

DA 101

Intro to Dental Assisting Syllabus

Instructor: Shelly Sorensen, CRFDA, CDPMA, CDA, RDA
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Office Hours: Tuesday 10:30 –12:00; Thursday 12:30 –2:00
Lecture: Wednesday 8:30-10:30

Texts: Bird, Robinson, Modern Dental Assisting, 12th Ed.
Bird, Student Workbook Modern Dental Assisting
FADE, California RDA Law & Ethics examination prep book, 4th Ed.
Various Handouts

Supplies:

- Pen, pencil, eraser
- Note paper
- Scantron cards, 882E and essay

Topics:

- History of Dental Assisting
- Human relations/behavior/psychology
- Communication
- Special Patients
- Ethics and California Dental Assisting Law

Assignments: Student shall complete all assignments, quizzes and examinations on the designated dates. All assignments must have students first and last name to be considered for points toward a grade and must be completed by the beginning of the class in which it is due. Bring a #2 pencil, eraser and an essay scantron card for every examination.

Cell phones shall not enter the exam room

Additional Comment: You will be responsible for all materials handed back. If you believe a score was not recorded properly, you will be responsible to show proof.

Grading: Grading scale and all other information will be upheld which is in the DA 101 Course Outline and Program Policies.

Final Drop Date: FRIDAY, OCTOBER 12, 2018

Final Exam: Wednesday, DECEMBER 5, 2018