**Reedley College**

**Syllabus – Spring 2010**

**COURSE:** ESL 264 (54040) Fundamentals of Reading, Writing, and Grammar

**TIME /LOCATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Room Number** |
| 8:00 – 10:15  |  |  |  | LAL 1 |
|  | 8:00 – 8:509:00 – 10:15 |  |  | FEM 12 |
|  |  | 8:00 – 8:50 9:00 – 10:15 |  | FEM 12 |
|  |  |  | 8:00 – 9: 15 | FEM 12 |

**IMPORTANT DATES:** Holidays: 1/18 (M – Martin Luther King, Jr. Day)

 2/15 (M – George Washington’s Day )

 3/29 – 4/2 - Spring Recess Deadline to drop class: 3/12

 Final Exam: Monday, May 17, 8:00 – 10:15 (LAL 1)

**INSTRUCTOR:** Esmeralda E. Valdez

 Email: **esmeralda.valdez@reedleycollege.edu**

**UNITS: 8**

**GRADING:** Credit (CR)/ No Credit (NC)

**COURSE DESCRIPTION:** ESL 264 is a low-intermediate grammar, writing, and reading course for students of English as a Second Language. It is designed to prepare speakers of other languages for ESL 265 (intermediate). (Repeats = 2)

**COURSE OBJECTIVES**: In the process of completing this course, students will use reading, writing, and grammar skills to:

* read increasingly more complex materials on a variety of topics from different sources.
* use strategies to recognize vocabulary in context.
* use strategies to increase reading comprehension and speed.
* use reading strategies in content-based and computer applications.
* write paragraphs and compositions in a variety of basic rhetorical styles.
* develop content, organization, and coherence to communicate effectively in written work.
* recognize and use more complex grammatical structures.
* apply editing, error-correction, and other skill-based strategies in written work.

**BOOKS/MATERIALS:**

1. Required Books

1. Reading Explorer 2. MacIntyre, Paul. (**NEW**)
2. Grammar Sense 2A*.* Bland, Kesner, Susan & Pavlik, Cheryl. (**NEW)**
3. Grammar Sense Workbook 2A.Bland, Kesner **(NEW)**

d. Sarah, Plain and Tall*.* MacLachlan, Patricia **NEW or USED)**

1. Required Materials

 a. USB Flash Drive

* 1. A three-ring binder
	2. Three bluebooks

 d. Loose-leaf paper (81/2 x 11) Paper with torn edges will not be accepted.

1. Optional: An English Dictionary ( Longman Dictionary of American English)

**SUBJECT PREREQUISITES:**

Use of language other than English as a primary language. Appropriate multiple – measure placement by counselor, which includes an appropriate score on accredited ESL test such as the CELSA, counselor/instructor recommendation, and/or completion of ESL 261.

**GRADING:** This is a CR/NC course. Final grades will be calculated as follows:

Credit (CR) 70% - 100% No Credit (NC) 0% - 69%

|  |  |
| --- | --- |
| **Categories** | **Percentage** |
| **Homework** | 20% |
| **Writing** | 30% |
| **Quizzes/Exams** | 25% |
| **Lab Work/Open Lab (10 hours)** | 15% |
| **Final Exam** |  10% |
| **Total =**  | 100% |

**HOMEWORK:**

The student is responsible for homework assignments even if he/she was absent the day the assignment was given. Homework includes readings, journals, summary writings, short paragraphs, grammar work, classroom, and lab assignments. Classroom and lab assignments are due at the beginning of the class period on the date due unless stated otherwise. Some assignments will be turned in via email or online. Homework handed in late will not receive full credit.

**ATTENDANCE AND MAKE-UP WORK:**

Attendance is recorded every meeting. Students absent for more than one day should contact the instructor and make –up work missed. Late work will be accepted, but will not receive full credit. The student will be dropped from class if he/she has a total of **six accumulated absences before the first nine weeks of the semester.**

**Note**: The student will be excused from class until he/she is registered.

**EXAMS AND QUIZZES:** Some exams or quizzes may be given on Blackboard.

**CANCELED CLASS NOTIFICATION:**

 In the event of the teacher’s absence or the class must be canceled unexpectedly, an official form about the absence will be posted on the classroom door. When you arrive to class, you are responsible to read the notice for any special assignments or instructions.

**OTHER POLICIES:**

* Everyone in class deserves a secure, peaceful study environment. The teacher expects courteous and attentive behavior at all times. A student can’t pay attention and talk tohis/her neighbor at the same time.
* Children are not allowed in class. Adult visitors are allowed with the permission of the instructor. Please make arrangements in advance.
* Please do not use cell phones during class time**.** Please set your phones on silent alert upon entering the class.
* Students may want to exchange telephone numbers with two classmates to get assignments when absent or ask to help the student turn in his/her homework on the day it is due.

Classmate 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Classmate 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Students are expected to participate in class discussions and small group activities.
* The computer lab schedule is for specific purposes. Lab time is for lab work that will be assigned for the day.
* Students are encouraged to speak English only in class. A student is here to learn English whether it is listening, speaking, reading, or writing.
* Please **avoid eating** and **chewing gum** in class.

**PLAGIARISM AND CHEATING POLICY:**

During all tests, any student who communicates directly with another student, or

 looks at another student’s paper, copying from another student, copying from a book

 or notes on a closed book test, or turning in another student’s paper as your own, will

 receive an F grade for that quiz/test/ homework/book report/project.

**ACCOMODATIONS FOR STUDENTS WITH DISABILITIES:**

 If you have a verified need for academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc. ) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

**COURSE OUTLINE: (Subject to change)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **Grammar Sense** | **Reading Explorer 2** | **Sarah, Plain and Tall** | **Exam/Quiz** | **Writing Assignments** |
| **Weeks** **1 – 6**  | **Part 1 The Present**Ch. 1 The Simple  PresentCh. 2 ImperativesCh. 3 The PresentContinuous**Part 2 The Past** Ch. 4 The Simple Past  |  **Unit 1 On the Menu**A. The Home of the OliveB. A Taste of the Caribbean**Test Unit 1****Unit 2 Animals and Language**A Ocean GiantsB Our Bond with Dogs Test 2 Unit 2 | **Chapters 1 -3**Questions and Answers (Summary)Vocabulary Journal Writing  | Quiz  The Simple  PresentQuiz 2 The ImperativesQuiz 3  The Present  ContinuousQuiz 4 The Simple Past | 1 Writing about a Typical Day  (Present Tense)2 Writing about a favorite pet/animal (Reading Explorer)   |
| **Weeks****7 - 12** | **Part 2 The Past** Ch. 5 The Past ContinuousCh. 6 The Present Perfect**Part 3 The Future**Ch. 7. Future TimeCh. 8 Future Tine Clauses | **Unit 4 Great Destinations**A Big City TravelB Postcards from IndiaTest 3 Unit 4**Unit 5 Storms**A When Disaster StrikesB SuperstormTest 4 Unit 5 | **Chapters 4 - 6**Questions and Answers (Summary) VocabularyJournal Writing | Quiz 5  The Past  ContinuousQuiz 6  The Present PerfectQuiz 7  Future Time   |  3 Writing about an Unforgettable Experience (Past Tense – Great Destinations)4 Writing about predictions for the next ten years (Future Tense) |
| **Weeks****13 – 18**  | **Part 4 Modals**Ch. 9 Ability and PossibilityCh. 10 Request, Permission,Desire, PreferenceCh. 11 Advice,Necessity,Prohibition |  **Unit 7 Sweet Scents**A The Business of FlowersB Marketing PerfumeTest 5 Unit 7 | **Chapters 7 – 9**Questions and Answers(Summary)VocabularyJournal WritingDVD | Quiz 8 Ability and PossibilityQuiz 9 Request, Permission,Desire, PreferenceQuiz 10 Advice, Necessity,  ProhibitionFinal Exam : Monday, May 17, 2010, 8:00- 10:15, LAL 1 |  5 Writing a Friendly Letter(Sarah, Plain and Tall)  |