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| |  |  | | --- | --- | | **Instructor:** | [Deb Everson Borofka, PhD](http://www.musingmemoir.com) | | **Office:** | CCI 217 | | **E-Mail:** | [deb.borofka@reedleycollege.edu](mailto:deb.borofka@reedleycollege.edu) | | **Office Hours:** | by appointment | | |
| **English 1A (#56341)**  **CCI 202 T Th 6:00- 7:50 pm**  **Syllabus (Fall 2015)** | |
| **Course Description**  **NOTE:**  **Course Objectives and Learning Outcomes** | **4 units, 4 lecture hours** **IMPORTANT SUBJECT PREREQUISITES**: English 125 and 126 or placement by college assessment process. Reading, analyzing, and composing college-level prose, with emphasis on the expository: studying writing as a *process*; exploring different composing structures and strategies; editing and revising one’s own writing; conducting research (gathering, organizing, evaluating, integrating, and documenting information,) culminating in research papers.  **If you received a D or F in English 125, you are not eligible to take English 1A as you have not met the prerequisite requirements.**  We will be engaging in a significant amount of reading, writing and class participation. You are advised to come prepared. Understand that study time is SIGNIFICANT. For each hour of in-class you are expected to spend 2-3 hours outside of class studying the course content.  Upon successful completion of this course, students will be able to:   1. Write a documented research paper of at least 1000 words that includes:    * a sophisticated introduction, multiple body paragraphs, and conclusion    * a clearly defined, arguable thesis    * supporting details that exhibit critical thinking and use credible secondary sources    * correct usage of MLA format, **including a works cited page**    * sentences that exhibit a command of the complex/compound with minimal comma splices, sentence fuses, fragments, and mechanics    * controlled and sophisticated word choice    * writing in third person/universal    * an avoidance of logical fallacies    * demonstrating an awareness of purpose and audience    * appropriate and purposeful use of quotations    * correct in-text citations    * an annotated bibliography of multiple sources    * an avoidance of intentional and unintentional plagiarism 2. Complete a timed essay independently in class 3. Summarize and comprehend college level prose |
| **Required Texts/Supplies** | A Pocket Style Manuel 7th Edition (Hacker); *The Feast of Love* (Charles Baxter), *The Hunger of Memory* ( Richard Rodriguez) *The Falls* (Joyce Carol Oates); **YOU MUST HAVE THESE BY THE END OF WEEK ONE** |
| **Blackboard Course Site** | To access the course site for supplemental materials, go to the following URL: <http://blackboard.reedleycollege.edu>. Follow the directions for logging in. You will need to be officially enrolled before you will be allowed to enter the site.  Students on the wait list will not have access to the course site until they have been given an authorization code and their enrollment in the class is verified. |
| **Necessary Programs** | In order to do work from home, you should have the following programs (all of which are installed on computers on campus): Internet browser (such as Internet Explorer or Firefox); district e-mail account (my.scccd.edu); word processor (MS Word preferably, see Paper Format below); Adobe Acrobat Reader for research materials. |
| **Attendance** | You must be present during the first week of class; an absence without notification during either the first Tuesday or Thursday of the semester will result in the student being dropped from the class. **A total of four absences during the first nine weeks will result in the student being dropped from the class.** Students absent (without notification) more than **five** times during the entire semester ***will not*** receive a passing grade regardless of points earned.  \***A total of 2% of the final points will be added to those student’s grades who are able to complete the course with perfect attendance.**  **IMPORTANT DATES:**  **October 16 LAST DAY TO WITHDRAW; after this date a letter grade *will* be entered**  **November 26-27 Thanksgiving Holiday, no classes held on campus** |
| **Late Papers/Missed Exams** | I will accept no late papers nor will I schedule a make-up exam unless you have contacted me prior to the deadline posted for the assignment.  **There will be no make-ups of missed quizzes or weekly writing assignments for any reason, no matter how compelling.** |
| **Grades** | There will be two in-class essays and four papers. In addition, almost every week you will write a two page response to a given prompt. There will also be several quizzes on mechanics, sentence structure, essay structure,and the use of research materials. The papers will be judged on the basis of style, organization, content, and the degree to which you have followed the directions for the assignment. No paper seriously deficient in the area of mechanics (spelling, grammar, punctuation) will receive a passing grade. The point and grade scales are listed below. A basic ten point grading scale will be used. Total points by the end of the course may vary depending on the number of weekly assignments. |
| **Plagiarism** | Use of another’s work as though it were your own will not be tolerated. In the current Reedley College Catalogue, plagiarism is defined as follows:  ***Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents.*** |
| **Extra Credit** | During the course of the semester there will be several readings sponsored by Reedley College Speakers Series and Reedley College First Wednesdays at One. Other local events may also be applicable. Following your attendance at a reading you must complete and submit an Extra Credit Assignment to receive as many as ten points per reading. You may earn as many as forty extra credit points during the semester. I will give you notice of dates and times. **Please note:** extra credit is just that--extra; if you are unable to attend extra credit events due to schedule conflicts, lack of transportation, or for any other reason, I will not provide alternative events or assignments. |
| **Paper Format** | **All work** must be typed, double-spaced and in 12-point type of a standard typeface (Times Roman, preferably). You must submit your work via the Submissions area. You must submit files in one of the following formats: Word documents (\*.doc or \*.docx) or Rich Text Format files (\*.rtf). |
| **Accommodation** | If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible. |
| **Schedule of Assignments** | |  |  | | --- | --- | | **Week 1**  **In-Class Write** | **50 points** | | **Week 2**  **Short Paper1**    **Week 4**  **Paper 1**      **Week 6**  **Short Paper2**    **Week 8 Paper 2** | **50 points**  **100 points**  **50 points**  **150 points** | | **Midterm Timed Essay Tuesday October 13 Week9** | **100 points** | | **Week 9**  ***Required* *Attendance* Charles Baxter Reading Thursday October 15,7 pm Campus**  **Week 10**  **Short Paper 3**  **Week 12**  **Research Paper (Paper 3)** | **100 points**  **300 points total 200 points (paper) 100 points (annotated bibliography)** | | **Week 14**  **Short Paper 5**  **Week 17**  **Paper 4** | **100 points**  **200 points** | | **Week 18 Final In-Class Essay** | **100 points** | | **Quizzes throughout the Semester** | **100 points** | | **Total** | **1400 points** | |
| **Grading Scale** | |  |  | | --- | --- | | **A** | **1260-1400** | | **B** | **1119-1259** | | **C** | **978-1118** | | **D** | **837-977** | | **F** | **0-836** | |

\*Total points may be greater by the end of the semester depending on weekly assignments. In any case, a 10 point scale will be used to calculate the final grade. Please check your grade on Blackboard on a weekly basis.

\*The instructor reserves the right to modify content and schedules as she deems necessary during the course of the semester.