

# **Operating Agreement**

## **Strategic Planning for Districtwide Facilities Committee**

### **I. DUTIES AND FUNCTIONS**

- A. The Strategic Planning for Districtwide Facilities Committee created by this agreement shall be responsible for assisting in the development of planning for the support of new and modernized facilities Districtwide. The Committee's recommendations shall be made to the Chancellor.
- B. The Committee may initiate surveys to determine minimum operational staffing levels, unique factors at each site to be considered in setting minimum standards, and to collect comparative data from other community college districts.
- C. The Committee may study and make recommendations on resource allocation for staffing, utilities, insurance, supplies, and other operational expenses. **Recommendations from this committee will be presented in a format that includes both the pros and cons of the issue.**
- D. The Committee will consider the impact of program development on District facilities.

### **II. MEMBERSHIP**

- A. **The Committee shall be constituted of representatives from certificated, classified and management staffs from Reedley College, the North Centers, and Fresno City College as follows:**
  - 1. **Academic Senate (3)**
  - 2. **Classified Senate (2)**
  - 3. **CSEA (2)**
  - 4. **Faculty Union (1)**
  - 5. **Student (3)**
  - 6. **Vice Presidents of Instruction (3)**
  - 7. **Vice Presidents of Business Services (2) & Associate Business Manager (1)**
  - 8. **District (Tom Crow, Doug Brinkley, Brian Speece)**
- B. Each member has the responsibility to communicate information back to their constituency groups.

### **III. MANAGEMENT**

- A. The Committee shall be chaired by a member appointed by the Chancellor.
- B. The Committee shall meet during the year as announced by the chair.
- C. All procedures and rules shall be determined by vote of the Committee. Prior notice of substantial changes in procedure should be given to constituent representatives before changes become effective.
- D. The Operating Agreement shall be reviewed by the Committee one time per year.**

### **IV. OVERSIGHT**

- A. The Committee shall be overseen by the Committee chair and report to the Chancellor