READING IMPROVEMENT- ENG. 262

TUESDAY & THURSDAY @ 6:00-8:15pm

August 17th – December 18th

Jennifer Bryan

Fall 2009

Reedley College

Office: No Onsite Office

Phone: 260-2351

Communication: via email: ImogenWaterstone@aol.com or phone message/text message

**Final: 12/15 @ 6:00pm**

**ADA Statement**

If you have a verified need for an academic accommodation or materials in alternate media (i.e.: Braille, large print, electronic text, etc.) per the American with Disabilities Act or Section 504 of the Rehabilitation Act, please contact your instructor as soon as possible.

**COMMUNICATIONS WITH THE INSTRUCTOR**

Communications with the instructor can be done by blackboard or electronic mail (preferred), by phone message or by text message (in cases of emergencies). If the instructor is not available to answer your phone calls, please leave a voice mail. Make sure that you speak slowly and clearly. Every effort will be made to respond to all formats of messages within 24 hours of receipt (Monday-Friday).

When sending an email, please format the subject line as follows:

 Subject: Fall 2009 Eng. 262, <student id>, <your name>, and the topic

For example:

 Subject: Fall 2009 Eng. 262, 1234567, Jane Doe, Midterm

**TEXTBOOKS**

* *Ten Steps to Building College Reading Skills, 4th Edition.* John Langan. ISBN: 1-59194-037-0
* *Personal Dictionary,* any addition or style (i.e. Webster's, Random House, etc.)

**TECHNOLOGY REQUIREMENT**

* Access to a computer with an email account.
* A connection to the Internet with appropriate speed.
* Microsoft Office Suite 2003 or 2007 (available in Reedley College Library)

**COURSE DELIVERY**

All lectures will be delivered in class during lecture/lab hours. Blackboard will be utilized in this class so that notes, supplemental materials, etc. will be readily available for students. Computer based assignments will be emailed to instructor. Paper based assignments will be turned in during class or can be emailed if student is going to miss a class.

Blackboard can be accessed through your internet browser, go to: <http://blackboard.scccd.edu>; enter your 7-digit id number as your username; first time users to blackboard have a password of your 7-digit id number then you can set your own password. If you have a problem, please contact the 24-hour support at 1-866-401-7784.

**CLASS ATTENDANCE**

Class attendance is mandatory, taken at the beginning of each class. Students are expected to participate in class, daily, through assignments, discussions and lab. If you miss more than **two (2) week's** worth of class (4 days), you will be dropped from the course.

**COURSE DESCRIPTION, OBJECTIVES, AND LEARNING OUTCOMES**

ENG. 262, Reading Improvement, is a course introducing the concepts of a variety of group and individual skill development activities in phonetic and structural analysis, basic contextual vocabulary, and literal and basic comprehension skills to foster independent reading proficiency. Successful completion of this course will prepare students for English 126. This course is recommended to be taken concurrently with English 252 or English 125.

The objective of this course is to prepare students with sufficient knowledge in topics specified in course description. This knowledge will enable students to analyze literature, gain reading proficiency, and increase comprehension skills and independent reading skills. Upon satisfactory completion of this course, the students will be able to:

1. Utilize reference materials to increase vocabulary base.
2. Increase knowledge of vocabulary through context reading techniques.
3. Understand main ideas, supporting details and making inferences.
4. Understand how to utilize various reading strategies for greater comprehension and speed.

**COURSE OUTLINE**

1. Dictionary Use
2. Vocabulary in Context
3. Main Ideas
4. Supporting Details
5. Locations of Main Ideas
6. Relationships in Reading
7. Inferences
8. Implied Ideas
9. Argumentation
10. Reading Selections
11. Active Reading
12. Writing Assignments

**DROP/REINSTATEMENT**

It is the responsibility of the student to drop this class in a timely manner or file a petition for reinstatement to this class in a timely manner. Drop date is 10/16/09.

**READING, ASSIGNMENTS AND EXAMINATIONS**

This class is organized in a weekly fashion for 18 weeks. Unless it is a holiday, Tuesday is the first day of each week, and Monday is the last day of each week. Each week's reading and assignments must be completed during the week. All weekly assignments are due at the beginning (Tuesday) of the next week. All examinations will be taken during class time, unless otherwise arranged with the instructor. Late assignments will be accepted with a penalty of 5% per diem and not accepted after 7 days late.

It is the students' responsibility to make sure their assignments are submitted in a timely manner and can be read by the instructor.

**EXAMINATIONS**

All examinations will be administered in the classroom. Lecture notes may be used during an examination. All students are held to the highest ethics code of learning where cheating and plagiarism is not tolerated. Examinations will be multiple choice, true/false and fill-in formatted.

**TIMELINE**

* All assignments are due no later than the designated due without penalty.
* All examinations must be completed no later than their designated date.
* Make up examinations are only granted with **advanced notification**.

**GRADING POLICY**

|  |  |
| --- | --- |
| Chapter Assignments @ 25 points | 250 |
| Class Participation/Activities @ 10 points | 300 |
| Chapter Exams @ 25 points | 250 |
| Writing Assignments @ 10 points | 100 |
| Midterm Exam @ 100 points | 100 |
| Final Exam @ 100 points | 100 |
| Reading Journal @ 50 points | 50 |
| Group Project @ 100 points | 100 |
| **TOTAL** | **1250** |

 **Grading Scale based on 1250 points**

90-100%=A 80-89%=B 70-79%=C 60-69%=D <60%=F

 **Extra Credit points will be made available throughout the semester.**

**VARIOUS POLICIES**

Campus code requires that shoes or sandals and appropriate attire be worn at all times on the campus. Cheating and plagiarism will be treated according to the policy specified in the Course Catalog of Reedley College.

A student will be subject to discipline if he or she:

1. Prevents other students from pursuing their authorized curricular or co-curricular interests.
2. Interferes with or disrupts faculty and administrators who are fulfilling their professional responsibility.
3. Deliberately endangers the safety of persons or the security of college property.
4. Violates SCCCD Computers and Networks Usage Policy.

*"Education is the most powerful weapon which you can use to change the world!" Nelson Mandela*