**Art 2 Online: Fall 2013**

**COURSE DESCRIPTION AND OFFICE HOURS**

**Office Hours:**

* M-F 9:00 am to 6:00 P.M. By telephone 775- 557-2383
* Telephone or email me for an appointment during an alternate time.

**E-mail:** Elizabeth.jackson@reedleycollege.edu

**Voice-mail:** 775 -557-2383

**Course Description:**This is an online course in basic Art Appreciation including the study of Media (Architecture, Crafts, Drawing, Film, Digital/Electronic, Painting, Photography, Printmaking, Sculpture), the elements and principles of Design, terminology and concepts, and art in multicultural/historical contexts (Africa and Oceania, the Americas, Asia, Australia, Europe) from pre-history to the present.

**Prerequisites:** This is a foundation class. No art background or prerequisites are necessary.

**Academic Accommodation:**If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please inform me as soon as possible. (Do not wait until five minutes before an exam to inform me. I will not be inclined to believe you.) In addition, it is your responsibility to contact the Disabled Student Services Office at extension 3332 to request an Academic Accommodation.

**FALL 2103: COURSE POLICIES: POINT SCALE: GRADING POLICIES**

**Attendance Policy:** **Weekly Class Attendance is Mandatory!**

Students are expected to complete both the Weekly Discussion Question (DQ) each week, a weekly chapter outline and the weekly Chapter Quiz. These assignments must be competed the week that they are assigned and count for two class meetings each week.

**There will be no make-up for either of the weekly assignments; they must be completed the week they are assigned. This is an online class and attendance is taken each week. Completion of the Weekly DQ and the completion of the Weekly Quiz is the method used to track attendance in this class. If you do not complete the Weekly DQ and the Weekly Quiz and or Mid-Term's or Final you will be marked absent for each of the weekly assignments that you do not complete in the week they are assigned.**

Any unexcused absences in excess of six (the equivalent of two weeks of class) for the entire semester will result in a lowered final grade, your grade will be reduced one full letter grade for 6 unexcused absences. High school students taking this class are not excused from attendance even if their high school is in session. It is the student's responsibility to get assignments and class materials after an absence. Absences are only excused and valid if supporting documentation is presented.

**It is Board Policy that students who miss two or more weeks of class meetings before week 9 of class can be dropped.**

**Conduct Policy:**Students are expected to behave like adults and demonstrate respect for the instructor, other students, within the online classroom environment. Students who are unable or unwilling to conduct themselves appropriately will be required to leave the online class until such time they can function maturely. Any DQ's or Quizzes missed during such a suspension will NOT be made up and the student will forfeit those points and will be considered absent. When responding within the weekly forum, do not use all caps as it looks like you are yelling. Inappropriate language, jokes, racial slurs or discrimination based on race or gender will not be tolerated.

**Grading Policy:**Regular attendance and completion of all assignments. **Late assignments will not be accepted**. Incomplete assignments will reduce your final grade.

* You may earn up to 1100 points for your final grade.
* 10 points Syllabus Response
* 150 points = 15 quizzes (10 points each)
* 15 points = 15 chapter outlines (1 point each)
* 425 points = 17 discussion questions (DQ’S) (25 points each) (10 points initial response to weekly DQ)
* (5 points each for the 3 mandatory response's to forum members)
* 100 points = 5 Worksheets (20 points each)
* 100 points = 1 Art Report
* 200 points = 2 Mid-term examinations (100 points each)
* 100 points = 1 Final examination
* **TOTAL : 1100 Points**

**Grading Policy (continued):**No extra credit points. All assignments will be posted on Blackboard by Sunday night at 11:55 P.M. All assignments will be due the following Sunday at 11:55 P.M.

Written assignments' will be graded and returned the following Sunday. All grades will be entered in Blackboard.

Weekly quizzes and worksheets will be graded by Blackboard and entered into Blackboard upon completion. **Final grades are based on the point totals below; not the Blackboard grade scale, so make sure to pay close attention to points earned each week.**

Students will be able to view quiz results after taking each quiz. Take notes on the questions you may have missed. These questions will show up again on the two Midterms and the Final.

**Point Scale:**

* A = 1100-950 points
* B = 949--709 points
* C = 708-468 points
* D = 467-228 points
* F = 227-0 points

**Class Requirements:**

**Chapter Quizzes**are given each week. Students who **miss a quiz receive ZERO points** and will accumulate one absence for that week.

**Weekly Discussion Questions**, (DQ's) are given each week; students missing a DQ will receive ZERO points and accumulate one absence for that week.  **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**

**Weekly DQ's, Weekly Chapter Quizzes and Weekly Chapter Outlines cannot be made up.**

**Weekly Quizzes and DQ's**are how attendance is tracked in this online class.

**Students must complete weekly quiz, chapter outline and weekly DQ each week, or receive an absence for each missing chapter quiz and/or DQ response.**

1. Class participation in the weekly discussion question Forum. Enthusiasm, effort and participation in the weekly DQ's

2. Minimum 4 substantive posts per week. Each post must be a minimum of 200-500 words.

3. All assignments and Weekly DQ Contributions will be graded for grammar and content. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**

4. Reading and outlining each chapter each week.

5. Timely completion and submission of assignments

**References must be included and cited using MLA format. Use spell check. Include word count in parentheses' at the end of every post.**

**Any DQ Post, Worksheet, or Art Report with 5 or more spelling errors will receive a ZERO. Use Spell-check and Grammar-check before posting any written assignment.**

**Cite any and all sources including our textbook and DVD series, using the MLA format. If you are unsure how to cite correctly using MLA the Reedley College Online Writing Center can help.  The Reedley College Online Writing Center will be happy to help you become a more proficient writer.**

**How can taking advantage of this resource help you to reach your goal of obtaining a degree of higher education**?

**Understand the Following:**

I do **NOT**accept **ANY** late assignments. If you do not submit an assignment on time, then you receive ZERO points as well as a class absence.

There are **NO make-up quizzes or weekly DQ's**. If you miss a quiz or a DQ, then you receive**ZERO** points, as well as a class absence for each missing assignment.

Make-up Mid-Term Exams are scheduled only when accompanied by a verifiable excused absence.

**There is NO make-up Final. If you miss the Final, then you receive ZERO points.**

**Plagiarism**is **NOT** tolerated and will **result** in a **failing grade** and/or **expulsion** from this class.

Do not ask me about your grade. Your total points are posted each week on Blackboard. Please print and review your syllabus. Final grades are based on the point system outlined above.

**If you have questions about an assignment, a DQ question, or anything pertaining to the class materials please post your question to the weekly question board located under the discussion board forum each week. I will do my best to answer questions within 24 hours.**

**If you have questions about a grade you may have received or are having personal challenges or conflicts contact me privately @  elizabeth.jackson@reedleycollege.edu or by telephone 775 557 2383 M-F  between 9:00-6:00 P.M. The weekly class questions thread is not an appropriate forum to discuss grievances and or complaints!**

**If you experience problems with Blackboard call the 24 hour black board help-desk and get a ticket number. Email the ticket number to me if you need me to reopen a quiz or a DQ Board.**

**No BB ticket number, no reopening of Quiz or DQ after assignment due date.  BB can be reached 24/7 @866-401-7784**

**I am here to help and will do my best to return your email or telephone call within 24 hours.**

 Weekly quizzes, DQ's, Midterms and the Final open for one week.

**Drop Deadline Date:**Students may withdraw from this course without a letter grade until the **ninth week** of the semester. After **Friday,** **October 04, 2013** everyone in the class will receive a letter grade. Students who miss more than six class sessions prior to this date may be dropped from the course.

**FINAL EXAMINATION: Will open on Sunday December 8@ 11:55 P.M. and close on Friday December 13 @ 11:55 P.M.**

This syllabus is a contract between me your instructor and you the student: **Please read this syllabus carefully. Summarize class requirements and responsibilities in your own words and post that document to the weekly discussion board by Sunday, August 25, 2013 @ Midnight.**

If you have general questions about the class please post them to the weekly class questions forum which can be found under the discussion board tab in BB. If you have any questions about the syllabus this is the time and place to ask them. I will respond to the forum within a weekly wrap up post, to answer any and all questions.

**REQUIRED MATERIALS**

**Exploring Art: A Global and Thematic Approach (4th edition)**Margret Lazzari and Donna Schlesier. Publisher: Wadsworth/ Cenage Learning ISBN 9781111343781

***How Art Made the World with Nigel Spivey:***DVD ISBN 1-4198-2104-0

***The DVD must be ordered online as the Reedley Bookstore was not sure if they could get it. Both the five part DVD series and the textbook are required.***  Last semester students ordered the DVD from Amazon and the cost was about $25.00.The DVD was delivered within two days of ordering.

To order textbook online go to www.mycampushub.com or call the Reedley Bookstore @ 559-638-0334

Thank you and welcome to Art 2. I am looking forward to getting to know all of you and sharing my appreciation of art and some insights which may serve to illustrate “how art really did make the world".

**Warm regards,**

**Ms.J**

**Elizabeth Jackson**

**Art 2 Online Instructor**

**Reedley College**

**Office Hours: Fall: 2012**

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