Minutes

**Present**

Ashley Calhoun, Lore Dobusch, Toni Ensz, Richardson Fleuridor, Nancy Frampton, John Heathcote (for R. Reimer), Nancy Marsh, David Richey, Joshua Soderlund, Elaine Stamper, Bill Turini (for M. Cole), Sheryl Young-Manning

**Absent**

Jim Chin, Jan Dekker, Cynthia Elliott, Claudia Habib, Natasha Maryanow, Chris Spomer

**Visitors**

Jason Asman, George Cartwright, Margee Loya, Christina Marin, David Nippoldt, Randy Whited, Michael van Wyhe

1. CALL TO ORDER

Meeting called to order at 3:21 p.m.

2. ROLL

Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF April 9, 2015

Minutes approved as submitted.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

All courses submitted for CSU-GE and IGETC were approved for the areas they were submitted for.

ASSIST is working on setting up Clovis Community College courses.

7. CONSENT AGENDA

8. OLD BUSINESS

A. AGRICULTURE & TECHNOLOGY DEPARTMENT

1. Course Modifications

a. Animal Science 26 Western Riding & Horsemanship

b. Animal Science 27 Introduction to Horse Training –***CCCCO requested the occupational field students are trained for be added to the course***

Approved course modifications.

B. HEALTH SCIENCES DEPARTMENT – **PROGRAM REVIEW**

1. Course Modifications

a. Physical Education 30A

b. Physical Education 30C

b. Physical Education 37A

Approved postponing Physical Education 30A and 30C until advisory justifications have been completed.

Approved postponing Physical Education 37A until the Course Outline is completed.

2. New Course Proposal

Physical Education 37D Softball Training

Approved new course.

3. Distance Education Addendum Review

* 1. Child Development 6 Health Safety and Nutrition in Early Childhood Education – 0-99% face-to-face meetings
  2. Child Development 15 Diversity and Culture in Early Care and Education Programs – 0-99% face-to-face meetings
  3. Child Development 30 Child, Family, and Community – Live Interactive TV (2-way)
  4. Child Development 30 Child, Family, and Community – 0-99% face-to-face meetings
  5. Child Development 38 Lifespan Development – 0-99% face-to-face meetings
  6. Child Development 39 Child Growth and Development – Live Interactive TV (2-way)
  7. Child Development 39 Child Growth and Development – 100% Internet
  8. Child Development 40B   Administration II: Personnel and Leadership in Early Childhood Education – 0-99% face-to-face meetings
  9. Child Development 45 Adult Supervision and Mentoring in Early Care and Education – 100% Internet

Approved distance education addendums.

C. FINE ARTS & SOCIAL SCIENCE DEPARTMENT

Course Modification– **C-ID**

Criminology 1 Introduction to Criminology

Approved course modification.

D. MATH & TECHNOLOGY DEPARTMENT

1. Course Modifications

* 1. Engineering 2 Engineering Graphics
  2. Engineering 4 Engineering Materials
  3. Engineering 4L Engineering Materials Laboratory
  4. Engineering 10 Introduction to Engineering

Approved course modifications for Engineering 2.

Approved advisory and prerequisite modifications.

Approved course modifications for Engineering 4, 4L, and 10.

Approved advisory, prerequisite, and corequisite modifications.

2. Distance Education Addendum Review

1. Engineering 2 Engineering Graphics – 0-99% face-to-face meetings
2. Engineering 4 Engineering Materials– 0-99% face-to-face meetings
3. Engineering 4 Engineering Materials – Live Interactive TV (2-way)
4. Engineering 4 Engineering Materials – Hybrid
5. Engineering 6 Electric Circuit Analysis with Lab – Hybrid
6. Engineering 8 Statics – Hybrid
7. Engineering 8 Statics – Live Interactive TV (2-way)

Removed Engineering 10 as it is not a distance education course.

Approved distance education addendums.

2. Course Modifications

Mathematics 5A Math Analysis I

Approved postponing until advisory justifications are completed.

E. INDUSTRIAL TECHNOLOGY DEPARTMENT

1. New Course Proposals

a. Flight 101 Private Pilot Ground School  
b. Flight 102 Aviation History  
c. Flight 103 Careers in Aviation  
d. Flight 105 Private Pilot Flight Lab  
e. Flight 106 Advanced Private Pilot Flight Lab  
f. Flight 125 Commercial Pilot Flight Lab

Approved postponing Flight 103 until next week.

Approved new courses Flight 101, 102, 105, 106, and 125.

Approved advisories.

F. AGRICULTURE & TECHNOLOGY DEPARTMENT

1. New Course Proposals

1. Natural Resources 43 Wildland Fire Technology 2
2. Natural Resources 44 Fire Ecology
3. Natural Resources 45 Fuels Management
4. Natural Resources 46 Wildland Fire Technology 3

Approved new courses.

Approved advisories, prerequisites and corequisites.

2. Program Modification  
Forestry Technician Firefighting Emphasis

Approved program modification.

G. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

Course Modification – **C-ID**

Journalism 3 News Writing

Approved course modifications.

9. NEW BUSINESS

A. SCIENCE DEPARTMENT

Course Modification – C-ID

Science 1A Introductory Chemical and Physical Science

Bill Turini asked what descriptor this course is equivalent to for C-ID.

Lore Dobusch said this course has been submitted for the C-ID descriptors PHYS 140 and CHEM 140.

B. READING & LANGUAGES DEPARTMENT

1. Course Modification – **PROGRAM REVIEW**

1. English as a Second Language 225W High Intermediate Academic Writing
2. English as a Second Language 226R High Intermediate Academic Reading
3. English as a Second Language 260 Low-Beginning Reading, Writing and Grammar
4. English as a Second Language 260LS Low-Beginning Listening and Speaking
5. English as a Second Language 261I Beginning Reading, Writing, and Grammar
6. English as a Second Language 261LS Beginning Listening and Speaking
7. English as a Second Language 264 High-Beginning Reading, Writing and Grammar
8. English as a Second Language 264LS High-Beginning Listening and Speaking
9. English as a Second Language 265LS Low-Intermediate Listening and Speaking
10. English as a Second Language 266LS Intermediate Listening and Speaking
11. English as a Second Language 266R Intermediate Academic Reading and Vocabulary
12. English as a Second Language 266W Intermediate Academic Writing
13. English as a Second Language 325W High Intermediate Academic Writing
14. English as a Second Language 326R High Intermediate Academic Reading
15. English as a Second Language 360 Low-Beginning Reading, Writing and Grammar
16. English as a Second Language 360LS Low-Beginning Listening and Speaking
17. English as a Second Language 361I Beginning Reading, Writing and Grammar
18. English as a Second Language 361LS Beginning Listening and Speaking
19. English as a Second Language 364 High-Beginning Reading, Writing and Grammar
20. English as a Second Language 364LS High-Beginning Listening and Speaking
21. English as a Second Language 365LS Low-Intermediate Listening and Speaking
22. English as a Second Language 366LS Intermediate Listening and Speaking
23. English as a Second Language 366R Intermediate Academic Reading and Vocabulary
24. English as a Second Language 366W Intermediate Academic Writing

2. New Course Proposals  
a. English as a Second Language 117G Advanced Academic Grammar  
b. English as a Second Language 227G High-Intermediate Academic Grammar  
c. English as a Second Language 265G Low-Intermediate Academic Grammar  
d. English as a Second Language 265RE Low-Intermediate Academic Reading  
e. English as a Second Language 265WR Low-Intermediate Academic Writing

f. English as a Second Language 266G Intermediate Academic Grammar   
g. English as a Second Language 327G High-Intermediate Academic Grammar  
h. English as a Second Language 365G Low-Intermediate Academic Grammar  
i. English as a Second Language 365RE Low-Intermediate Academic Reading  
j. English as a Second Language 365WR Low-Intermediate Academic Writing

k. English as a Second Language 366G Intermediate Academic Grammar

3. New Program Proposals

a. Academic and Vocational English as a Second Language Certificate of Completion

b. Basic English as a Second Language Certificate of Completion

b. Intermediate Academic and Vocational English as a Second Language Certificate of Completion

David Nippoldt gave a brief overview of the ESL courses and programs. Most of the modifications are minor revisions. Program review goals included ways to create sustainable enrollments, new courses and certificates. High school students are entering the college are at levels not expected. A series of higher level grammar courses are being added.

Nancy Frampton described who would take noncredit courses as students who do not qualify for financial aid, adult school students moving to the community college, students who do not have a certificate of degree goal , parents with students in school so they can talk to their child’s teachers, and to be able to speak English for their job.

Michael van Wyhe explained noncredit courses provide a pathway for students to learn English as resources are limited.

The certificates are a way to benchmark student progress.

Program Review discussed the need to explore the possibility of noncredit courses and during the Program Review process the department became aware of the possibility of enhanced funding for the courses if certificates are available.

Richardson Fleuridor commented that these are the best written outlines he has seen.

10. OTHER

11. ADJOURNMENT

Meeting adjourned at 4:26 p.m.