**SYLLABUS – ESL 210/310 RWG - Fall 2021**

**Instructor: Diana Facione**

**Zoom Class Meetings: Every Monday & Thursday - 11:30 AM to 12:45 PM.**

**COURSES:** ESL 210-53207 - Low-Beginning Reading, Writing, and Grammar (credit)

ESL 310-53208 - Low-Beginning Reading, Writing, and Grammar (non-credit)

**UNITS:** ESL 210: 6 units

ESL 310: 0 units

**MATERIALS: Required:** **Project Success 1** (My English Lab) If you don't have a book by the end of Week 2, you may be dropped from the class. Please see me if you have a problem buying the book.

(\*This is a workbook. Used books are NOT allowed.)

**Description:** ESL210/ESL 310 is an integrated skills course designed for speakers of other languages who want to learn reading, writing, and grammar at the low-beginning level. This course may be taken concurrently with ESL 210/310 level courses. ESL 210/310 is an entry-level course in the ESL sequence. Students who successfully complete this course will be prepared for ESL 211 or 311 level courses. **This is a fully online course.**

**PREREQUISITES: None**

**REPEATABILITY:** ESL210 may not be repeated after successful completion. ESL310 is repeatable after successful completion.

**MY ENGLISH LAB REGISTRATION**

# Course Name****:**** ESL 210/310 RWG ****Registration Process****

1. Go to [com/activate. (Links to an external site.)](http://english.com/activate)
2. If you already have an account with Pearson from another semester, click ***Sign In***.
3. If MEL is new to you, click ***Create an account.***
4. Fill in your ***Personal Information***.
5. Under ***Account Information***, you need to **create a username**. Use your seven-digit student ID number. You also need an active **email address**. I recommend using your college email address. When you **create a password**, please write it down so you don't forget it. You will need every time you log in to MEL.
6. Next, you need to enter your ***Access Code***. This is the number **inside the front cover of your textbook**.
7. The next screen asks for the ***Website language*** you want to use. (Choose English!) Also enter your **Country of Residence**, (United States), **Time Zone** (look for Los Angeles), and Native Language.

\*\*MORE INFORMATION IS LISTED IN THE COURSE MODULE**:  My English Lab - "HOW TO JOIN THE COURSE?"  PLEASE VISIT MODULE.**

**STUDENT LEARNING OBJECTIVES:** In the process of completing this course, students will:

1. Read low-beginning materials on life skills topics and everyday situations
2. Identify main ideas and supporting details
3. Use strategies to recognize vocabulary in context
4. Use strategies to increase reading comprehension and speed
5. Write and edit simple sentences
6. Identify and use grammatical structures in written English
7. Identify and correct grammatical errors

**COURSE OUTCOMES:** Upon completion of this course, students will be able to:

1. Read and understand in low-beginning texts
2. Write simple sentences in the low-beginning level
3. Recognize and use low-beginning grammar structures

**OFFICE HOURS AND COMMUNICATION POLICIES**

You can contact me during the times listed below or make an appointment. I will keep these times open and available for you. If you need a different day or time, contact me via email and we can arrange something that works for both of us. I am here to help you, as well as answer questions or concerns.

**Zoom Office Hours:**

**Tuesdays & Thursdays: 5:00 P.M. - 6:30 P.M.** If you need a different day and time, **there are two ways to contact me:**

**Email:**[diana.facione@reedleycollege.edu](mailto:diana.facione@reedleycollege.edu)

You can email me any day of the week. If I do not respond to your email within 24 hours, please send your email to me again.

**Zoom Office:** [https://cccconfer.zoom.us/j/8261856292 (Links to an external site.)](https://cccconfer.zoom.us/j/8261856292)

Log into Zoom on Tuesdays or Thursdays between 5 pm and 6:30 pm.  Press the link above to connect with me on Zoom.  You may also contact me via email (or Zoom) if you need a specific time or day to meet with me. I'll do my best to meet your needs.

**ATTENDANCE/DROP POLICIES**

In an online course, your weekly attendance will be based on your active participation in discussion boards, My English Lab, Canvas, and ZOOM meetings. If you do not actively participate in the course, you will be considered absent.

This is a six-unit course, so if you have actively participated in the course, submitted My English Lab and/or Canvass assignments, or any other weekly assignments, then you will have completed your six instructional hours for the week. You will also need to set aside an additional 12 hours of study time (2 hours per 1-unit class – 6-unit class equals 12 hours).

**Remember: If you don’t complete your assignments when they are due, you may be considered absent.**

\*If you do not participate in this class or complete the assignments for more than one week, you may be DROPPED from this class**. Please CONTACT ME immediately if there is a problem.**

**LATE WORK POLICY**

Assignments are due on the due date. Late work will be accepted**only** if the instructor has been notified **before** the due date. **Late assignments will drop one letter grade.**

**WRITING:** Your assigned work might be read by other students in this and future classes. This may include sharing and reading papers for the purpose of review.  Choose writing topics that you are willing for others to read. Your writing will NOT be private.

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:** If you have a verified need for academic accommodations or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, **please contact me as soon as possible. It is important that your needs are met.**

**CHEATING AND PLAGIARISM:** You will receive **NO CREDIT** for an assignment or exam if in the opinion of the instructor you have cheated or plagiarized. You may be reported to the college for academic dishonesty. In certain circumstances, you will be asked to complete a comparable assignment under the supervision of the instructor.

**WEIGHTED CATEGORIES**

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**CATEGORIES                                                                 WEIGHT**

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* Class assignments & MEL Lab Assignments 25%
* Writing/Grammar 25%
* Unit Exams & Review Exams 30%
* Book Reports 20%

**PASS (P) > 70%**

**NO PASS (NP) < 70%**

**IMPORTANT DATES:**

* **January 29, 2021 -** Last day to **drop a Spring 2021 full-term class for full refund.**
* **January 29 (Fri.)** - Last day to **drop** a Spring 2021 full-term class to **avoid a "W" in person.**
* **February 12, 2021** - Last day to **change a Spring 2021 class to/from pass/no pass** grading basis.
* **March 12, 2021- Last** day to **drop** a Spring 2021 full-term class.**(Letter grades assigned after this date).**

**\*\*FINAL EXAM:** 5/19/2021

**ASSIGNMENTS AND EXAMS                                 (Subject to Change)**

**My English Lab                     Project Success 1**

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**WEEKS                         EXAMS                       Assignments                       Reading/Writing/Grammar**

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1 – 3                             Unit 1 EXAM               Unit 1                                     Unit 1

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3 – 4                             Unit 2 EXAM               Unit 2                                     Unit 2

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5 – 6                             Unit 3 EXAM               Unit 3                                     Unit 3

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7 – 8                             Unit 4 EXAM               Unit 4                                     Unit 4

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9 – 10                          Unit 5 EXAM                Unit 5                                     Unit 5

10                                Review Exam 1-5                                                         Units 1 - 5

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11 – 12                       Unit 6 EXAM                 Unit 6                                     Unit 6

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12 - 13                        Unit 7 EXAM                 Unit 7                                     Unit 7

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13 – 14                       Unit 8 EXAM                 Unit 8                                     Unit 8

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15 – 16                       Unit 9 EXAM                 Unit 9                                     Unit 9

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16 - 17                        Unit 10 EXAM              Unit 10                                   Unit 10

18                               Review Exam 6 - 10

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**Book Reports** - Due Dates: subject to change)

**Final Exam: 5/19/2021**

This is a **pass/no pass** course. Current grades will be available to students throughout the semester on Canvas.

**Holidays** – Spring 2021

* Dr. Martin Luther King, Jr. Day Observance - Mon. 1/18/2021
* Abraham Lincoln Day Observance - 2/12/2021
* George Washington Day Observance - 2/15/2021
* Spring Break - 3/29/2021 - 4/2/2021

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* **End of Spring Semester:  May 21, 2021**
* **Final Exam - May 19 (subject to change)**