**Minutes**

**Present**

Marilyn Behringer, Jim Chin, Linda Carvalho Cooley, Veronica Cornel, Nicholas Deftereos, Lore Dobusch, Kourtney Dyer (ASB), Toni Ensz, Kate Fourchy, Nancy Frampton, Pam Gilmore, Robin Huigen,

Cynthia MacDonald, Nancy Marsh, Jon McPhee, David Nippoldt, Samara Trimble, Tom West,

Sheryl Young-Manning

**Absent**

Conrad Perez, David Richey

**Visitors**

Becky Allen, Eileen Apperson, Brian Fonseca, Tina Luera, Tom Mester, Randy Whited

**1. Call to order**

**2. Roll**

**3. Approval of the minutes of April 8, 2010**

 Minutes approved with spelling corrections and adding visitor Sallie Turpen.

**4. Introduction of visitors**

**5. Old Business**

 A. SCIENCE DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Biology 1 Principles of Biology 4 units, 3 lecture hours, 2 lab hours

 Revised grading basis to *grading scale only*, catalog description, course outcomes, texts, multicultural statement, methods of grading, and grading scale.

 Approved course modifications for Biology 1 *effective fall 2011*.

 Approved Eligibility for English 1A advisory for Biology 1.

 b. Biology 5 Human Biology 4 units, 3 lecture hours, 2 lab hours

 Revised grading basis to *pass/no pass option,* and texts.

 Approved course modifications for Biology 5 *effective fall 2011*.

 Approved Eligibility for English 1A advisory for Biology 5.

 B. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

 **1. Course Modifications effective fall 2010**

 **a. Communication 4 Persuasion**

Reviewed course outline.

Approved course modification for Communication 4.

 **b. Communication 12 Fundamentals of Interpretation 3 units, 3 lecture hours**

Revised catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

Approved course modification for Communication 12.

 **c.**  **Communication 15 Computer-Mediated Communication 3 units, 3 lecture hours**

 Revised course outcomes and methods of grading.

Approved course modification for Communication 15.

 **d. English 3H Honors Critical Reading and Writing, 3 units, 3 lecture hours, pass/no pass option.**

Revised grading basis to ***grading scale only***, content outline, and texts.

 Tom West advised the committee that prerequisites need to be reviewed for the courses that finished program review.

 Approved course modifications for English 3H *effective fall 2011*.

 **e. English 15F Creative Writing: Screenwriting, 3 units, 3 lecture hours**

Revised catalog description, course outcomes, texts, and methods of grading.

 Approved course modifications for English 15F. Catalog description did not change.

 **f. Film 1 Film Appreciation, 3 units, 3 lecture hours *(from 10/29/2009 meeting)***

Revised catalog description, course outcomes, objectives, content outline, and methods of grading.

 Approved course modifications with addition of special facilities.

 C. HEALTH SCIENCE SDEPARTMENT

 **1. Course Modifications effective fall 2010**

 a. Child Development 2 Introduction to Early Childhood Education 2 units, 2 lecture hours
 Reviewed course outline.

 Approved course modifications for Child Development 2.

 **b.** **Child Development 6 Health, Safety and Nutrition in Early Childhood Education 3 units, 3**  **lecture hours**

 Reviewed course outline

 Approved course modifications for Child Development 6.

 **c.** **Child Development 33A Early Childhood Curriculum: Emphasis on Art Drama Music and**  **Movement 3 units, 3 lecture hours**

 Revised content outline, texts, and methods of grading.

 Approved course modifications for Child Development 33A.

 **d.** **Child Development 33B Early Childhood Curriculum: Emphasis on Math, Science and**  **Literacy 3 units, 3 lecture hours**

 Revised content outline, texts, and methods of grading.

 Approved course modifications for Child Development 33B.

 **e.** **Child Development 35 Exceptional Children 3 units, 3 lecture hours. Advisories: Eligibility**  **for English 125 and 126.**

 Revised course outcomes, objectives, content outline, texts, methods of grading

 Approved course modifications for Child Development 35 and title change to *Working with Families and Children with Special Needs* *effective spring 2011*.

 **f.** **Child Development 40B Advanced Administration of Childhood Programs 3 units, 3 lecture hours**

 Revised catalog description, course outcomes, objectives, content outline, texts, methods of grading,

 Approved course modifications for Child Development 40B.

 **g.** **Child Development 45 Supervision of Adults in ECE Classrooms 2 units, 2 lecture hours.**

 Revised course outcomes and special facilities.

 Approved course modifications for Child Development 45.

 h. Child Development 47 Emergent Literacy 3 units, 3 lecture hours
 Revised course outcome, content outline, texts, methods of grading.

 Approved course modifications for Child Development 47.

6. New Business

 A. HEALTH SCIENCES DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Physical Education 1 Adapted Physical Education 1 unit, 2 lab hours

 Revised course outcomes, objectives, content, outline, and methods of grading.

 **b. Physical Education 4 Badminton 1 unit, 2 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126.**

 Revised advisories, course, outcomes, objectives, content, outline, texts, global statement, and methods of grading.

 **c. Physical Education 5 Basketball 1 unit, 2 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126.**

 Revised advisories, content, outline, texts, global statement, and methods of grading.

 **d. Physical Education 6 Fitness and Health 1 unit, 2 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126.**

 Revised advisories to *none*, course outcomes, objectives, content, outline, and methods of grading.

Becky Allen said the department will rewrite this course and review what FCC does.

 **e. Physical Education 7 Golf 1 unit, 2 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126.**

 Revised advisories, outcomes, objectives, content, outline, texts, global statement, and methods of grading.

 **f. Physical Education 8 Martial Arts / Self Defense 1 unit, 2 lab hours Basic Skills Advisories: Eligibility for English 125 and 126.**

 Revised title to *Martial Arts/Self Defense/Tai Chi*, advisories, outcomes, objectives, content, outline, texts, global statement, and methods of grading.

It was suggested to leave title as Martial Arts/Self Defense and add Tai Chi and as a topic.

g. Physical Education 30A Theory of Baseball 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

h. Physical Education 30B Competitive Baseball 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

i. Physical Education 30C Off-Season Conditioning for Baseball 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

j. Physical Education 31A Theory of Basketball 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

k. Physical Education 31B Competitive Basketball 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

l. Physical Education 31C Off-Season Conditioning for Basketball 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

m. Physical Education 33A Theory of Football 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

n. Physical Education 33B Competitive Football 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

 Add grading areas to the percentages listed.

o. Physical Education 33C Off-Season Conditioning for Football 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

p. Physical Education 34A Theory of Golf 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

q. Physical Education 34B Competitive Golf 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

r. Physical Education 34C Off-Season Conditioning for Golf 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

s. Physical Education 35B Pep Squad 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

t. Physical Education 37A Theory of Softball 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

u. Physical Education 37B Competitive Softball 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

v. Physical Education 37C Off-Season Conditioning for Softball 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

w. Physical Education 38A Theory of Tennis 1 unit, 1 lecture hour, 1 lab hour

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

x. Physical Education 38B Competitive Tennis 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

y. Physical Education 38C Off-Season Conditioning for Tennis 1 unit, 3 lab hours

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

**z. Physical Education 39A Theory of Track and Field 1 unit, 1 lecture hour, 1 lab hour**

 Revised course outcomes and objectives, content outline, texts, and methods of grading.

za. Physical Education 39B Competitive Track and Field 3 units, 10 lab hours

 Revised course outcomes and objectives, content outline, texts, multicultural statement, and methods of grading.

zb. Physical Education 39C Off-Season Conditioning for Track and Field 1 unit, 3 lab hours
 Revised course outcomes and objectives, content outline, texts, and methods of grading.

 Advisories are not changing for any Physical Education courses.

 Recommendations from the committee for all Physical Education courses:

 1. Consistency with punctuation

 2. Change Physical Fitness, Muscular Endurance, Muscular Strength, Cardio-Respiratory Endurance, Flexibility, and Body Composition in the catalog description to lower case

 3. Include a newer text to list of textbooks and list current text first

 4. Use different verbs for outcomes instead of “use” and “understand”

 5. Add a nutrition objective

 6. Add “assess the benefits of engaging in life-long leisure activities for lifetime physical fitness” to all courses as an outcome

 7. Change written tests to objective tests

 8. Change “his/her” and “one’s own” to their

 9. Add major/certificate to courses

 10. Review multicultural statements-remove if not necessary or change to be appropriate to the course

 11. Check spelling

 2. Program Modification effective fall 2010

 Physical Education Associate in Arts Degree, 29 units

 Revised units to 18 and added new courses to the program.

 Javier Renteria and Lore Dobusch revamped the Physical Education major to parallel transfer degrees in Exercise Science and Kinesiology.

 Concern was expressed about the major only requiring three units from physical education. Lore explained that the preparation is determined by the transfer institution.

 The department needs to rewrite the program outcomes statement.

 B. SCIENCE DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Chemistry 1B General Chemistry and Qualitative Analysis 5 units, 3 lecture hours, 6 lab hours

 Revised course outcomes, objectives content outline, and texts.

 b. Chemistry 3A Introductory General Chemistry 4 units, 3 lecture hours, 3 lab hours

c. Chemistry 3B Introductory Organic and Biological Chemistry 3 units, 2 lecture hours, 3 lab hours

 Advisories: None. Prerequisites: Chemistry 1A or 3A or equivalent.

 Revised advisories, course outcomes, content outline, and texts.

 **1) Advisory Modification effective fall 2010**

 Chemistry 3B Introductory Organic and Biological Chemistry 3 units, 2 lecture hours, 3 lab hours. Advisories: None. Prerequisites: Chemistry 1A or 3A or equivalent. Advisories: Eligibility for English 125 or 126, and Mathematics 101. Prerequisites: Chemistry 1A, 3A or equivalent.

 d. Chemistry 8 Elementary Organic Chemistry 3 units, 3 lecture hours. Basic Skills Advisories: Eligibility for English 125 and 126. Subject Advisories: Mathematics 103. Prerequisites: Chemistry 1A or 3A.

 Revised advisories, course outcomes, objectives, content outline, texts, and methods of grading.

 **1) Advisory Modification effective fall 2010**

 Chemistry 8 Elementary Organic Chemistry 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and 126. Subject Advisories: Mathematics 103. Prerequisites: Chemistry 1A or 3A.

 Advisories: Eligibility for English 125 and126. Prerequisites: Chemistry 1A or 3A.

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 e. Chemistry 9 Elementary Organic Chemistry Laboratory 3 units, 1 lecture, 6 lab hours. Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 103. Prerequisites: Chemistry 1A or 3A.

 Advisories: Eligibility for English 125 and126. Prerequisites: Chemistry 1A or 3A.

 **1) Advisory Modification effective fall 2010**

 Chemistry 9 Elementary Organic Chemistry Laboratory 3 units, 1 lecture, 6 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126. Subject Advisories: Mathematics 103. Prerequisites: Chemistry 1A or 3A.

 Advisories: Eligibility for English 125 and126. Prerequisites: Chemistry 1A or 3A.

 **2) Reedley College General Education modification effective fall 2010**

 Chemistry 9 Elementary Organic Chemistry Laboratory

 Add to RC GE Area A-Natural Sciences.

 f. Chemistry 10 Elementary Chemistry, 4 units, 3 lecture hours, 3 lab hours. Basic Skills Advisories: Eligibility for English 125 and 126. Subject Advisories: Mathematics 103.

 Revised subject advisories to *none* and course outcomes.

 g. Chemistry 28A Organic Chemistry 3 units, 3 lecture hours. Prerequisites: Chemistry 1B.

 Revised title to *Organic Chemistry I,* advisories, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **1) Advisory Modification effective fall 2010**

 Chemistry 28A Organic Chemistry 3 units, 3 lecture hours. Prerequisites: Chemistry 1B.

 Advisories: Eligibility for English 125 and126. Prerequisites: Chemistry 1B.

 h. Chemistry 28B Organic Chemistry 3 units, 3 lecture hours

 Revised title to *Organic Chemistry II,* catalog description, course outcomes, objectives, texts, and methods of grading.

i. Chemistry 29A Organic Chemistry 2 units, 6 lab hours

 Revised title to *Organic Chemistry Laboratory I* , catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 j. Chemistry 29B Organic Chemistry Laboratory 2 units, 6 lab hours. Prerequisites: Chemistry 1B. Subject Corequisites: Chemistry 28B.

 Revised title to *Organic Chemistry Laboratory II,* prerequisites, corequisites, catalog description, course outcomes, content outline, texts, and methods of grading.

 **1) Advisory Modification effective fall 2010**

 Chemistry 29B Organic Chemistry Laboratory 2 units, 6 lab hours. Prerequisites: Chemistry 1B. Subject Corequisites: Chemistry 28B.

 Prerequisites: Chemistry 28B.

 C. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

 **1. Course Modifications effective fall 2010**

 **English 1AH Honors Reading and Composition, 4 units, 4 lecture hours, 0 repeats.**

Revised course outcomes, objectives, content outline, texts, and multicultural statement.

 2. New Course Proposals effective fall 2010

 **a. English 43A American Literature: origins through Reconstruction (1877), 3 units, 3 lecture hours, pass/no pass option. Prerequisites: English 1A. Add to Liberal Arts Major, oral and writing competencies, Area C Humanities, and Area D2 Communication/Analytical Thinking**

 Readings in American literature from the Colonial period through Reconstruction. Fiction, poetry, and non-fiction will be placed into their historical and philosophical contexts. Discussion and written responses are based on the reading.

 1) New Course Prerequisite

 English 43A American Literature: origins through Reconstruction (1877)

 Prerequisite: English 1A.

 **2) Reedley College General Education & Degree Requirements modification effective fall 2010**

 English 43A American Literature: origins through Reconstruction (1877)

 Add to RC GE Area C-Humanities, Area D2 Communication/Analytical Thinking. Add to oral and writing competencies.

 b. English 43B American Literature: 1877 to present, 3 units, 3 lecture hours, pass/no pass option. Advisories: Eligibility for English 125. Add to English Major and RC GE Area C.

 Analysis and study of fiction, drama, poetry, non-fiction, film, advertising, and ephemera of the United States from the Reconstruction to present day.

 1) New Course Advisory

 English 43B American Literature: 1877 to present Advisories: Eligibility for English 125.

 **2) Reedley College General Education modification effective fall 2010**

 English 43B American Literature: 1877 to present

 Add to RC GE Area C-Humanities.

 D. ARICULTURE & TECHNOLOGY DEPARTMENT

 **1. Course Modifications effective fall 2010**

 **a. Mechanized Agriculture 30 Equip Tech: Electrical, Hydraulic Systems, & Welding**

Revised course outcomes, objectives, content outline, and methods of grading.

 **b. Mechanized Agriculture 31 Equipment Technician: Fuel Systems & Machine Undercarriage**

Revised course outcomes, objectives, content outline, texts, and methods of grading.

 **2. Program Deletions effective fall 2010**

 **a. Maintenance Certificate of Achievement *(Environmental Horticulture area)***

Program is not offered (all courses making up this certificate have been deleted)

 **b. Certificate in Landscape Maintenance**

Program is not offered (all courses making up this certificate have been deleted)

 **c. Certificate in Sports Turf Management**

Program is not offered (all courses making up this certificate have been deleted)

7. Unfinished Business (if time allows)

 A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

**1. Course Modifications effective fall 2010**

 **a. Journalism 7 Writing by Design: Publication and Production, 3 units, 3 lecture hours**
 Revised course outcomes, objectives, texts, and methods of grading.

Committee questions for Journalism 7:

 1. Is the multicultural statement needed?

 2. Should writing be included?

 3. Should this have a word processing (Office Technology 11A) included as an advisory?

 **b. Journalism 8 Newspaper Staff 1-3 units, 3-6 lab hours**

Revised title to ***Student Publication Staff***, catalog description, course outcomes, objectives, content outline, texts, methods of grading, and educational materials,.

 Committee asked that outcome III be changed.

 **c. Journalism 19V Cooperative Work Experience, Journalism 1-8 units, 60 hrs/unit volunteer or 75 hours/unit paid employment**

 Reviewed course outline. Textbooks, Form B

 Approved course modification for Journalism 19V.

 B. HEALTH SCIENCES DEPARTMENT

 1. Course modifications effective fall 2010

 **a.** **Child Development 7 Infant-Toddler Development and Care3 units, 2 lecture hours, 3 lab**  **hours**

 Revised lecture content outline, removed lab content outline, revised texts, and methods of grading,

 **b.** **Child Development 7A Advanced Infant Toddler Development and Care 3 units, 3 lecture**  **hours**

Reviewed course outline.

 **c.** **Child Development 8B School-age Child Care**
 Revised course outcomes, texts, and methods of grading.

 **d.** **Child Development 49 Behavior Management in the Classroom 2 units, 2 lecture hours. Advisories: Eligibility for English 125 and 126.**
 Revised catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 No representation, courses not heard.

 2. Course modifications effective fall 2010

 **a. Physical Education 2 Aerobics (Dance, Step Or Water) 1 unit, 2 lab hours**
Revised advisories, course outcomes, objectives, content outline**,** texts, and methods of grading**.**

 Approved course modification for Physical Education 2.

 **b. Physical Education 10 Racquetball 1 unit, 2 lab hours**

Revised course outcomes, objectives, content outline**,** and methods of grading**.**

Approved modifications to Physical Education 10 with minor changes.

 **c. Physical Education 12 Swimming 1 unit, 2 lab hours**

Revised advisories, catalog description, course outcomes, objectives, content outline**,** and methods of grading**.**

 **d. Physical Education 13 Tennis 1 unit, 2 lab hours**

Revised advisories, content outline**,** andglobal statement**.**

 **e. Physical Education 14 Volleyball 1 unit, 2 lab hours**

Revised advisories, catalog description, course outcomes, content outline**,** multicultural statement and methods of grading**.**

 **f. Physical Education 15 Weight Training 1 unit, 2 lab hours**

 Revised course outcomes, content outline, texts, and methods of grading.

 **g. Physical Education 16 Fitness Walking 1 unit, 2 lab hours**

Revised catalog description, course objectives, content outline, texts, and methods of grading.

 **h. Physical Education 18 Floor Exercises 1 unit, 2 lab hours**

Revised catalog description, course outcomes, objectives, content outline, texts, multicultural statement, and methods of grading.

 **i. Physical Education 19 Weight Training and Aerobics 1 unit, 2 lab hours**

Revised catalog description, course outcomes, and methods of grading.

 j. Physical Education 20 Athletic Training 4 units, 3 lecture hours, 2 lab hours

Revised advisories, course objectives, and methods of grading**.**

 **k. Physical Education 22 Introduction to Physical Education 3 units, 3 lecture hours**

Revised advisories, course outcomes, global statement and methods of grading**.**

 **3. New Course Proposal effective fall 2010**

 **a. Dance 28 Dance Conditioning 1 unit, 2 lab hours, pass/no pass option, 3 repeats**

 Advisories/Prerequisites: None. Major: Physical Education

 Conditioning techniques which promote body awareness, improve body alignment, enhance and expedite dance skills, and aid in preventing injuries common to various dance styles.

 b. Physical Education 29 Yoga, 1 unit, 2 lab hours, pass/no pas s option, repeats=3. Advisories/Prerequisites: None. Major: Physical Education

 This course is an introduction to basic yoga practices and principles. Instruction includes classifications of yoga postures as well as guided relaxations and breathing practices. The benefits of yoga include increased flexibility, strength, balance, body awareness and stress reduction. This course is designed for students of all ages and fitness levels.

 **4. Degree Requirement Modification effective fall 2010**

 Physical Education 29 Yoga, 1 unit, 2 lab hours, pass/no pas s option, repeats=3. Add to RC Physical Education Degree Requirement

 Items 7 B2c through item 4 will be moved to next agenda.

8. Other

 Items not heard due to technical difficulties:

Chemistry 1B General Chemistry and Qualitative Analysis

Chemistry 3A Introductory General Chemistry

Chemistry 3B Introductory Organic and Biological Chemistry

Chemistry 8 Elementary Organic Chemistry

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Chemistry 9 Elementary Organic Chemistry Laboratory

Chemistry 10 Elementary Chemistry

Chemistry 28A Organic Chemistry

Chemistry 28B Organic Chemistry

Chemistry 29A Organic Chemistry

Chemistry 29B Organic Chemistry Laboratory

English 1AH Honors Reading and Composition

English 43A American Literature: origins through Reconstruction (1877)

English 43B American Literature: 1877 to present

Mechanized Agriculture 30 Equip Tech: Electrical, Hydraulic Systems, & Welding

Mechanized Agriculture 31 Equipment Technician: Fuel Systems & Machine Undercarriage

Maintenance Certificate of Achievement *(Environmental Horticulture area),* course deletion

Certificate in Landscape Maintenance, course deletion

Certificate in Sports Turf Management, course deletion

 Physical Education 12 Swimming

Physical Education 13 Tennis

Physical Education 14 Volleyball

Physical Education 15 Weight Training

Physical Education 16 Fitness Walking

Physical Education 18 Floor Exercises

Physical Education 19 Weight Training and Aerobics

Physical Education 20 Athletic Training

Physical Education 22 Introduction to Physical Education

Dance 28 Dance Conditioning

Physical Education 29 Yoga

Degree Requirement modification, add PE 29

9. Adjournment

 Meeting adjourned at 6:00 p.m.