**Minutes**

**Present**

Ashley Calhoun, Jan Dekker, Toni Ensz, Richardson Fleuridor, Nancy Marsh, Natasha Maryanow, Erica Murrietta, Ernest Pruneda (ASG), David Richey, Devinann Sherwood (ASG), Elaine Stamper, Sheryl Young-Manning

**Absent**

Melissa Affeldt, Michael Cole, Jim Chin, Todd Davis, Claudia Habib, Lois Parento, Ron Reimer, Kevin Woodard

**Visitors**

Kristine Hodges, Amber Fowler, Kalisha Grandison

1. CALL TO ORDER

 Meeting called to order at 3:29 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF January 28, 2016

Minutes approved as amended.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

7. CONSENT AGENDA

8. OLD BUSINESS

 A. SCIENCE DEPARTMENT – **PROGRAM REVIEW**

 1. Course Modifications

 a. Biology 1 Principles of Biology

 b. Biology 20 Human Anatomy

 c. Biology 31 Microbiology

 Department is still working on the revisions.

9. NEW BUSINESS

 A. SCIENCE DEPARTMENT – **PROGRAM REVIEW**

 Program Modifications

 Biological Sciences AS

 Removing deleted course, Biology 3 and adding Biology 10 and 10L.

 B. HEALTH SCIENCES DEPARTMENT

 Distance Education Proposal – Internet with 0-99% face-to-face meetings

 Child Development 5 Parent Education

 Approved online mode of delivery with 0-99% face-to-face meetings effective fall 2016.

 C. DEVELOPMENTAL SERVICES DEPARTMENT

 1. Course Deletions

 a. Developmental Services 263 Group Dynamics-Peer Mentoring

 b. Developmental Services 275 Horticulture Skills I

 c. Developmental Services 276 Horticulture Skills II

 Approved course deletions.

 D. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

 Program Modification

 English AA-T

 Approved program description modification.

10. COURSES NOT OFFERED IN LAST TWO YEARS

 The departments will be asked to review the list and provide input to their department representative.

 Kalisha Grandison reminded everyone that the programs will also need to be looked at.

11. HANDBOOK SECTION II

12. OTHER

 The PE faculty have not finished updating their courses/programs for program review. They will have an extra four weeks to submit their course/program modifications.

 Devinann Sherwood asked about the Child Development courses that were deleted.

 Nancy Marsh explained the courses have not been deleted but have not been offered in the past few years due to budget cuts and course modifications that are planned.

13. ADJOURNMENT

 Meeting adjourned at 4:05 p.m.