**DEVSER 270: Money Skills (55319)**

**Reedley College – Fall 2018**

**Instructor:** Jason Ford **Telephone:** (559) 638-0332

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**Office:** DSP&S Office (by appointment)

**Instruction:** Monday/Friday HUM 63 8am-10:15am. Friday SOC 39 8am – 10:15am.

**Course Description:** This course focuses on developing basic skills and terminology associated with using money. Topics covered include coin/currency identification, coin/currency value determination, counting coins/currency and choosing the appropriate coin(s)/currency to pay for a purchase.

**In the process of completing this course the student will demonstrate the ability to:**

1. **Identify coins, currency and their correlating values.**
2. **Count coins & currency correctly.**
3. **Choose currency needed to cover the cost of a purchase.**
4. **Create an expense worksheet from a template.**

**Textbooks:** You will be provided with a class booklet that contains all lecture notes and class assignment sheets.

**Materials Needed to Bring to Class EVERYDAY:**

* Class booklet
* Binder with paper
* Pencil
* calculator

**You will lose participation points if you do not bring materials to class.**

**Attendance and Class Participation:** Students are expected to attend all classes, actively participate in class exercises and discussions, and complete and turn in assignments. **Students who are late or frequently absent will lose participation points.** If a student is unable to attend, it is his/her responsibility to notify the instructor and get any missed information and/or assignments from the instructor or other students. **Assignments will be awarded points for one week after they are assigned.** According to campus policy, any student missing more than 4 classes can be dropped from the class.

**Grading System:** Grading will be based on class participation, completed homework assignments and attendance, as well as exams.

**Total Possible Points: 300**

**Participation/Materials: 90 pts.**

**Homework Assignments: 90 pts.**

**Skill demonstration 90 pts.**

**Midterm skill demonstration 15 pts.**

**Final skill demonstration 15 pts.**

**Grading Scale**

 **270-300=A 180-209=D**

 **240-269=B 179 and below=F**

 **210-239=C**

**Extra Credit:** Extra credit assignments may be given at the instructor’s discretion to help students to get more practice and points in deficient areas. **Students will only be eligible for extra credit if ALL class assignments and homework assignments have been completed.**

**Plagiarism and Cheating:** As in all college classes, students are expected to do their own work. Any student caught cheating on a test or quiz will be subject to campus disciplinary procedures. Plagiarism will result in lost points on the assignments.

**Important Note: If you have any special needs as addressed by the Americans with Disabilities Act (ADA) such as extended testing time, an alternate testing location, books on e-text, note taking assistance, or adaptive equipment and you need reasonable accommodations, please notify instructor immediately.**

**COURSE SYLLABUS MAY BE CHANGED BY INSTRUCTOR WITHOUT PRIOR NOTICE.**