**Elizabeth Jackson**

**Summer 2016**

**ART 2: ART APPRECIATION ONLINE**

**Office Hours:**

* M-F    9:00 am to 6:00 P.M. By telephone 917 829 1395
* Telephone or email me for an appointment during an alternate time.

**E-mail:** Elizabeth.jackson@reedleycollege.edu

**Voice-mail:** 917 829 1395

**Course Description:** This is an online course in basic Art Appreciation including studying Media (Architecture, Crafts, Drawing, Film, Digital/Electronic, Painting, Photography, Printmaking, Sculpture), the elements and principles of Design, terminology and concepts, and art in multicultural/historical contexts (Africa and Oceania, the Americas, Asia, Australia, Europe) from pre-history to the present.

**Prerequisites:**  This is a foundation class. No art background or prerequisites are necessary.

**Academic Accommodation:** If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please inform me as soon as possible. (Do not wait until five minutes before an exam to inform me. I will not be inclined to believe you.) In addition, it is your responsibility to contact the Disabled Student Services Office at extension 3332 to request an Academic Accommodation.

**Attendance Policy:**   **Weekly Class Attendance is Mandatory.**

**Because this course is a 3 credit 18 week course which has been condensed into 6 weeks; submission of weekly assignments is mandatory. Students can expect to spend 10-12 hours per week for all 6 weeks of class meeting weekly academic obligations. Please plan accordingly.**

Students are required to complete two weekly discussion question’s (DQ’s) each week and post 3 participation notes for each of the two required weekly DQ responses, submit two weekly chapter quizzes and two chapter outlines. Additionally students are required to watch two chapter PowerPoint presentations each week and must watch one episode from the DVD series How Art Made the World submitting a ten question quiz/worksheet for five of six weeks of class beginning in week one of class. A final paper which requires a visit to a local art museum or gallery to view and review a single work of art. (Description below)

 **All weekly assignments must be completed in the week that they are assigned. The two required weekly DQ responses and the two required weekly chapter quizzes count for two class meetings each week. (Late assignments will not be accepted.)**

**There will be no make-up for any of the weekly assignments; weekly assignments must be completed in the week they are assigned. This is an online class and attendance is taken each week. Completion of the two required weekly DQ’s and the completion of both weekly quizzes is the method used to track attendance in this class.**

Any unexcused absences in excess of two (the equivalent of one week of class) for the entire semester will result in a lowered final grade, your grade will be reduced one full letter grade for two unexcused absences. High school students taking this class are not excused from attendance even if their high school is in session. It is the student's responsibility to get assignments and class materials after an absence. Absences are only excused and valid if supporting documentation is presented.

**Conduct Policy:** Students are expected to behave like adults and demonstrate respect for the instructor, and other students within the online classroom environment. Students who are unable or unwilling to conduct themselves appropriately will be required to leave the online class until such time they can function maturely. Any DQ's or quizzes missed during such a suspension will **NOT** be made up and the student will forfeit those points and will be considered absent. When responding within the weekly forum, do not use all caps as it looks like you are yelling. Inappropriate language, jokes, racial slurs or discrimination based on race or gender will not be tolerated.

**Grading Policy:** Regular attendance and completion of all assignments. **Late assignments will not be accepted**. Incomplete assignments will reduce your final grade. You may earn up to 850 points for your final grade. **(Final grade based on grade scale posted below)**

10 points Syllabus Response (Week One)

8 points Bio Response (Week One)

120 points = 12 chapter quizzes (10 points each)

12 points = 12 chapter outlines (1 point each)

300 points = 12 discussion questions (DQ’S) (25 points each) (10 points initial response to weekly DQ’s (5 points each for the 3 mandatory response's to forum members)

100 points = 5 Worksheets (20 points each)

 100 points = 1 Gallery Report

 200 points = 1 Final examination

**TOTAL POINTS: 850**

**Grading Policy (continued):** No extra credit points. All assignments will be posted on Blackboard by Sunday night at 11:55 P.M. (See course calendar for weekly assignment due dates)

 DQ’s will be graded by the following week on Sunday. All grades will be entered in Blackboard. Check all grades on a weekly basis in order to keep on track.

Weekly quizzes and worksheets will be graded by Blackboard and entered into Blackboard upon completion. Please review any missed questions after taking the quiz… The quiz will not be available again, so please make note of any and all missed quiz and or worksheet questions immediately after taking quiz.

**Final grades for the course are based on the point totals below; not the Blackboard grade scale so make sure to pay close attention to points earned each week.**

Students will be able to view quiz results after taking quizzes. Take notes on the questions you may have missed. These questions will show up again on the Final:

A = 765-850

B = 680-764

C = 595-679

D = 510-594

F = 000-509

**Required Textbooks:**

***Lazzari/ Exploring Art: a Global and Thematic Approach*** *5th edition ISBN 978-1-285-85816-6*

***How Art Made the World, With Nigel Spivey*** DVD ISBN 1-4198-2104-0

***The five part BBC DVD must be ordered online as the bookstore was not sure if they could get it.***

  Last semester students ordered the DVD from Amazon and the cost was about $25.00.The DVD was delivered within two days of ordering.

  To order books online go to www.mycampushub.com or call the Reedley Bookstore @ 559-638-0334

**Weekly Academic Requirements:**

**Read: ‘Weekly Summary of Deliverables Note’ posted under the announcements tab on Friday @ Midnight. This information is also sent out in an email every week. All weekly assignments open and close on Friday at Midnight with the exception of the final exam which closes on Wed July 22 at 6 PM.**

  **Two Chapter Quizzes** are due each week. Students who **miss a quiz receive ZERO points** and will accumulate one absence for that week. 2/6 weeks of class

**Two Weekly Discussion Questions**, (DQ's) are posted and due each week; students missing a DQ will receive ZERO points and accumulate one absence for that week. All DQ and Response postings must meet the stated and required word count of **150- 300 words**. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check! All sources including textbook and DVD series must be cited using the MLA format.** 2/6 weeks of class

**Two Chapter Outlines:** 2/6 weeks of class

 **Weekly DQ's and Weekly Chapter Quizzes and Chapter Outlines cannot be made up.**

 **Weekly Quizzes and DQ's** are how attendance is tracked in this online class.

 **Students must complete two chapter quizzes and two DQ’s each week, or receive an absence for each missing assignment.**

1. Class participation in the weekly discussion Question forum. Enthusiasm, effort and participation in the Weekly DQ's

2. Minimum 2 substantive DQ responses per week and 4 substantive participation notes each week for a total of 6 DQ response and participation notes each week. **Both DQ response and participation posts must meet a minimum word count of 150-300 words**. (Post word count in parentheses at the end of each posting.)

 3. All assignments and Weekly DQ Contributions will be graded for grammar and content. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**

4. Reading and outlining each chapter each week.

5. Timely completion and submission of assignments

**References used to research DQ response and participation notes must be included and cited using MLA format, this includes textbook and DVD series. Please visit the Perdue Online English Owl and or the Reedley Online Tutoring Center to learn more about how to cite and format sources using MLA. Both resources will help students learn more about how and why to avoid intentionally and or unintentionally plagiarizing any academic and or professional document as well as the consequences of doing so.**

**The Perdue Online English Owl can be reached online@** [**https://owl.english.purdue.edu/owl/section/2/**](https://owl.english.purdue.edu/owl/section/2/) **accessed June 01, 2016**

 **Plagiarism; intentional or unintentional** is **NOT** tolerated in this classroom and will **result** in a **failing grade** and/or **expulsion** from this class.

**Use spell check. Include word count in parentheses' at the end of every post.**  **Any DQ Post, Worksheet, and/ or Gallery Report with 5 or more spelling errors will receive a ZERO.**

 **Use Spell-check and Grammar-check before posting any written assignment. This is a college level class so I expect college level writing. Use spell check. Cite all sources using the MLA format!**

**Cite any and all sources using MLA. If you are unsure how to cite correctly using MLA the Reedley College Online Writing Center can help.**

**Plagiarism; intentional or unintentional** is **NOT** tolerated in this classroom and will **result** in a **failing grade** and/or **expulsion** from this class.  **The Reedley College Online Writing Center will be happy to help you become a more proficient academic writer and communicator.**

**How can taking advantage of this resource help you to reach your goal of obtaining a degree in higher education**?

**Understand the Following:**

  I **do NOT** accept **ANY** late assignments. If you do not submit an assignment on time; you receive ZERO points as well as a class absence.

  There are **NO make-up quizzes or weekly DQ's**. If you miss a quiz or a DQ, then you receive **ZERO** points, as well as a class absence.

**There is NO make-up Final. If you miss the Final, then you receive ZERO points.**

 **Plagiarism** is **NOT** tolerated and will **result** in a **failing grade** and/or **expulsion** from this class.

Do not ask me about your grade. Your total points are posted each week on Blackboard. Please print and review your syllabus. Final grades are based on the point scale outlined above.

  If you have questions about an assignment, a DQ question, or anything pertaining to the class materials please post your question to the weekly question board located under the discussion board forum each week. I will do my best to answer questions within 24 hours Monday – Friday. **I am not online on the weekends so questions asked on Friday after 6PM or on Saturday and Sunday will not be answered until Monday afternoon so please review weekly assignments early in the week so that questions or concerns can be addressed prior to assignment deadlines.**

If you have questions about a grade you may have received or are having personal challenges or conflicts contact me privately @  elizabeth.jackson@reedleycollege.edu or by text or phone 917 829 1395 M-F between 9:00-6:00 P.M**. All emails and text messages must include section number of your class as I am teaching more than one section of this class. Including this information allows me to quickly go into your BB classroom to address concerns.** **Any email or text which does not include this information will be sent back with a request to provide section number of your class in the subject line of your email and or text message, delaying response time.**

**If you experience problems with Blackboard call the 24 hour black board help-desk and get a ticket number.** Email the ticket number to me if you need me to reopen a quiz or a DQ Board. **No BB ticket number, no reopening of quiz or DQ after the due date.**

**BB can be reached 24/7 @866-401-7784**

**I am here to help and will do my best to return your email or telephone call and or text within 24 hours. Please ensure that class assignments are reviewed well in advance of the weekend as I am not online on Saturdays and Sundays.** Please reflect on the value and importance of completing weekly assignments well in advance of assignment deadlines in case of technical issues which are always a possibility when working online.

**FINAL EXAMINATION: Opens: Friday July 22 @11:55 P.M. Closes: Wed. July 27 @ 6:00 P.M. PST**

This syllabus is a binding contract between me your instructor and you the student; please do not hesitate to post questions to the week one class questions board should you have any questions about our course syllabus. Now is the time and the week one class questions board is the place to ask.

**Please read this syllabus carefully. Summarize class requirements and responsibilities in your own words and post that document in a 200 -500 word response to the weekly discussion board by Friday June 24 no later than Midnight. A syllabus summary/response is a required and graded week one assignment.**

If you have general questions about the class please post them to the weekly class questions forum which can be found under the discussion board tab in BB. Questions which are personal in nature and apply only to you should be sent to my Reedley email address. Our weekly class questions boards are not the appropriate venue to discuss personal situations, concerns grievances, and or complaints so please contact me privately at my Reedley email address so that your concerns might be addressed in private.

Thank you and welcome to the summer offering of Art 2 online.

I am looking forward to working and learning with each and every member of this class. Here we go! It’s going to be a fast paced and exciting 6 weeks.

**Warm regards,**

**Ms.J**

**Elizabeth Jackson**

**Art 2 Online Instructor**

**Reedley College**

**Office Hours: Summer 2016**

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* Telephone or email me for an appointment during an alternate time. I live in NV so will not be able to accommodate face to face meetings. I am always available by appointment to speak by telephone.

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