**Minutes**

**Present**

Ashley Calhoun, Michael Cole, Jan Dekker, Toni Ensz, Nancy Frampton, Nancy Marsh, Natasha Maryanow, Lauren Novatne, Ron Reimer, David Richey, Joshua Soderlund, Elaine Stamper, Sheryl Young-Manning

**Absent**

Jim Chin, Todd Davis, Claudia Habib

**Visitors**

Franchesca Amezola, Jason Asman, Nicole Cooper, Jim Esquivel, Jim Gilmore, John Heathcote, Todd Kandarian, Norma Kaser, Ryan Lowenstein, Lalo Mata, Cindy Montgomery, Jim Mulligan, Lina Obeid, Maria Ortiz, Conrad Perez, Jeff Ragan, Tim Smith, Walid Tayar, Michael van Wyhe, Lupe Vega, Jan Zigler

1. CALL TO ORDER

 Meeting called to order at 3:15 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF April 30, 2015

Minutes approved with corrections.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

7. CONSENT AGENDA

 A. FINE ARTS AND SOCIAL SCIENCE DEPARTMENT

 Program Modification – administrative change

 Associate in Arts in Political Science for Transfer Degree – *removed GEOG 6 from degree until it has been approved for CSU-GE/IGETC as required on TMC template.*

 B. INDUSTRIAL TECHNOLOGY DEPARTMENT

 1. Program Deletions (courses deleted from curriculum)

 a. Certificate in Airframe

 b. Certificate in Powerplant

 2. Program Modifications (removed deleted courses, added AMT courses)

 a. Aviation Maintenance Technology Associate in Science Degree

 b. Aviation Maintenance Technology Certificate of Achievement

 C. HEALTH SCIENCES DEPARTMENT

 Program Modification (remove deleted course)

 Associate in Science in Kinesiology for Transfer Degree

 D. AGRICULTURE & TECHNOLOGY DEPARTMENT

 1. Program Modification (remove deleted course)

 a. Associate in Science in Agriculture Animal Science for Transfer Degree

 b. Associate in Science in Agriculture Business for Transfer Degree

 c. Associate in Science in Agriculture Plant Science for Transfer Degree

 Approved consent agenda.

8. OLD BUSINESS - None

9. NEW BUSINESS

 A. HONORS PROGRAM COURSES

 1. Course Modifications – add limitation on enrollment

 a. English 1AH Honors Reading and Composition

 b. English 1BH Honors Introduction to the Study of Literature

 c. English 3H Honors Critical Reading and Writing

 d. Art 6H Honors Art History 2

 B. COMPOSITION, LITERATURE AND COMMUNICATION DEPARTMENT

Course Modification **– C-ID**

Journalism 7 Writing by Design: Introduction to Publication and Production of the School Newspaper Publication

 C. AGRICULTURE AND TECHNOLOGY DEPARTMENT

 Course Modification

 Plant Science 9 Biometrics

 D. MATH & TECHNOLOGY DEPARTMENT – **PROGRAM REVIEW / C-ID**

 1. Course Modifications

1. Math 4A Trigonometry
2. Math 4B Precalculus
3. Math 5A Math Analysis I
4. Math 5B Math Analysis II
5. Math 6 Math Analysis III
6. Math 10A Structure and Concepts in Mathematics I
7. Math 10B Structure and Concepts in Mathematics II
8. Math 11 Elementary Statistics
9. Math 17 Differential Equations and Linear Algebra
10. Math 102 Plane Geometry
11. Math 103 Intermediate Algebra
12. Math 201 Elementary Algebra
13. Math 250 College Arithmetic
14. Math 256 Topics Before Algebra

Pass/no pass discussion occurred. If students take classes with the option of pass/no pass and need a grade they would need to petition the Academic Standards Committee.

Pass/no pas should not be used for prerequisite courses.

2. Distance Education Proposal – Two-way Interactive

 Physics 2A General Physics I (attached)

Approved hearing this distance education proposal in one hearing.

Approved Physics 2A for two-way interactive mode of delivery.

 E. INDUSTRIAL TECHNOLOGY DEPARTMENT

 1. New Stand Alone Course Proposals

1. Flight 111 Instrument Pilot Ground School
2. Flight 112 Advanced Navigation
3. Flight 113 Advanced Meteorology
4. Flight 115 Instrument Pilot Flight Lab
5. Flight 116 Advanced Instrument Pilot Flight Lab
6. Flight 121 Commercial pilot Ground School
7. Flight 122 Fundamentals of Air Traffic Control
8. Flight 123 Human Factors & Crew Resource Management
9. Flight 126 Advanced Commercial Pilot Flight Lab
10. Flight 131 Flight Instructor Ground School
11. Flight 132 Advanced Aircraft Systems & Propulsion
12. Flight 133 Federal Aviation Regulations
13. Flight 135 Flight Instructor Flight Lab
14. Flight 145 Multi-Engine Pilot Flight Lab

 2. New Program Proposals

1. Flight Science Certificate of Achievement
2. Flight Science Associate in Science Degree

There are some logistics issues to be worked out. Some of the classes will be at the airport and some will be on the RC campus.

 F. READING & LANGUAGES DEPARTMENT

 1. Program Modification

 Spanish AA-T (attached)

Approved Spanish AA-T modification.

 2. Course Modifications – **PROGRAM REVIEW**

1. English 126 Reading Skills for College
2. English 260 Basic Reading
3. English 262 Reading Improvement

10. APPROPRIATE LEVEL FOR ENGLISH ADVISORIES

 A. Degree Applicable, Transferable Courses

 B. Degree Applicable, Non-transferable Courses

 C. Non-degree Applicable, Non-transferable courses

11. REVIEWING COURSE OUTLINES OF RECORD

 A. Program Review

 B. C-ID/Articulation

 C. Specific Changes Made

 D. Effective Date of Change

12. COMMITTEE OPERATING AGREEMENT

13. CURRICULUM COMMITTEE TRAINING

 Training will conducted next week.

14. TECHNICAL REVIEW

Most colleges use Technical Review for their curriculum. The subcommittee will review for grammar and completeness of course outline. This will free up the committee’s time allowing the committee to discuss the impact of curriculum on students, campus, and district.

15. ASSIGNING COURSES TO DISCIPLINES

 Approved assigning COUN 1 and COUN 2 to the Discipline Learning Assistance. (1 Abstention – M. Cole)

 Approved assigning COUN 263 to the Discipline Interdisciplinary Studies. (1 Abstention – M. Cole)

16. OTHER

It was planned for there to be two cycles of curriculum going to pre-ECPC, ECPC and BOT. Curriculum will go to pre-ECPC and ECPC in September but will not go to the BOT until December.

17. ADJOURNMENT

Adjourned at 5:00 p.m.