**Minutes**

**Present**

Ashley Calhoun, Michael Cole, Jan Dekker, Lore Dobusch, Toni Ensz, Marcus Flores, Nancy Frampton, Nancy Marsh, Natasha Maryanow, Dede Mousseau, Ron Reimer, David Richey, Elaine Stamper, Michael van Wyhe, Barry Warmerdam, Sheryl Young-Manning

**Absent**

Jim Chin, Cynthia Elliott, John Fitzer, Pam Gilmore, Joshua Soderlund, Michael White

**Visitors**

Jason Asman, George Cartwright, Linda Cooley, Randy Genera, Lauren Novatne, Shelly Sorensen, Bill Turini

1. **CALL TO ORDER**

 Meeting called to order at 3:10 p.m.

**2. ROLL**

 Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF September 26, 2013**

Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. COURSE OUTLINE OF RECORD**

**6. CONSENT AGENDA**

**7. OLD BUSINESS**

**A. FINE ARTS & SOCIAL SCIENCES DEPARTMENT**

 **1. Course Modifications & Advisories/Prerequisites/Corequisites – PROGRAM REVIEW**

1. Criminology 1 Introduction to Criminology
2. Criminology 3 Legal Aspects of Evidence
3. Criminology 4 Principles & Procedures of the Justice System
4. Criminology 5 Community Relations
5. Criminology 8 Criminal Investigations
6. Criminology 10 Vice Control
7. Criminology 13 The Constitution and Your Individual Rights
8. Criminology 14 Multicultural Issues within Public Safety
9. Criminology 15 Introduction to Police Ethics
10. Criminology 19V Cooperative Work Experience, Criminal Justice
11. Criminology 20 Introduction to Corrections
12. Criminology 24 Control and Supervision in Corrections
13. Criminology 28 Probation and Parole

Approved course modifications for Criminology 1, 3, 4, 5, 8, 10, 13, 14, 15, 19V, 20, 24, and 28 with the stipulation that the course outlines are verified to be complete.

Approved advisories for Criminology 1, 3, 4, 5, 8, 10, 13, 14, 15, 19V, 20, 24, and 28.

 **2. Advisories/Prerequisites/Corequisites**

1. Criminology 12 Criminal Justice Communications
2. Criminology 23 Correctional Interviewing and Counseling

 Approved advisories for Criminology 12 and 23.

 **B. INDUSTRIAL TECHNOLOGY DEPARTMENT**

 **1. NEW COURSE PROPOSALS & ADVISORIES/PREREQUISITES/COREQUISITES**

1. Aviation Maintenance Technology 11 Basic Electricity, Propellers, and Human Factors
2. Aviation Maintenance Technology 11L Basic Electricity and Propellers Laboratory
3. Aviation Maintenance Technology 12 Materials & Processes, Electrical Systems, and Communication & Navigation Systems
4. Aviation Maintenance Technology 12L Materials & Processes, Electrical Systems, and Communication & Navigation Systems Laboratory
5. Aviation Maintenance Technology 13 Maintenance Publications, Mechanic Privileges and Limitations, Hydraulics, Landing Gear, and Cabin Atmosphere Control Systems
6. Aviation Maintenance Technology 13L Maintenance Publications, Mechanic Privileges and Limitations, Hydraulics, Landing Gear, and Cabin Atmosphere Control Systems Laboratory
7. Aviation Maintenance Technology 21 Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance
8. Aviation Maintenance Technology 21L Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance Laboratory
9. Aviation Maintenance Technology 22 Aircraft Composite Structures, Aircraft Wood Structures, and Welding
10. Aviation Maintenance Technology 22L Aircraft Composite Structures, Aircraft Wood Structures, and Welding Laboratory
11. Aviation Maintenance Technology 23 Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems
12. Aviation Maintenance Technology 23L Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems Laboratory
13. Aviation Maintenance Technology 31 Turbine Engines
14. Aviation Maintenance Technology 31L Turbine Engines Laboratory
15. Aviation Maintenance Technology 32 Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection
16. Aviation Maintenance Technology 32L Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection Laboratory
17. Aviation Maintenance Technology 33 Aircraft Reciprocating Engines
18. Aviation Maintenance Technology 33L Aircraft Reciprocating Engines Laboratory
19. Aviation Maintenance Technology 41 Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems
20. Aviation Maintenance Technology 41L Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems Laboratory
21. Aviation Maintenance Technology 42 Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control.
22. Aviation Maintenance Technology 42L Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control Laboratory
23. Aviation Maintenance Technology 43 Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing
24. Aviation Maintenance Technology 43L Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing Laboratory

 Aviation Maintenance Technology curriculum tabled.

**8. NEW BUSINESS**

 **A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT**

 **Proposed New Program**

 Communication Studies Certificate of Achievement, 12 units

 Department is proposing a new Certificate of Achievement. Bakersfield currently offers a Certificate of Achievement in Communication.

 Committee asked that the skills be listed with parallelism.

 **B. SCIENCE DEPARTMENT**

 **Proposed New Course**

Astronomy 20 Introduction to Cosmology

 Committee asked for the pedagogical cap to be added to the course.

 Committee asked for the math advisory skills to be reviewed.

 **C. HEALTH SCIENCES DEPARTMENT**

 **Course Modification**

 Dental Assisting 102

 *Revise catalog description to remove reference to clinical hours not included in DA 102.*

 Approved catalog description change effective spring 2014.

 **D. FINE ARTS & SOCIAL SCIENCES DEPARTMENT**

 **1. Distance Education Proposals – 100% Internet-based**

 a. History 11 History of the United States to 1877

 b. History 12 history of the United States since 1877

 Change to 0-99% face-to-face meetings.

 Move information from item 3 to item 5 (this will be added as an attachment since there are too many characters for CurricUNET).

 Instructor wants to test how well the large group instruction format works in the online format.

 The committee asked how would the cap be enforced. Jan Dekker replied that the administration is in support of the proposals and will work with the dean and the instructor.

 **2. Course Modifications & Advisory/Prerequisite/Corequisites Review – Program Review**

1. Music 1A Music Theory I
2. Music 1B Music Theory II
3. Music 2A Music Theory III
4. Music 2B Music Theory IV
5. Music 3 Music Fundamentals
6. Music 5 Midi Music Production
7. Music 7A Ear Training: Level I
8. Music 7B Ear Training: Level II
9. Music 8 Audio Engineering
10. Music 12 Music Appreciation
11. Music 16 Jazz History and Appreciation
12. Music 18 Basic Conducting and Score Reading
13. Music 20 Beginning Piano: Level I
14. Music 21 Beginning Piano: Level II
15. Music 22 Intermediate/Advanced Piano
16. Music 24 Elementary Voice - Level I
17. Music 27 Beginning Guitar: Level I
18. Music 28 Beginning Guitar: Level II
19. Music 31 Concert Choir
20. Music 33 Chamber Singers
21. Music 38 Musical Theater Practicum
22. Music 40 Concert Band
23. Music 41 Jazz Ensemble
24. Music 42 Instrumental Ensembles
25. Music 43 Pep Band
26. Music 45 College Orchestra
27. Music 111 The Music Business
28. Music 380A Community Band
29. Music 381A Community Jazz Ensemble
30. Music 382A Community Instrumental Ensemble
31. Music 383A Community Piano
32. Music 385A Community Orchestra

Catalog descriptions need to be written in full sentences.

Outcomes need to be written to finish the header.

Compare the music outlines with the final descriptors for C-ID.

Add newer texts to the list of texts used for each course as needed (classical music courses won’t have anything newer).

Attach the repeatable documentation to the performance courses.

Review hours for Music 22.

Objectives for Music 40 through 45 more too vague.

Check reading assignments.

**9. OTHER**

10. ADJOURNMENT

 Meeting adjourned at 5:10 p.m.