**Minutes**

**Present**

Franchesca Amezola, Jason Asman, Marilyn Behringer, Jim Chin, Lore Dobusch, Toni Ensz, Richardson Fleuridor, Kate Fourchy, Nancy Frampton, Pam Gilmore, Robin Huigen, Cynthia MacDonald, Nancy Marsh, Jon McPhee, Walid Tayar, Ray Tjahjadi, Sheryl Young-Manning

**Absent**

Michael Cole, John Fitzer, Cristal Gallardo, Deborah Ikeda, Kent Kinney, Jessy Torres

**Visitors**

Derek Dormedy, Tom Mester, Dustin Sperling, Michael van Wyhe

**1. CALL TO ORDER**

Meeting called to order at 5:05 p.m.

**2. ROLL**

Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF OCTOBER 6, 2011**

Minutes approved with correction of Jon McPhee being present.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

 **A. COUNSELING & PHYSICAL EDUATION DEPARTMENT**

 **1. Course Modification effective fall 2012 *(B.Allen)***

 **Dance 9 Dance Conditioning 1 unit, 2 lab hours. Advisories: Eligibility for English 125 or 126.**

Revised hours.

 **B. READING & LANGUAGES DEPARTMENT**

 **1. Course Modifications effective fall 2012 *(D. Nippoldt)***

 **a. English as a Second Language 266R Intermediate Academic Reading and Vocabulary, 4 units, 4 lecture hours. Prerequisites: ESL 265 or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.**

Revised catalog description.

 **b. English as a Second Language 266W Intermediate Academic Writing and Grammar, 4 units, 4 lecture hours. Prerequisites: ESL 265 or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.**

Revised catalog description.

 **C. BUSINESS DEPARTMENT**

 **1. Course Modification effective spring 2012 *(P. Gilmore)***

 **a. Office Technology 5 Document Formatting, 1.5 units, 1.5 lecture hours. Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 101.**

Revised hours.

Approved consent agenda items.

 Approved advisories/prerequisites/corequisites for English as a Second Language 266R, 266W, and Office Technology 5.

**6. OLD BUSINESS**

 **A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT**

 **1. Course Prerequisites effective fall 2012 *(E. Berg)***

 **a. English 125 Writing Skills for College, 4 units, 4 lecture hours. Prerequisites: English 252 or placement by the college assessment process**

Revised catalog prerequisites to English as a Second Language 225W, or placement by the college assessment process.

Michael van Wyhe asked the prerequisite modification be effective summer 2012 as students completing English as a Second Language 225W in spring may be eligible for English 125 in summer 2012.

Approved English 252, English as a Second Language 225W, or placement by the college assessment process prerequisites for English 125 **effective summer 2012.**

 **B. AGRICULTURE & TECHNOLOGY DEPARTMENT**

 **1. Course Modifications / Prerequisite, Corequisite, and Advisory Review effective fall 2012**

 **(*D. Sperling)***

**a. Agriculture 10 Survey of Agriculture 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

 Revised from degree applicable to non-degree applicable, course number, grading basis, student learning outcomes, textbooks, global/multicultural statement, and advisory justification.

 **b. Agriculture 11 Computer Solutions in Agriculture 3 units, 2 lecture hours, 3 lab hours. Prerequisites: Completion of Agriculture 1 or equivalent. Advisories: Completion of Mathematics 101 or equivalent.**

Revised from degree applicable to non-degree applicable, course number, catalog description, student learning outcomes, textbooks, methods to measure student achievement, and grading scale.

 **C. SCIENCE & TECHNOLOGY DEPARTMENT**

 **1. New Stand Alone Course Proposals effective spring 2012 *(D. Dormedy)***

 **a. Water Treatment & Distribution 114 Water Mathematics 3 units, 3 lecture hours, grading scale only, 0 repeats.**

 Recommended for current enrollees in water technology course(s); Covers math required to solve problems commonly encountered in water technology, including Water Treatment, Water Distribution, and Wastewater. The Water Treatment Operator and Water Distribution Operator Certification Tests are weighted heavily with water math.

**7. NEW BUSINESS**

 **A. READING & LANGUAGES DEPARTMENT**

 **1. Course Prerequisites effective fall 2012 *(Michael van Wyhe)***

 **English 126 Reading Skills for College 4 units, 4 lecture hours, pass/no pass option. Prerequisites: Completion of English 262, 262B, or placement by college assessment process.**

Revised prerequisites to Completion of English 262, 262B, English as a Second Language 226R, or placement by college assessment process.

 **B. AGRICULTURE & TECHNOLOGY DEPARTMENT**

 **1. Course Modification effective spring 2012 *(David Lopes)***

**a. Agriculture & Natural Resources 1 Career Preparation 1 unit, 1 lecture hour. Advisories: Eligibility for English 125 and 126.**

Revised student learning outcomes and course objectives.

 **b. Agriculture & Natural Resources 2 Career Leadership Seminar 1 unit, 1 lecture hour. Advisories: Eligibility for English 125 and 126.**

Revised student learning outcomes and course objectives.

 **c. Animal Science 1 General Livestock Production 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

Revised student learning outcomes , course objectives, textbooks, and grading scale.

 **d. Animal Science 2 Beef Production 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

 Revised majors/certificates, student learning outcomes, course objectives, textbooks, global/multicultural statement, methods to measure student achievement, and grading scale.

 **e.** **Animal Science 3 Sheep Production 3 units, 2 lecture hours, 3 lab hours. Advisories: eligibility for English 125 and 126.**

 Revised student learning outcomes, course objectives, and textbooks.

 **f.** **Animal Science 4 Swine Production 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

Revised majors, student learning outcomes, course objectives, textbooks, global/multicultural statement, and grading scale.

 **g.** **Animal Science 5 Animal Nutrition 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and 126.**

Revised majors, student learning outcomes, course objectives, global/multicultural statement, and special facilities.

 **h.** **Animal Science 6 Livestock Selection and Evaluation 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

Revised student learning outcomes, course objectives, and methods to measure student achievement.

 **i.** **Animal Science 10 Meat Evaluation and Processing 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125, 126, and 101.**

 Revised student learning outcomes, course objectives, textbooks, and special facilities.

 **j. Animal Science 21 Equine Science 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126.**

 Revised student learning outcomes, course objectives, and textbooks.

 **k. Animal Science 24 Equitation 2 units, 1 lecture hour, 3 lab hours, pass/no pass, 2 repeats. Advisories: Eligibility for English 125 and 126.**

Revised student learning outcomes, course objectives, and textbooks.

 **l.** **Animal Science 40 Fairs and Expositions 2 units, 1 lecture hour, 3 lab hours 3 repeats. Advisories: Eligibility for English 125 and 126.**

Revised catalog description, student learning outcomes, course objectives, methods to measure student achievement, and grading scale.

 **2. Course Modification effective fall 2012 *(Dustin Sperling)***

 **a. Agriculture & Natural Resources 41 Agriculture Ambassadors 2 units, 1 lecture hour, 3 lab hours, 3 repeats. Advisories: Eligibility for English 126.**

Revised grading basis, catalog description, student learning outcomes, content outline, textbook, methods to measure student achievement, and grading scale.

**8. CONTENT REVIEW RECOMMENDATION TO ACADEMIC SENATE**

Committee recommended the following to be forwarded to Academic Senate for consideration:

 *Recognize either content review lone or content review with statistical validation to be used on a course-by- course basis.*

**9. ADJOURNMENT**

 Meeting adjourned at 4:19 p.m.