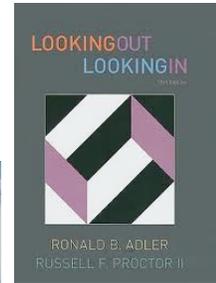




Instructor: Tracy Stuntz  
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Communication 2 - Interpersonal  
Communication - Spring 2013



**Required Texts:**

Adler, R. B., & Proctor, R. F. (2010). *Looking out, looking in* (13th ed.). Boston, MA: Cengage.  
Krakauer, J. (1996). *Into the wild*. New York, NY: Random House.

**Course Description:**

Interpersonal communication is designed to increase understanding and implementation of effective interpersonal communication behaviors and skills. This course will examine basic practical everyday communicative interaction; behavioral aspects of interpersonal communication, self-concept, perception, listening, nonverbal communication, conflict, language, gender and cultural differences will be emphasized. Students will engage in both group communication and the development of oral presentations. (CSU AREA C)

*ADVISORY: Eligibility for English 1A recommended*

**Course Outcomes:**

Upon completion of this course, students will be able to:

1. identify and apply effective communication strategies within the context of various relationships.
2. construct and deliver dynamic and competent presentations that are adapted to the purpose and audience.
3. utilize research materials that incorporate sufficient, credible, and relevant evidence.
4. choose appropriate organizational patterns.
5. analyze the effectiveness of communication through constructive critique.

**Course Objectives:**

In the process of completing this course, students will:

1. demonstrate an ability to work effectively with other students in the completion of specific projects.
2. explore at least one area of interpersonal communication in depth.
3. evaluate various communication situations for effectiveness.
4. evaluate their own communication patterns.
5. read and discuss summaries of the research related to interpersonal communication effectiveness.
6. develop skill in extemporaneous speaking, students will present a minimum of three speeches in front of an audience.
7. explore interpersonal conflict management strategies.
8. listen to others effectively, attending to both factual and emotional information while providing appropriate feedback.

**Policies and Rules:**

**Attendance** - Attendance will be taken for record-keeping purposes only. You are adults. Deciding when and when not to come to a course that you have paid for is up to you. However, there are no assignment makeups or late work accepted. And, from my experience, students with poor attendance do poorly in the class. **Note: if you are absent 4 or more times before the drop deadline, or absent within the first two weeks without notifying me, I will drop you from the course.**

You are responsible for any information or handouts you miss because of an absence. I will not repeat a lecture or activity, and I will not have extra handouts and/or assignment prompts.

I reserve the right to add unannounced quizzes/assignments to encourage attendance.

**The only exception is during speeches. Any student absent or tardy (early departure included) during presentations will lose 20 points from their own speech grade.**

**Assignments - All assignments** are due at the beginning of class on the due date, with the exception of quizzes - which are due via Blackboard before class starts on the due date. This includes all presentations - if you are late on the day of your presentation, your presentation will be considered late. Presentations may be made up throughout the semester at my discretion, and will be for up to half credit. Other assignments, excluding quizzes, may be made up within a week for up to half credit.

All written work (homework, outlines, papers) will be evaluated on both content and mechanics. Good writing should be reasonably free of mistakes and without composition errors (sentence fragments, run-on sentences, subject-verb disagreement, misspelled words, and typographical errors). All of your written work must be typed and double-spaced. Please use APA 6th edition for formatting papers, and citing sources.

You will be required to deliver three major speeches. You will be evaluated on your skill in selecting and researching a topic, organizing, and delivering your speeches, and following instructor requirements. On the first day of each round of speeches, you must turn in a typed copy of your outline, and submit an electronic version to Turnitin via Blackboard. If you fail to turn in the required copies, you will receive a zero for the entire assignment (speech, outline, and any other connected assignments - i.e. evaluations, reflection paper). Technology issues, or lack of internet connection, is not an excuse. If, for some reason, Turnitin or Blackboard are having issues, you should email me a copy of your assignment (as an attachment) before the start of class. Note: Turnitin only accepts .doc, .docx, .rtf, and .pdf.

Detailed requirements, grading criteria, and deadlines will be posted and updated on Blackboard. It is your responsibility to copy the materials necessary.

assignment	points available	your score	grading scale
self-concept presentation	50		899.5-1000 = A
outline	25		799.5-899.4 = B
group movie presentation	100		699.5-799.4 = C
dyad children's book presentation	125		599.5-699.4 = D
outlines (35 pts each x 2)	70		599.4 or less = F
mini speeches (15 pts each x 5)	75		
interpersonal journal (14 entries, 2 semester checks)	100		
Into the Wild journal (6 entries)	75		
homework (10 pts each x 5)	50		
class activities (multiple)	60		
term paper	70		
quizzes (10 pts each x5)	50		
test (40 pts each x2)	80		
final exam	70		1000 total

**Workload** - According to college regulations, one unit generally equals one hour of classroom time, plus two hours of study. During a regular 18 week semester, that equals an average of six hours outside of class each week for study.

During class, I will lecture occasionally. What I say and what I write on the board is important - you should take notes. We will do class activities that are individual, in pairs, in small groups, and in large groups. The purpose of these activities is for you to apply and practice concepts that I lecture about. You will not be graded on these assignments, but refusal to participate will lower your overall grade. It is essential for you to actively participate in the course and keep up with the readings. If you do not do the reading, do not expect to benefit substantially from the course. Class sessions **supplement** rather than review the reading material assigned. Chapters should be read before class so that you will be able to contribute to the class discussions, activities, and perform well on the exams.

**Cheating and Plagiarism** - Any student found to plagiarize, fabricate or otherwise submit dishonest work will automatically receive a zero for the assignment, and all related materials (speech, outline, etc) and will be reported to the College. This policy will apply regardless of the magnitude of the offense or the writer's intent. I pursue any hint of plagiarism that I detect in your work. It is very important to note that plagiarism regulations are not limited to written assignments, but also extend to oral presentations. **Students who do not cite sources in their speeches will receive an automatic zero for the assignment and all related assignments.** The campus subscribes to the Turnitin plagiarism prevention service, and you will submit all written assignments to Turnitin. Your work will be used by Turnitin for plagiarism detection and for no other purpose.

#### **STATE CENTER COMMUNITY COLLEGE DISTRICT ACADEMIC DISHONESTY POLICY**

Academic dishonesty is unacceptable and will not be tolerated by the State Center Community College District. Cheating, plagiarism, and collusion in dishonest activities erode the college's educational and social role in the community.

**CHEATING** – Cheating is the act of deception by which a student misleadingly demonstrates that he/she has mastered information on an academic exercise. Examples include but are not limited to:

- a. Copying or allowing another to copy a test, paper, project, or performance.
- b. Using unauthorized materials during a test, for example, notes, formula lists, or “cheat sheets.”
- c. Taking a test for someone else or permitting someone to take a test for you.

**PLAGIARISM** – Plagiarism is the act of representing the work of another as one's own without giving credit. Plagiarism includes but is not limited to:

- a. Incorporating the ideas of words of another's work without giving appropriate credit.
- b. Representing another's artistic or scholarly works such as musical compositions, computer programs, photographs, etc., as one's own.

**DISCIPLINARY PROCEDURES** – When a faculty member discovers a violation of the cheating or plagiarism policy, the faculty member:

- a. Will arrange a conference with the student and at that time advise the student of the allegations.
- b. Will notify the dean of the division in writing that an act of dishonesty has occurred.
- c. May give the student an F for the assignment and/or for the course

A student may appeal the faculty member's action to the Academic Standards Committee

**Classroom Behavior** - Every student is expected to honor the rights of their peers and instructor. Students who do not behave in a respectful manner will be asked to leave the class. Students who repeatedly act in an inappropriate and/or disrespectful manner will be dropped from the class.

Racist, sexist, ageist, and any other racially or culturally insensitive language used in class will not be tolerated. Just think before you speak and then think again before saying anything that may offend other students. My classroom is a SAFE SPACE for all students and when someone isn't feeling welcomed intentionally, I take it very personally.

**Electronic Devices** - Cell phones and electronic devices must be turned off and put away before class. **Each time I see/hear your phone, you will be asked to leave and you will lose 10 points on your next exam grade.** If you are waiting for an emergency call, you must alert me in advance. No exceptions, no warnings. Use of laptops or tablet computers is permitted for note-taking only. You must remain

engaged with the class - this means no surfing, games, IM, e-mail, or work for other classes. If you abuse this, your laptop privileges will be revoked.

**Children and Guests** - People who are not enrolled in the class may not be in the classroom. This includes guests, children, and animals.

**E-mail Policy** - I answer all emails within 24 hours during the week, and 48 hours on the weekend, and please know that I am happy to answer questions via e-mail. I am also happy to review speech outlines, and other written assignments in advance and give feedback as needed.

**Student Rights** - Students are encouraged to read the “Campus Policies” section of the Schedule of Courses, so they are fully aware of their rights and responsibilities. Students with disabilities should identify themselves so that appropriate accommodations can be made. If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

**Disclaimer** - Due to unforeseen circumstances, I may need to change, add, or delete course assignments or materials. If you are absent, it is your responsibility to check on changes, assignments, and announcements you may have missed.

**Schedule:**

If you are going to miss a deadline, contact me at least **one week** in advance so arrangements can be made. I will not make arrangements after the deadline.

*Note: students should read the scheduled chapter for the class **before** they come to class.*

<b>Date</b>	<b>Topic</b>	<b>Reading and Assignments Due</b>
1/8	intro / syllabus / what is communication	<b>intro speech</b>
1/10	interpersonal communication	chapter 1
1/15	communication and identity	chapter 2, <b>quiz #1</b>
1/17	communication and identity	<b>HW #1</b>
1/22	organizing and outlining presentations	blackboard handout, <b>MOD speech</b>
1/24	organizing and outlining presentations	<b>I+C speech</b>
1/29	self-concept presentations	
1/31	self-concept presentations	
2/5	perception	chapter 3, <b>quiz #2</b>
2/7	perception	<b>HW #2</b>
2/12	emotions	chapter 4, <b>journal check</b> (5 entries)
2/14	emotions / intro to group communication	<b>citation speech</b>
2/19	verbal + nonverbal communication	chapter 5, 6, <b>quiz #3</b>

<b>Date</b>	<b>Topic</b>	<b>Reading and Assignments Due</b>
2/21	verbal + nonverbal communication	<b>HW #3</b>
2/26	FILM	
2/28	FILM	
3/5	test #1	
3/7	listening	chapter 7, <b>meetings speech</b>
3/12	improving communication climates	chapter 10, <b>quiz #4</b>
3/14	improving communication climates	<b>HW #4</b>
3/19	group movie presentations	
3/21	group movie presentations	
3/26-3/28	HOLIDAY	
4/2	communication and relationships	chapter 8, 9, <b>quiz #5</b>
4/4	communication and relationships	<b>HW #5</b>
4/9	managing interpersonal conflicts	chapter 11, <b>journal check</b> (13 entries)
4/11	test #2	<b>interpersonal journals due</b> (14 entries)
4/16	dyad children's book presentations	
4/18	dyad children's book presentations	
4/23	book: Into the Wild	
4/25	book: Into the Wild	
4/30	book: Into the Wild	<b>children's book paper due</b>
5/2	book: Into the Wild	
5/7	film: Into the Wild	<b>journal check</b> (4 entries)
5/9	film: Into the Wild	
5/16 2-350	final exam	<b>Into the Wild journals due</b> (6 entries)