**Elizabeth Jackson**

**Spring 2019**

**ART 2: ART APPRECIATION ONLINE (Art-2 52886 and Art- 52888 )**

**Office Hours:**

* M-F 9:00 AM to 8:00 P.M. By text 775 842 5611
* Telephone or email me for an appointment during an alternate time.

**E-mail:** Elizabeth.jackson@reedleycollege.edu

Please text if you have sent an email an or private CANVAS message. I would prefer a CANVAS conversation message rather than an email. Please text 775 842 5611, to let me know a private message has been sent; include name, and class section number. This information allows me to go directly to your classroom to address your question or concern.

**Text:** 775 842 5611 **This is the very best way to reach me.** I will do my best to respond to a text within 24 hours or less. Include section number of your class in all text or email messages.

**Course Description:**This is an online course in basic Art Appreciation including studying Media (Architecture, Crafts, Drawing, Film, Digital/Electronic, Painting, Photography, Printmaking, Sculpture), the elements and principles of Design, terminology and concepts, and art in multicultural/historical contexts (Africa and Oceania, the Americas, Asia, Australia, Europe) from pre-history to the present.

**Prerequisites:** This is a foundation class. No art background or prerequisites are necessary.

**Academic Accommodation:**If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please inform me as soon as possible. (Do not wait until five minutes before an exam to inform me. I will not be inclined to believe you.) In addition, it is your responsibility to contact the Disabled Student Services Office at extension 3332 to request an Academic Accommodation.

**All Weekly Assignments are Grouped by Week Under the Modules Tab.**

**Please Watch Canvas Tutorial Located Under Course Information Module.**

**Attendance Policy:** **Weekly Class Attendance is Mandatory!**

Students are required to complete one weekly discussion question (DQ) each week and post 3 participation notes for each DQ response, and one weekly Ch quiz. Completion of these two assignments is how attendance is take.

**More than 6 unexcused absences will result in a deduction of a full letter grade when final grades are posted.**

 All DQ responses must include an in-text citation to support or refute a DQ response. **Any post which does not include and in-text citation using information, vocabulary and concepts introduced in Ch. reading, Ch. PP, and or DVD will not earn credit.**

Do not look to outside resources unless directed to do so in DQ prompt. The exception is images. Source must be cited and textbook, Ch. PP and or DVD must be cited. Citation does not count towards required word count of 150-300 words for both DQ response and 3 required participation postings. Cite all sources. All sources must be cited. **Google is a search engine not a URL so do not cite Google as a source.**

Students are also required to submit one chapter outline each week until we cover all 15 chapters of textbook.  The Ch. outline should be very first assignment submitted each week.

Additionally, students are required to watch one-chapter PowerPoint presentation each week and must watch one episode from the DVD series How 'Art Made the World' every two weeks until we watch and discuss all five-hour long episodes, submitting a ten-question quiz for five episodes’ class beginning in week three of class.  First DVD quiz due at the end of our 3rd week of class. A final paper/ Gallery Report, which requires a visit to a local art museum or gallery to view and review a single work of art.

**Gallery Report** guidelines, requirements and information is posted under **Important Information** under modules tab. Please review this assignment and begin posting questions to our class questions discussion, well in advance of Gallery Report/Term paper assignment due date. The assignment is set up for a Turn it In report. Keep submitting and revising until originality index shows a 10% match or less**. Do not wait for last day to submit as the report could take a day and all reports must be revised until there is a 10% or less originality match.**

**All weekly assignments must be completed in the week that they are assigned.   One required weekly DQ response, one required weekly chapter quiz counts for two class meetings each week.  (Late assignments will not be accepted.)**

**There will be no make-up for any of the weekly assignments; weekly assignments must be completed in the week they are assigned.**

**This is an online class and attendance is taken each week. Completion of one required weekly DQ and the completion of one weekly quiz is the method used to track attendance in this class. These two assignments count for two class meetings every week.**

**Any unexcused absences more than two (the equivalent of one week of class) for the entire semester will result in a lowered final grade. Grades will be reduced by one full letter grade for two unexcused absences.** High school students taking this class are not excused from attendance even if their high school is in session. It is the student's responsibility to get assignments and class materials after an absence. Absences are only excused and valid if supporting documentation is presented.

**Conduct Policy:**Students are expected to behave like adults and demonstrate respect for the instructor, and other students within the online classroom environment. Students who are unable or unwilling to conduct themselves appropriately will be required to leave the online class until such time they can function maturely. Any DQ's or quizzes missed during such a suspension will **NOT** be made up and the student will forfeit those points and will be considered absent. When responding within the weekly forum, do not use all caps as it looks like you are yelling. Inappropriate language, jokes, racial slurs or discrimination based on race or gender will not be tolerated.

**Grading Policy:**Regular attendance and completion of all assignments.**Six or more unexcused absences (missed Weekly DQ response and weekly Ch quiz) will result in a final grade which is lowered by a full letter grade. Completion of the weekly DQ and quiz is how attendance is tracked.**

**Late assignments will not be accepted**. Incomplete or missing assignments will reduce your final grade. You may earn up to 1100 points for your final grade. **(Final grade is based on grade scale posted below)**

10 points Syllabus Response (Week One)

150 points = 15-chapter quizzes (10 points each)

15 points = 15-chapter outlines (1 point each)

425 points = 17 discussion questions (DQ’S) (25 points each) (10 points initial response to weekly DQ (5 points each for the 3-mandatory participation responses to forum members)

100 points = 5 DVD Quizzes (20 points each)

50 points = Submission of proof of visit and image of work to be reviewed for Gallery Report (term paper)

150 points = 1 Gallery Report (Term Paper)

100 points = 1 Midterm

100 points = 1 Final examination

**TOTAL POINTS: 1100**

**Grade Scale:**

**A** = 990-1100

**B** = 880-989

**C** = 770-879

**D** = 660-769

**F** = 659-000

**Grading Policy (continued):**No extra credit points. All assignments will be posted on CANVAS by Friday night's at 11:55 P.M. (For assignment, due dates, see weekly announcement and or weekly assignments which are grouped by week under assignments tab.)

I will do my very best to grade weekly DQ’s on Sundays a week following assignment due date. All grades will be entered in CANVAS. Check all grades on a weekly basis to keep on track of your progress.

Weekly quizzes and worksheets will be graded automatically and entered in CANVAS grade-book upon completion. Please review any missed questions after taking each quiz… The quiz will not be available again, so please make note of all missed Ch. quiz and or DVD quiz questions immediately after taking quiz.

**Final grades for the course are based on the point totals above; not the CANVAS grade scale so make sure to pay close attention to points earned each week. When you go into grade-book look under % at very right-hand side of page. Hover mouse over % this will show points attempted and points earned.**

Students will be able to view quiz results immediately after taking quizzes. Take notes on the questions you may have missed. These questions will show up again on the Final:

**Required Textbook and DVD:**

Lazzari/ Exploring Art: A Global and Thematic Approach 5th edition ISBN 978-1-285-85816-6

 **DO NOT USE ANY OTHER EDITION. 5th Edition Must Be Used.**

How Art Made the World, With Nigel Spivey DVD ISBN 1-4198-2104-0

The five episode,2-disc BBC DVD, must be ordered online as the bookstore was not sure if they could get it. It might also be possible to view all five one-hour episodes online.

  Last semester students ordered the DVD from Amazon and the cost was about $25.00. The DVD was delivered within two days of ordering. You may also find each one-hour episode online. The Reedley Library also has a copy of DVD on reserve.

  To order books online go to www.mycampushub.com or call the Reedley Bookstore @ 559-638-0334

**Weekly Academic Requirements:**

**One Chapter Outline**: Please complete this assignment first every week. Use outline as study guide.

**One Chapter Quiz:**   One short 10 question chapter quizzes on weekly chapter readings are due on Friday’s at 11:59 PM PST each week. Students who **miss a quiz receive ZERO points** and **accumulate one absence for that week.**

**One Weekly Discussion Question:** (DQ's 1/17 weeks) are posted and due each week; **students missing a DQ response will result in ZERO points and students accumulate ONE ABSENCE for that week.**

All DQ and response and participation postings must be supported or refuted using an in-text citation citing information, concepts and vocabulary introduced in textbook, Ch PP's and or DVD series ‘How are Made the World’. **DQ response's which do not include an in-text citation will not earn credit.**

All DQ responses and 3 required participation postings must meet the stated and required word count of **150- 300 words**. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**

Do not look to outside resources unless posting an image or being directed to do so in a DQ prompt.  Sources of all images must be cited. Google is a search engine not a URL. Site webpage/URL image came from.

**All sources including textbook and DVD series must be cited using the MLA or APA format.** Please download and print DQ grading rubric, reviewing rubric prior to making a final DQ submission. All DQ responses must include an in-text citation using concepts, vocabulary and information introduced in weekly chapter reading, to support or refute a DQ response. (download and print DQ grading rubric)

 **Weekly DQ's and Weekly Chapter Quizzes and Chapter Outlines cannot be made up.**

 **Weekly Quizzes and DQ's**is how attendance is tracked in this online class.

 **Students must complete one-chapter quiz, and one DQ response each week, or receive an absence for each missing assignment.**

1. Class participation in the weekly discussion question forum. Enthusiasm, effort and participation in the Weekly DQ's
2. Minimum 1 substantive DQ response per week and 3 substantive participation notes each week for a total of 1 DQ response and 3 participation notes each week. **Both DQ response and participation posts must meet a minimum word count of 150-300 words**. (Post word count in parentheses at the end of each posting.)
3. All assignments and Weekly DQ Contributions will be graded for grammar and content. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**
4. Read 1 chapter and submit 1 chapter outline each week.
5. Timely completion and submission of assignments

**Do not look to outside resources. Course materials have all the information vocabulary and concepts needed to post a DQ response**. Outside sources have not been peer reviewed for credibility. Course textbook, Chapter PowerPoint presentations and or weekly one-hour DVD presentation must be used to respond to a DQ prompt.

**From time to time a DQ prompt will direct students to an outside resource. These resources must be cited.**

Outside sources and any outside reference used to provide additional research when crafting a DQ response and/or participation note must be cited using MLA format. This includes textbook, Ch. PP's and DVD series.

Please visit the Perdue Online English Owl and or the Reedley Online Tutoring Center to learn more about how to cite and format sources using MLA. Both resources will help students learn more about how and why to avoid intentionally and or unintentionally plagiarizing any academic and or professional document as well as the consequences of doing so.

**The Perdue Online English Owl can be reached the URL below:** https://owl.english.purdue.edu/owl/section/2/ accessed Jan 01,2019

Copy and paste link into new browser or perform search for Perdue Online English Owl.

 Use Spell-check and grammar-check before posting any written assignment. This is a college level class, so I expect college level writing. Use spell check. Cite all sources using the MLA or APA format! If you are unsure how to cite correctly using MLA or APA the Reedley College Online Writing Center and Perdue Online English Owl can help.

**Plagiarism; intentional or unintentional**is **NOT** tolerated in this classroom and will **result** in a **failing grade** and/or **expulsion** from this class.

The Reedley College Online Writing Center will be happy to help you become a more proficient academic writer and communicator.

**Reflect** on how taking advantage of this and other online writing resources, like the Perdue Online English Owl can help you to reach your goal of obtaining a degree in higher education.

**Understand the Following:**

  I **do NOT**accept **ANY** late assignments. If you do not submit an assignment on time; you receive ZERO points as well as a class absence.

  There are **NO make-up quizzes or weekly DQ's**. If you miss a quiz or a DQ, then you receive**ZERO** points, as well as a class absence.

**There is NO make-up Final. If you miss the Final, then you receive ZERO points.**

 **Plagiarism**is **NOT** tolerated and will **result** in a **failing grade** and/or **expulsion** from this class.

Asking about a missed quiz question is always welcome. Please post these questions to our weekly class questions discussion after the quiz closes, as other members of our online learning community may have a similar question or concern.

Your total points earned are posted each week in CANVAS grade-book so please keep a close eye on grades. Please print and review your syllabus. Final grades are based on the point scale outlined above.

  If you have questions about an assignment, a DQ prompt, or anything pertaining to the class materials **please post your question to the weekly question board located** under the discussion board forum each week. Text me at 775 843 5611(include section number of your class) if you have a question or personal challenge which is only applicable to your situation. I will do my best to answer questions within 24 hours Monday – Friday. Text’s sent after 6 PM on Fridays will be returned the following Monday.

Please review weekly assignments early in the week, well in advance of Friday assignment deadline, so that any questions or concerns can be addressed prior to an assignment deadline. I am not available on weekends so don’t wait to ask questions about an assignment after Friday at 6 PM. **Technical issues are not a valid excuse for missing or late assignments.**

If you have questions about a grade you may have received or are having personal challenges or conflicts which might prevent you from submitting a weekly assignment, text me @ 775 842 5611, well in advance of an assignment due date. (Include name and section number of your class!)

**All text messages must include section number of your class, as I am teaching more than one section of this class. Including this information allows me to quickly go into your classroom to address concerns.**

**Any email or text which does not include this information will be sent back with a request to provide section number of your class in the subject line of your email and or text message, delaying response time.**

**If you experience technical issues with CANVAS, please call the 24/7 CANVAS help-desk @ 844 303 0348.** This is an outstanding resource and one I urge everyone to make use of whenever facing technical issue or question. The CANVAS support desk is one of the best technical support resources I have ever used, and this team is far better trained to filed technical questions than I am. Please make use of their expertise.

 I am here to help and will do my best to return a text within 24 hours. Please ensure that class assignments are reviewed well in advance of the weekend as I am not online on Saturdays and Sundays, so texts sent after 6 PM on Fridays will be returned the following Monday**.**

Please reflect on the value and importance of completing weekly assignments well in advance of assignment deadlines in case of technical issues which are always a possibility when working online.

**This syllabus is a binding contract between me your instructor and you the student**. After carefully reading course syllabus, please do not hesitate to post questions to the week one class questions board should you have any questions about our course syllabus. Now is the time and the week one class questions board is the place to ask.

Please read carefully read course syllabus and print keeping close to workstations for quick and easy reference.

Next summarize class requirements and responsibilities in **your own words** and post 350 -500-word syllabus summary by Friday Jan 25 by 11:59 PM. The syllabus summary/response is a required and graded week one/two assignment. This assignment is located under week one assignments as well as week one discussions**. All weekly assignments are located under the assignments tab grouped by week.**

If you have general questions about our class, please look to course syllabus first. If the information you seek is not there, **please post questions to our class questions discussion located under course information under assignments tab.**

 Questions which are personal in nature and apply only to you should be sent to me via text 775 842 5611 (include section number of your class as I am teaching multiple sections.) Any text sent without this information will be sent back with a request to include section number of your class. All other questions must be posted to our class questions discussion.

Our weekly class questions board is not the appropriate venue to discuss personal situations, concerns, grievances, and or complaints; so please contact me privately by text 775 842 5611 so that your concerns might be addressed in private.

Thank you and welcome to the Spring 2019 offering of Art 2 online.

I am look forward to working and learning with every member of this class.  Here we go! It’s going to be a fast paced and exciting 18 week.

**Warmest regards,**

**Ms. J**

**Elizabeth Jackson**

**Art 2 Online Instructor**

**Office Hours: Spring 2019**

* M-F 9:00 AM to 8:00 P.M. By text
* Telephone me for an appointment during an alternate time. Include section number of your class and your name. I teach remotely and live in NV so will not be able to accommodate face to face meetings. Because I am committed to your success, I am always available by appointment to speak by telephone.

**E-mail:** Elizabeth.jackson@reedleycollege.edu

**Text:**  775 842 5611

**Important Dates:**

January 14 (M) Start of Spring 2019 semester

January 25 (F) Last day to drop a Spring 2019 full-term class for full refund

February 1 (F) Last day to register for a Spring 2019 full-term class in person

February 1 (F) Last day to drop a Spring 2019 full-term class to avoid a “W” in person February 3 (SU)

Last day to drop a Spring 2019 full-term class to avoid a “W” on Web Advisor February 8 (F)

Last day to change a Spring 2019 class to/from Pass/No-Pass grading basis February 15 (F)

March 8 (F) Last Day to drop a full-term class (letter grades assigned after this date)

Spring recess (no classes held, campus open) April 19 (F) Good Friday observance (no classes held, campus closed) (classes reconvene April 22)

Spring 2019 final exams week May 24 (F) End of Spring 2019 semester/commencement

**Final Opens Friday May 17 @ 11:59 PM Closes on Thursday May 23 @11:59 PM**

**No Make-Up for Final**