Reedley College- Syllabus – Fall 2020

# **Course:**

ESL-227G- 53229 High-Intermediate Academic Grammar (3 Units Credit)

ESL-327G- 53230 High-Intermediate Academic Grammar (noncredit)

**Time/ Location:** 100% Online

**Important Dates:**

No Classes: September 7; November 11, 26-27

Deadline to add or drop the class to avoid a “W” (withdrawal): August 28

Deadline to drop the class to avoid a grade: October 9

**Instructor:**

Name: Rebecca Al Haider

Phone: 638-0300 x 3220

Email: [rebecca.alhaider@reedleycollege.edu](mailto:rebecca.alhaider@reedleycollege.edu)

## Office Hours:

Office hours are an opportunity for you to ask me questions about grades, homework, quizzes and exams. Also, I can assist you in developing the skills covered in class. If you are not available during my office hours, please make an appointment, and I’d be happy to meet with you.

### Days and Times

* Monday 9:30AM to 11:30AM
* Wednesday 12:00PM to 1:00PM
* Friday 10:00AM to 12:00PM

### Location

All of the office hours for this class will be in [this Zoom room](https://cccconfer.zoom.us/j/91942643944).

## **Materials:**

Required: FOCUS ON GRAMMAR 4 eText + MyEnglishLab, (ISBN 9780134693453)

**Description:** ESL 227G/ ESL 327G Is a grammar skills course designed for speakers of other languages who want to comprehend and use grammar structures in written and oral academic English. This high intermediate course may be taken concurrently with other ESL or English courses. Students who successfully complete this course will be prepared for ESL 117G.

**Subject Prerequisites:** Successful completion of ESL 266 or 366 or appropriate multiple-measure placement by a counselor, which includes score on approved ESL placement test and/or counselor/instructor recommendation.

**Repeatability:** ESL 227G may not be repeated after successful completion. ESL 327G is repeatable after successful completion.

**Course Objectives:** In the process of completing this course, students will:

1. recognize and identify target grammar structures in written language

2. read and analyze texts that include target grammar structures

3. demonstrate appropriate usage of target grammar structures in writing

4. identify and edit grammar errors in written language

5. analyze and edit grammar errors in their own writing

6. recognize and identify target grammar structures in oral language

7. listen to and analyze aural language that includes target structures

8. demonstrate the correct and appropriate use of target grammar structures in spoken language.

**Course Outcomes:** Upon completion of this course, students will be able to:

1. demonstrate appropriate usage of high-intermediate grammar structures
2. recognize high-intermediate grammar structures

**Grading:** This is a pass / no pass course. Current grades will be available to students throughout the semester on *Canvas*. Final grades will be calculated as follows:

*Pass* (P) >70%;

*No Pass* (NP) <70%

|  |  |
| --- | --- |
| Categories | Weight |
| Homework | 25% |
| Projects | 25% |
| Unit Exams | 25% |
| Comprehensive Final Exam | 25% |

# **How to get an A in this class:**

* Set up your [notification preferences on Canvas](https://guides.instructure.com/m/4212/l/710344-how-do-i-set-my-canvas-notification-preferences-as-a-student) so that you get all emails and announcements for this class right away.
* Go to Canvas every Friday afternoon and look at the weekly assignments and my introduction videos/messages.
* Make a plan for when you are going to do all the assignments. Plan to spend at least 8 hours per week. Block the time out in your existing schedule. For example, “go to class” every Friday, Sunday, and Wednesday from noon to 3:00pm. You can [use your Canvas calendar](https://guides.instructure.com/m/4212/l/710322-how-do-i-use-the-calendar-as-a-student) to add blocks of time to your schedule to do your work.
* Do all of your work on time—late work will receive 50% credit. If you miss an assignment or are late, you can make up the points with extra credit, which will be posted towards the end of the class.
* Let me know immediately if you are struggling with something. You can call or email me and ask questions, email me a rough draft of your work, or set up an appointment to meet me on Zoom. Remember to expect at least a 24-48 hour turnaround time for emails.
* Let me know immediately via email if something is not working or looks weird on Canvas. I will fix it as soon as I can.
* Treat your classmates and me with respect. Use [the rules of netiquette](http://blogs.onlineeducation.touro.edu/15-rules-netiquette-online-discussion-boards/) when posting on discussion boards and sending emails.
* [Don’t plagiarize or cheat](https://www.reedleycollege.edu/admissions-aid/catalogs/reedleycollegecatalog2019_2020.pdf)[.](http://www.fresnocitycollege.edu/index.aspx?page=2383)
* Think carefully about the assignments and activities each week. Relate them to what you already know, and share your insights with me and your classmates.

# **What you can expect me, your instructor, to do:**

* Post the assignments for the following week every Friday around noon along with a video announcement or short written message.
* Respond to emails as soon as I can, but sometimes it might take up to 48 hours.
* Call you back if you leave a clear voicemail.
* Meet you in Zoom if you make an appointment a few days before an assignment is due.
* Grade all work 2-3 days after the due date.
* Give you feedback to help you get the right answer on an assignment (but not tell you the answer) if you are confused about how to do something. You can get feedback if you email a draft of your work, ask a specific question about an assignment, or meet me in Zoom for a short conference.
* Provide interesting and relevant materials and activities that will develop your reading and writing skills.

# **What you will need for this class**

## **Technology:**

* Required: This class is on [Canvas](https://scccd.instructure.com/)! Be prepared to visit Canvas at least three times per week.
* Required: The easiest email account to use is your RC account. You can use another address if you [add that email account to your Canvas profile.](https://guides.instructure.com/m/4212/l/710336-how-do-i-add-an-additional-email-address-as-a-contact-method-in-canvas-as-a-student)
* Recommended: All office hours and optional synchronous communication will be through the Zoom application. It is highly recommended that you download the application prior to conferencing.

# **Policies**

## **Attendance and Drop:**

Anyone who does not participate in the Syllabus Quiz by the due date may be dropped from the course. However, if you do not plan to continue in the class, it is your responsibility to drop on Webadvisor by the final drop date or you may receive a failing grade. You might also be dropped if you do not continue to participate in weekly assignments and have not contacted me or responded to my attempts to contact you.

## **Late Work:**

* All assignments are due at 11:59pm on the date indicated. You have a grace period of a couple hours—Canvas will mark them as late, but you will receive full points when I give you a score.
* Do all of your work on time—late work will receive 50% credit. If you miss an assignment or are late, you can make up the points with extra credit opportunities, which will be posted towards the end of the class.

**Cheating and Plagiarism:** You will receive no credit for an assignment or exam if in the opinion of the instructor you have cheated or plagiarized. You may be reported to the college for academic dishonesty. Please check the [college’s website](http://www.reedleycollege.edu/index.aspx?page=233) for a complete list of student conduct standards:

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another’s work, supplying one’s work to another, giving or receiving copies of examinations without an instructor’s permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. Reedley College Catalog

**Accommodations for students with disabilities:** If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact the instructor as soon as possible. Please see the [RC DSPS page](https://www.reedleycollege.edu/student-services/disabled-student-programs-and-services/index.html)for more information.