# **Reedley College**

# **Syllabus – Fall 2020**

Course: ESL-264-53249 HI-BEG RDG/WRT/GRMR

ESL-364-53250 HI-BEG RDG/WRT/GRMR

Time **:** Zoom meetings- Tuesdays and Thursdays 9:00 to 10:30 AM

Units**:** 6 (ESL 264) 0 (ESL 364)

### Important Dates:

**No Classes:** 9/7/2020, 11/11/2020, 11/26/2020, 11/27/2020

Last day to drop a SP2020 full-term class to avoid a “W” in person- 8/28/2020

Last day to drop a SP2020 full-term class to avoid a “W” on Web Advisor- 08/30

**Final Exam:** December 8, 2020

Instructor**:** Ramandeep Brar

Email: [ramandeep.brar@reedleycollege.edu](mailto:ramandeep.brar@reedleycollege.edu)

## **OFFICE HOURS AND COMMUNICATION POLICY:**

Communication is very important in an online class. If you have any questions and/or concerns about the class and need to contact me, you have multiple ways to contact me:

* **Email:** [ramandeep.brar@reedleycollege.edu](mailto:ramandeep.brar@reedleycollege.edu) I’ll respond within 24 hours.
* **Canvas Inbox:** I’ll respond within 24 hours.
* **Remind App:** (will setup during the first week). I’ll respond within 2-3 hours.
* **Office Hours:** 50 minutes after first Zoom meeting of the week, can vary depending on student availability.
* **Individual meetings:**  on request

Materials: 1. **Required**: *NorthStar 2* (5th edition) by Natasha Haugnes and Beth Maher ISBN 978-0-13-523262-7

2. **Required**: Iqbal: A Novel by Francesco D’Adamo, ISBN 978-1-4169-0329-1

3. **Recommended**: A good English/ English dictionary such as the Merriam-Webster's Advanced Learner's English Dictionary, ISBN 978-0877795506.

MyEnglishLab Registration:

Course name: **ESL 264/364 Fall 2020** User Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Course ID: **HFWT-YPY9** Password**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Description:ESL 264 is an integrated skills course designed for speakers of other languages who want to learn reading, writing, and grammar at the high-beginning level. This course may be taken concurrently with ESL 264 or 364 level courses. ESL 264 is five levels below English 1A. Students who successfully complete this course will be prepared for ESL 265 or 365 level classes.

### Course Objectives: In the process of completing this course, students will:

1. read high-beginning materials on a variety of topics from different sources.
2. identify main ideas and supporting details.
3. use strategies to recognize vocabulary in context.
4. use strategies to increase reading comprehension and speed.
5. read an unabridged novel (children's literature).
6. write and edit sentences and paragraphs on familiar topics.
7. develop content, organization, and coherence to communicate effectively in written work.
8. identify and use grammatical structures in written English.
9. identify and correct grammatical errors.

Course Outcomes: Upon completion of this course, students will be able to:

1. read and understand high-beginning texts.
2. write paragraphs at the high-beginning level.
3. recognize and use high-beginning grammar structures.

Grading: This is a pass / no pass course. Current grades will be available to students throughout the semester on *Blackboard*. Final grades will be calculated as follows:

*Pass* (P) >70%; *No Pass* (NP) <70%

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| **Categories** | **Weight** |
| Homework | 25% |
| Writing Assignments | 25% |
| Exams and Quizzes | 30% |
| Final Exam | 20% |

## **Late Work Policy**

Due dates for assignments and exams will be posted in advance.  Assignments are due at 11:59 p.m. on the date indicated. All work must be completed on time. If you have any technical problems, contact me right away. Unless other arrangements are made, 50 % credit will be given for late work.  Exam dates will not be extended or accepted as late.

## **Drop and Attendance Policy**

You will be required to complete ‘Introductions’ assignment, set up MyEnglishLab (MEL) account, and join the class on Remind app by the due date, or you may be dropped from the class. Weekly attendance will be calculated by participation in discussion boards, submission of homework both on Canvas and MyEnglishLab (MEL). If you don’t engage in the coursework, you may be considered a no-showand may be dropped from the course. You must communicate with your instructor if you have any questions or concerns about the course.

Exams and Quizzes: The date for exams will be announced in advance. If you are absent on the day of an exam, you will receive a zero score. You will not be allowed to take the exam on a later day unless you have made arrangements with the instructor **before** the exam.

Writing: Your work done for this class will be read by other students in this and future classes. This may include exchanging and reading papers for the purpose of review. This also may include projecting your paper on the screen for the whole class to review. Choose writing topics that you are willing for others to read. Your writing will not be private.

### Class Participation: Your active participation in class is important for not only you but also your classmates. Make it your priority to attend every class. You are expected to join class on time with your homework complete, and actively engage in classroom activities, such as group discussions and pair practice. If you miss class, you are still responsible for the homework and activities that went on in your absence. Contact a classmate or your teacher for assignments so you can be prepared for the next class.

Canceled Class:In the event that class must be canceled/postponed unexpectedly, you will be informed through Canvas Inbox, Remind app and college e-mail.

Cheating and Plagiarism: You will receive no credit for an assignment or exam if in the opinion of the instructor you have cheated or plagiarized. You may be reported to the college for academic dishonesty.

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another’s work, supplying one’s work to another, giving or receiving copies of examinations without an instructor’s permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents.

*Reedley College Catalog*

**Accommodations for students with disabilities:** If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact the instructor as soon as possible.

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