Minutes

**Present**

Ashley Calhoun, Michael Cole, Todd Davis, Jan Dekker, Toni Ensz, Nancy Marsh, Natasha Maryanow, Lauren Novatne, Ron Reimer, David Richey, Elaine Stamper, Sheryl Young-Manning

**Absent**

Melissa Affeldt, Jim Chin, Claudia Habib, Lois Parento, Joshua Soderlund

**Visitors**

Janelle Brasil, Gloria del la Cruz Pulido, Sharon Wu

1. CALL TO ORDER

 Meeting called to order at 3:05 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF September 10, 2015

 Minutes approved.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

 Kristine Hodges is the interim Articulation Officer.

7. CONSENT AGENDA

8. OLD BUSINESS

 A. MATH & TECHNOLOGY DEPARTMENT – PROGRAM REVIEW

 1. Course modification

 Computer Science 26 Discrete Mathematics for Computer Science

 2. Distance Education Proposal - Hybrid

 Computer Science 26 Discrete Mathematics for Computer Science

 The course has prior approval for distance education. The addendum has been updated. The course lecture can be be offered online and the labs must be on campus.

 Approved Computer Science 26 course modifications.

 Approved advisories and prerequisites.

 Reviewed distance education addendum.

9. NEW BUSINESS

 A. COUNSELING DEPARTMENT

 1. Course Modifications

 a. Counseling 281 Life Strategies for Success

 b. Counseling 282 Practical Money Skills for Life

 c. Counseling 283 Parenting Strategies and Family Relationships

 Changes requested. Will be added to the October 1 agenda.

 B. MATH & TECHNOLOGY DEPARTMENT – PROGRAM REVIEW

 1. Course modification

 a. Mathematics 45 Contemporary Mathematics

 b. Math 256 Topics Before Algebra

 Math 45 will be on next week’s agenda. The instructor will be asked to attend in order to present the course modifications.

 Math 256 looked good as presented.

 C. SCIENCE DEPARTMENT

 1. Course Modifications – PROGRAM REVIEW

 a. Astronomy 10 Introduction to Astronomy

 b. Physics 2A General Physics I

 c. Physics 2B General Physics II

 d. Physics 4A Physics for Scientists and Engineers

 e. Physics 4B Physics for Scientists and Engineers

 f. Physics 4C Physics for Scientists and Engineers

 g. Science 1A Introductory Chemical and Physical Science

 Todd Davis asked for clarification on the grading basis and why faculty would choose the pass/no pass option.

 Many four-year institutions require a letter grade.

 If a course is offered on a P/NP basis students may opt to take a course P/NP to not lower their GPA.

 Michael Cole said the Fine Arts & Social Science Department supports having English 1A as an advisory for courses. Nancy Marsh said she will draft something to send to the department representatives to discuss with their departments on recommended advisories.

12. COMMITTEE OPERATING AGREEMENT

 Approved modifications to the Curriculum Committee Operating Agreement as amended. Next it goes to Academic Senate.

13. ASSIGNING COURSES TO DISCIPLINES

 Still waiting for Stephanie Curry to provide guidance.

14. OTHER

 Michael Cole asked for a presentation on articulation of courses for CSU, CSU-GE, IGETC, RC GE etc.

 Nancy explained that faculty have relied on the Articulation Officer in the past to take care of articulation. The recommendations for courses to be articulated should be coming from the faculty to the Articulation Officer.

 Jan Dekker suggested asking Stacy McArron to do the presentation as she is well-versed in the procedures.

15. ADJOURNMENT

 Meeting adjourned at 4:36 p.m.