**First Name:** **Last Name:**

**Address:**

**City:**  **State:**  **Zip:**

**Phone:**

**SID#:**   **CATALOG (Year):**

**SCCCD Email:**

|  |
| --- |
| **Students must complete the following courses in the sequenced order.**  |
| **English Reading** | * English 260/ESL 266R
* English 262/ESL 226R
* English 126
* English 1A**\***
 |
| **English Writing** | * English 250/ESL 266W
* English 252/ESL 225W
* English 125
* English 1A**\***
 |
| **Math** | * Math 260
* Math 250/256
* Math 201
* Math 103
* College Level Math
 |
| **\***To register for Engl 1A you must meet eligibility criteria in both English Reading & Writing |

 **Step 1: Placement Test Scores/Course Recommendations:**

Math: /

Reading: /

Writing: /

 **Step 2: I have selected a goal.**

My Career Goal is (I’d like to be): .

I plan on Majoring in: .

I will complete a: (you may select more than one)

🞏 Certificate

🞏 Associates Degree

🞏 Transfer-To: \_\_\_\_\_\_\_\_\_\_\_\_\_

 **Step 3: Complete a FIRST YEAR Schedule**

|  |  |
| --- | --- |
| **First Semester Schedule: 🞎 FALL \_\_\_\_\_\_\_ 🞎 SPRING \_\_\_\_\_\_\_** | (Must be enrolled in at least 12 units to be considered full-time)  |
| Schedule # | Dept. & Number | Units | Days | Start Time | End Time | Room |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |
| --- |
|  **UNIT TOTAL** |
| Second Semester Schedule\* |
| Dept. & Number | Units |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  **UNIT TOTAL** |  |

**Notes**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Counselor Signature: Date:

**\*Your Spring Registration Date will be emailed to your SCCCD email in the middle of October. Spring registration will begin early November.**

 **Step 4: Schedule a counseling appointment on eSARS to complete a comprehensive SEP.**

Go to [www.reedleycollege.edu](http://www.reedleycollege.edu) to schedule a counseling appointment using eSARS. Select ***Counseling Future***.

* Date: Time: Counselor:

 **Step 5: Pay your registration fees on WebAdvisor or at the Reedley College Business Office.**

\*\*\*Instructions on how to access services online are located on the back of this page.\*\*\*

**ACCESS ONLINE SERVICES**

**SCCCD Email Activation:** Reedley College uses your free SCCCD email account as the primary means to communicate with you about your enrollment, financial aid, fee payment due dates, and other college/ student concerns and information. To access go to <http://www.outlook.com> and sign-in by using your assigned SCCCD email account: lastname\_studentID@my.scccd.edu (e.g.: smith\_0123456@my.scccd.edu). Once logged in follow the steps as directed.

**eSARS Appointment Scheduling:** eSARS is the online appointment scheduler for all student service appointments. To access eSARS go to: <http://www.reedleycollege.edu/index.aspx?page=1415> and select the appropriate link to the service you would like to schedule. For an SEP appointment select the “COUNSELING FUTURE” link. Once on the SARS webpage, you must enter your Reedley College Student ID and Birth Date, then follow the steps as directed.

**WebAdvisor:** WebAdvisor allows you to search for available classes, register, add, and drop classes, change your address, check your grades and GPA, check for registration holds, apply for graduation, and much more. To access WebAdvisor go to: https://[webadvisor2.scccd.edu](https://webadvisor2.scccd.edu/). You can log-in to WebAdvisor by entering: lastname\_studentID# with no capital letters (example: smith\_0123456). The first time you log in to WebAdvisor, your password will be your 6-digit date of birth (January 1, 1980 = 010180).

**KEY TERMS:**

**Associates Degree:** An associate degree is an undergraduate degree awarded by a community college or “two-year program”. An associate degree program consists of three parts: general education requirements, major requirements, and electives. If a student enters college placing below college level on their placement test it may take more than 2 years to complete an associate’s degree.

**Baccalaureate Degree:** A baccalaureate degree by definition is an academic degree conferred by a college or university, like CSU, Fresno or UC, Merced. A baccalaureate degree is the conventional degree given by undergraduate colleges and universities in the United States. You cannot receive a baccalaureate degree from Reedley College or any other 2-year college/university.

**Catalog Year:** Catalog year refers to the college catalog in effect during the year a student begins continuous enrollment at a specific college. Graduation requirements are defined in the college catalog and the student is responsible for fulfilling the degree/certificate requirements associated with their specific catalog year.

**Career Goal:** Most often your career goals relate to the job or job title you would like to pursue. Career goals assist in the planning process of deciding on a major and outlining your educational path(s). ***For assistance with deciding on a career visit the Career Resource Center located at Reedley College in STC2 room 1 or call 638-3641, ext.3543*.**

**Certificate:** Certificate Programs offer a concentrated study of a specific professional area. Upon completion of the program students are awarded a Certificate of Achievement or Certificate of Completion.

**Counseling/Advising:** The process where counselors and/or other highly trained professionals provide a student with guidance, information and resources to achieve their academic, career and personal goal(s). Counseling/advising services are provided to students individually, in group settings, and/or online and often include educational planning, transfer advising, career counseling, and/or referral to support services.

**Major**: A major is a specialized field of study. This is the first step in beginning your educational planning. By declaring a major a student agrees to take particular classes to earn a certificate or degree in that field.

**Placement Test**: Placement tests provide students and counselors one measure to begin discussing appropriate course placement in: Reading Comprehension, Sentence Skills (Writing) and Mathematics. Students must complete these three placement tests before they will be placed into English or Math classes.

**Student Education Plan (SEP):** A Student Education Plan, or SEP, is an individualized plan outlining (semester by semester) the courses and educational requirements you will need to complete based on your academic goal. A SEP is designed to guide your path in obtaining a certificate, an associate degree, or a plan for transferring to the university system to earn a baccalaureate degree.

**Transfer:** The process by which a student moves from Reedley College to another college or university. Most often this refers to a student moving from the community college to a “four-year college” to pursue a baccalaureate degree.