**Minutes**

**Present**

Ashley Calhoun, Michael Cole, Jan Dekker, Lore Dobusch, Toni Ensz, Ann Fallon, Nancy Frampton, Pam Gilmore, Nancy Marsh, Natasha Maryanow, Ron Reimer, Joshua Soderlund, Elaine Stamper, Michael van Wyhe, Barry Warmerdam, Sheryl Young-Manning

Absent

Michael White, John Fitzer, Jim Chin, David Richey, ASG representative

Visitors

Stacy McArron

1. **CALL TO ORDER**

 Meeting called to order at 3:06 p.m.

**2. ROLL**

**3. APPROVAL OF THE MINUTES OF October 24, 2013**

 Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. OPEN FORUM**

**6. OCCUTRACK, HIGH SCHOOL ARTICULATION (2+2) AND CREDIT BY EXAM**

Met with the District Office and SCCCD Consortium to discuss the 2+2 process and credit by exam.

 FCC has requested the AR be opened and will take the lead on re-writing the AR to meet Title 5 regulations for credit by exam.

 The application is entered into the Consortium 2+2 website, sent to RC for faculty review. If approved by faculty the students taking the high school course are eligible to take the credit by exam and have the grade earned via credit by exam posted to their transcripts.

 Currently, faculty approved 2+2 articulation agreements are informational items for the committee. We need to discuss if they should be voting items.

 Occu-tracked Instructors are high school teachers who meet minimum qualifications for community college instructors. These instructors teach the 2+2 articulated course at the high schools.

 Which instructor is responsible for giving the exam, assigning/entering the grade earned from the credit by exam?

 Michael van Wyhe stated that 2+2 and credit by exam have a residency requirement while Occu-track does not.

 Pam Gilmore stated that residency is problematic as some her certificates are only 12 units.

 Discussion on how students learn to type without a typing class occurred. Students come into the college with the skill and elementary schools have replaced teaching cursive with teaching typing

 Discussion about why have 2+2 when there is already a challenge process. It is used as a marketing tool and it can be used to meet prerequisites without being posted on transcripts.

**7. ARTICULATION OFFICER UPDATE/COMMENTS**

Lore Dobusch introduced Stacy McArron as the Willow International Articulation Officer.

 Stacy updated the committee on the C-ID progress for Reedley College.

**8. OLD BUSINESS**

**9. NEW BUSINESS**

 **A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT - PROGRAM REVIEW**

 **1. Course Modifications**

 **a. English 15E Creative Writing: Non-Fiction**

 **1) English 15E Distance Education Addendum Review**

 **b. English 250 Basic Writing**

 **d. English 252 Writing Improvement**

 **1) English 252 Writing Improvement Prerequisites Review**

 **B. SCIENCE DEPARTMENT**

 **1. New Distance Education Proposal**

 **Chemistry 3A Introductory General Chemistry**

 All new business for this week has been pulled from this meeting by the departments.

**10. OTHER**

 **K12 Summit**

Pam Gilmore updated committee on the K-12 Summit she attended. Said the summit was well done. The summit was coordinated with K12 and community colleges.

 Learned that community college faculty doesn’t know anything about Common Core State Standards.

 Ron Reimer said that Common Core State Standards have been discussed in their department but they have not met with the high school faculty yet.

Lore Dobusch will share the agenda and date for the Liberal Studies conference which is designed around faculty this time.

**CurricUNET concerns**

Michael van Wyhe expressed his concern about how CurricUNET has been set up. The notifications are useless.

Pam will send out FCC’s list of curriculum to the committee.

11. ADJOURNMENT

 Meeting adjourned at 3:43 p.m.