.</p>

Consideration to Appoint
Vice President of
Administrative Services,
Reedley College
[11-58]
Action

A motion was made by Mr. Nishinaka and seconded by Ms. Barreras that the Board of Trustees appoint Donna Berry as Vice President, Administrative Services, Reedley College, with placement on the Management Salary Schedule at Range 66, Step 7, \$141,812 per year effective August 1, 2011.

The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:20 p.m. by the unanimous consent of the Board.

Richard Caglia/s/_____

na

Richard Caglia
Secretary, Board of Trustees
State Center Community College District