**Minutes**

**Present**

Franchesca Amezola, Ashley Calhoun, Michael Cole, Lore Dobusch, Cynthia Elliott, Toni Ensz, John Fitzer, Richardson Fleuridor, Kate Fourchy, Nancy Frampton, Pam Gilmore, Doug Gong, Kent Kinney, Nancy Marsh, David Richey, Melanie Sanwo,

Michael van Wyhe, Sheryl Young-Manning

**Absent**

David Clark, Kelly Fowler, ASG Representative

**Visitors**

Brian Fonseca, Claudia Habib, Kristine Hodges, Janice Ledgerwood, Garrett Masterson, Brent Nabors, Dustin Sperling,

Sallie Turpen, Barry Warmerdam

1. **CALL TO ORDER**

Meeting called to order at 3:10 p.m.

**2. ROLL**

Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF April 4, 2013**

Minutes approved with corrections.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

**6. OLD BUSINESS**

1. **READING AND LANGUAGE DEPARTMENT**
2. **Course Modifications effective fall 2013**

**Linguistics 11 Introduction to Language for Teachers**

Approved course modification of Linguistics 11.

1. **AGRICULTURE & TECHNOLOGY DEPARTMENT**

**Course Modification effective fall 2013**

**Natural Resources 3 Computers in Natural Resources**

Programs will be reviewed and updated with the Natural Resources 3 modification.

Approved course modification of Natural Resources 3.

1. **BUSINESS DEPARTMENT**

**Program Review items 1-3**

1. **Course Modifications effective fall 2013**

**Business Administration 260 Topics in Business**

Approved course modification of Business Administration 260.

1. **Course Modifications effective fall 2013**
2. **Accounting 1A Principles of Accounting**
3. **Accounting 1B Principles of Accounting**

Approved course modifications for Accounting 1A to Accounting 4B and Accounting 1B to Accounting 4B.

Approved advisories/prerequisites for Accounting 4A and 4B.

1. **Course Modifications effective fall 2013**
2. **Information Systems 1 Personal Computer Basics**
3. **Information Systems 2 Word Processing - A Brief Course**
4. **Information Systems 3 Spreadsheets - A Brief Course**
5. **Information Systems 4 The Internet - A Brief Course**
6. **Information Systems 6 PowerPoint - A Brief Course**

Department still needs to make revisions and asked these be pulled from the agenda.

1. **Information Systems 40A Internet Concepts & Design**
2. **Information Systems 42A Business and Web Graphics**

Approved course modifications for Information Systems 40A and 42A.

Approved advisories/prerequisites for Information Systems 40A and 42A.

1. **Online Distance Education Proposal**

**Information Systems 13 Database Essentials**

Approved 0-99% online mode of delivery for Information Systems 13.

1. **FINE ARTS AND SOCIAL SCIENCE DEPARTMENT**

**Program Review – items 1-3**

1. **New Course Proposals effective fall 2013**
2. **Art 4 Three-Dimensional Design**
3. **Art 36A Intermediate Wheel Throwing**
4. **Art 38A Intermediate Hand-Building**

Department still needs to make revisions and asked these be pulled from the agenda.

1. **Course Modifications effective fall 2013**
2. **Art 30A Illustrator: Beginning Computer Drawing and Design**
3. **Art 30B Illustrator: Intermediate Computer Drawing and Design**
4. **Art 37A Photoshop: Digital Visual Art**
5. **Art 37B Photoshop: Intermediate Digital Visual Art**
6. **Art 38 Painter: Computer Digital Imaging**
7. **Art 41 Computerized Multimedia**
8. **Art 42 Computer Animation/3D**
9. **Art 44 Digital Video Editing**

Approved course modification for Art 30A, 30B, 37A, 38, 41, 42, and 44.

Approved advisories/prerequisites for Art 30A, 30B, 37A, 38, 41, 42, and 44.

**3.** **Course Modifications effective fall 2013**

1. **Psychology 5 Social Psychology**
2. **Psychology 16 Abnormal Psychology**
3. **Psychology 38 Lifespan Development**

Approved course modifications for Psychology 5 and 38 effective fall 2013.

Approved course modifications for Psychology 16 effective fall 14.

Approved advisories/prerequisites for Psychology 5, 16, and 38.

Lore Dobusch asked faculty to do modifications immediately when their course(s) need to be updated for articulation.

1. **COMPOSITION, LITERATURE AND COMMUNICATION DEPARTMENT**
2. **Course Modifications effective fall 2013**
3. **Journalism 7 Writing by Design: Introduction to Publication and Production of the School Newspaper Publication**
4. **Journalism 8 Student Publication Staff**

Approved course modifications for Journalism 7 and 8.

1. **HEALTH SCIENCES DEPARTMNET**

**New Program Proposal**

**Associate in Arts Degree in Elementary Teacher Education for Transfer**

Lore Dobusch and Kristine Hodges explained that Linguistics is not included for the transfer degree because it is a specific requirement for Fresno State. Students are to consult with a counselor for courses that would fit into Area C of the transfer degree in order to be given the correct course information for the institution they plan to transfer to.

Approved the Associate in Arts Degree in Elementary Teacher Education for Transfer.

**7. NEW BUSINESS**

**A. BUSINESS DEPARTMENT**

**Program Review – items 1-4**

**1. Course Deletions**

**a**. **Business Administration 12 Introduction to Hospitality**

**b. Business Administration 101 Business Basics**

Moved to next meeting.

1. **Course Modification**
2. **Information Systems 12 Computer Literacy**
3. **Information Systems 26B Advanced Database Concepts and Design**

Brent Nabors presented the course modifications for Information Systems 12 and 26B.

1. **Program Modification effective fall 2013**

**Help Desk Certificate of Achievement (Major #R.693E.CA)**

Moved to next meeting.

1. **Program Deletion**

**Business Administration, Real Estate Option Associate in Science Degree**

Moved to next meeting.

1. **FINE ARTS AND SOCIAL SCIENCE DEPARTMENT**
2. **New Program Proposal**

**Associate in Arts Degree in Sociology for Transfer**

Moved to next meeting.

**Program Review – items 2-3**

1. **Course Modifications**
2. **Art 5 Art History 1**
3. **Art 6 Art History 2**
4. **Art 6H Honors Art History 2**

Outcomes need to be written as outcomes.

Art 6H advisory will be changed to just Eligibility for English 1A.

1. **Art 7 Beginning Drawing**
2. **Art 9 Beginning Painting: Oil and Acrylic**
3. **Art 9X Beginning Painting: Oil and Acrylic**
4. **Art 10 Beginning Ceramics**
5. **Art 17 Intermediate Drawing**
6. **Art 19 Intermediate Painting: Oil/Acrylic**
7. **Art 19X ART 19X Intermediate Painting: Oil/Acrylic**

Doug Gong asked why Math 201 is an advisory for Art 19 and 19X.

Department stated the students need to be able to measure for some projects.

The X courses were created to be offered in the evening with fewer hours and units.

1. **Art 20 Intermediate Ceramics**
2. **Art 23 Intermediate Watercolor Painting**

The committee asked if beginning watercolor painting should be a prerequisite for intermediate watercolor painting. The department will look into this.

For all the art courses the catalog descriptions should be reviewed for complete sentences or fragments and should be consistent throughout the curriculum. Outcomes need to be written as outcomes, remove statements referring to coursework or in the course. Lab content should be included where it is missing.

1. **Course Modification**

**Philosophy 6 Introduction to Logic**

Moved to next meeting.

1. **HEALTH SCIENCES DEPARTMENT**
2. **Course Modification effective fall 13**

**Child Development 38 Lifespan Development**

Need English 1A advisory justification and texts.

1. **Course Modifications effective fall 2013**
2. **Health Science 2 First Aid and Safety**

Health 2 is being modified to meet C-ID and for the Associate in Arts Degree In Kinesiology for Transfer.

1. **Physical Education 30B Competitive Baseball**
2. **Physical Education 31B Competitive Basketball**
3. **Physical Education 33B Competitive Football**
4. **Physical Education 34B Competitive Golf**
5. **Physical education 35B Pep Squad**
6. **Physical Education 37B Competitive Softball**
7. **Physical Education 38B Competitive Tennis**
8. **Physical Education 39B Competitive Track and Field**
9. **Physical Education 40B Competitive Volleyball**

Hours are changing due to regulation change that students can only participate for a maximum of 175 hours in these courses.

Limitation on enrollment needs to be added to all these courses.

Sample assignments for methods of evaluation need to be completed.

**New Course Proposals**

1. **Physical Education 11 Seasonal Sports**
2. **Physical Education 45 Performance Training and Conditioning Techniques for Intercollegiate Athletics**
3. **Physical Education 71 Soccer**

Physical Education 11, 45 and 71 are new courses. Physical Education 11 and 45 are copied from Fresno City College’s courses.

Objectives D and E for Physical Education 11 are identical, substantial writing is marked without writing assignments, suggested grading scale is missing, textbook is not listed but is marked as being college level.

PE 45 is missing special facilities.

PE 71 catalog description is awkward.

1. **COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT**
2. **Course Modifications**
3. **Communication 8 Group Communication**
4. **Communication 12 Fundamentals of Interpretation**
5. **Course Modifications**
6. **English 2 Critical Reading and Writing through Literature**
7. **English 2H Honors Critical Reading and Writing through Literature**
8. **English 3 Critical Reading and Writing**
9. **English 3H Honors Critical Reading and Writing**
10. **Online Distance Education Proposals effective fall 2013**
11. **English 43A American Literature: Origins through Reconstruction (1877)**
12. **English 43B American Literature: 1877 to present**
13. **Course Deletion**

**English 48 American Literature**

Moved to next meeting.

1. **SCIENCE DEPARTMENT**
2. **Course Modifications**
3. **Geography 10 Introduction to GIS**

The STEM grant will be used to build a GIS lab. The course is being modified to meet C-ID GEOG 155. It is anticipated that there will be more GIS courses in the future. Research is being done to find more recent textbooks.

The Natural Resources department has been contacted about this course but as it is currently written students would not be able to fit it into their program.

Kent Kinney suggested the course be considered with fewer units/hours.

Barry Warmerdam explained that he has taught this course and 2 lecture hours and 2 lab hours are almost not enough hours for the course.

Lore Dobusch suggested that it be looked at to see if it could be into the Forestry/Natural Resources Associate in Science Degree as one of the electives courses students could select.

1. **Geology 9 Introduction to Earth Science**

This course will be effective fall 2014. As a 4 unit course it can be submitted to IGETC.

Course is being modified to meet C-ID GEOL 121.

Catalog description needs updating.

1. **MATHEMATICS & TECHNOLOGY DEPARTMENT**
2. **Course Modifications**
3. **Mathematics 6 Math Analysis III**
4. **Mathematics 7 Mathematics 17 Differential Equations and Linear Algebra**
5. **New Course Proposal**

**Mathematics 17 Differential Equations and Linear Algebra**

1. **Program Modifications**
2. **Mathematics Associate in Arts Degree**
3. **Mathematics AS-T**

Moved to next meeting.

1. **AGRICULTURE & TECHNOLOGY DEPARTMENT**

**Course Modification**

**Agriculture 110 Survey of Agriculture**

Moved to next meeting.

**8. High School Course Articulation Report**

Pam Gilmore, Michael van Wyhe, and Cheryl Hesse attended a meeting on April 9 where we looked at the proposed 2+2 process and made recommendations.

It was clarified for the consortium director the process would need to be approved through the curriculum committees and possibly the academic senates before it could be implemented.

Only CTE was discussed other than to make it clear that non-CTE courses would need a different process.

The High School Articulation Officer is to be the liaison between the college and high school faculty.

Questions about what the actual position of the Articulation Officer is are still being asked. The position may have been a classified position in the past and would not be allowed to make decisions that are to be made by faculty.

Some of the information provided to the consortium was that the articulation process involves more than the consortium thinks, more than collaboration between high school faculty and college faculty, more than the application, more than the curriculum committee approval, etc.

At the upcoming meeting the new website will be unveiled.

**9. OTHER**

10. ADJOURNMENT

Meeting adjourned at 5:25 p.m.