**Program Review Committee Meeting**

**December 2, 2010**

**1:00-3:00**

**RC PCR, MC AV1-101D, WI AC1-270**

**Agenda/Notes**

1. Sign in
2. Discussion and Substantiation Vote on Reports
3. Aeronautics
4. Animal Science
5. Environmental Horticulture
6. Mechanized Agriculture
7. Agriculture Business
8. Automotive
9. Forestry/Natural Resources
10. Manufacturing Technology
11. Plant Soil Science
12. CASS (modified format)
13. Dental Assisting (modified format)
14. Upward Bound
15. Admission and Records
16. CalWORKS (modified format)
17. Criminology
18. Update on Cycle 3 Handbook revisions
19. Update on Program Review Recommendations Annual Progress Report
20. Other
21. Present: Eileen Apperson, Case Bos, John Terrell, Michael White, Barbara Hioco, Emily Berg, Jeff Ragan, Debbie Ikeda, Terry Kershaw, Kelly Fowler.
22. Substantiation of Report goals were voted on and discussed. Eileen will compile votes and comments, forwarding these to the programs.
23. Eileen to write summary reports based on Program Review reports and the PR committee’s scores and comments and will submit to College Council no later than December 17, 2010.
24. Upward Bound did not submit a final report. VP of Student Services, Michael White, will contact Upward Bound program and report to Eileen.
25. Cycle III Handbook revisions were approved by Academic Senate on 11/23/10. Eileen will present revisions to Classified Senate on 12/9/10.
26. The Program Review Recommendations Annual Progress Report was approved by Academic Senate on 10/12/10 and by Classified Senate on 10/14/10. It was presented to College Council on 11/10/10.
27. The Student Learning Outcomes Assessment Advisory Committee (SLOAAC), a subcommittee of Program Review, met on 12/1/10. The Program Review Operating Agreement has been modified and resubmitted to College Council reflecting this addition. Discussion of a proposal to pay adjunct instructors for their SLO/Program Review work took place. Due to hesitation on the part of some junior administrators, they asked that the proposal not come from SLOAAC but instead come from Eileen Apperson as the Committee chair. Eileen will forward a proposal to the VP of Instruction and College President for consideration.