Minutes

**Present**

Ashley Calhoun, M. Cole Jan Dekker, Cynthia Elliott, Toni Ensz, Richardson Fleuridor, Nancy Frampton, Nancy Marsh,

Natasha Maryanow, David Richey, Ron Reimer, Joshua Soderlund, Elaine Stamper, Sheryl Young-Manning

**Absent**

Jim Chin, Lore Dobusch, Claudia Habib, Chris Spomer

**Visitors**

Margee Loya

1. CALL TO ORDER

 Meeting called to order at 3:24 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF April 23, 2015

 Minutes approved as submitted.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

 Committee Update on Baccalaureate Level Courses (L. Dobusch, N. Maryanow, T. Ensz, N. Marsh)

7. CONSENT AGENDA

 HEALTH SCIENCES DEPARTMENT

 Physical Education 5B Intermediate Basketball – ***unit change to .5 unit to*** ***comply with CCCCO Unit Matrix***

 Approved consent agenda.

8. OLD BUSINESS

 A. MATH & TECHNOLOGY DEPARTMENT

 Course Modification – C-ID

 Mathematics 11 Elementary Statistics

 This modification is only for the C-ID changes needed. The course will be back in fall for program review modifications.

 Approved course modification.

 B. FINE ARTS & SOCIAL SCIENCE DEPARTMENT

 Course Modification – C-ID

 Criminology 5 Community Relations

 Approved course modification. (1 Abstention – M. Cole)

9. NEW BUSINESS

 A. INDUSTRIAL TECHNOLOGY

 1. Course Deletions

 a. Aviation Maintenance Technology 1 Aviation Maintenance Technology

 b. Aviation Maintenance Technology 2 Aviation Maintenance Technology

 c. Aviation Maintenance Technology 3 Aviation Maintenance Technology
d. Aviation Maintenance Technology 4 Aviation Maintenance Technology
e. Aviation Maintenance Technology 19V Cooperative Work Experience, Aviation Maintenance Technology

 Approved course deletions.

 B. HEALTH SCIENCES

 1. Course Deletions

1. Child Development 160AH Class Meetings: Young Children Solving Problems Together
2. Child Development 160AJ Infant/Toddler Learning and Development
3. Child Development 160C Perceptual Motor
4. Child Development 160D Multisensory: Read
5. Child Development 160E Autism
6. Child Development 160F Elementary Writing
7. Child Development 160G High Scope
8. Child Development 160H Accommodation
9. Child Development 160J Parent Partners
10. Child Development 160K Elementary Math
11. Child Development 160L Early Environmental Rating Scale
12. Child Development 160W Social-Emotional Connection
13. Child Development 160X Authentic Infant Assessment and Documentation
14. Child Development 160Y PECS Training Exchange Communication System
15. Child Development 160Z Teach Elementary Science

 Approved course deletions.

 C. AGRICULTURE & TECHNOLOGY DEPARTMENT

 Course Modification

 Natural Resources 91 Wilderness Navigation– ***hour change to .83 lecture hours, .5 lab hours to*** ***comply with CCCCO Matrix***

 Approved course modification.

10. APPROPRIATE LEVEL FOR ENGLISH ADVISORIES

 A. Degree Applicable, Transferable Courses

 B. Degree Applicable, Non-transferable Courses

 C. Non-degree Applicable, Non-transferable courses

Natasha Maryanow provided the English Flowchart for the discussion. She explained the reading/writing grade levels for English 250, 260, 252, 262, 125, and 126. English 250 and 260 are at the sixth grade reading/writing level, English 252 and 262 are at the eighth grade reading/writing level, and English 125 and 126 are at the twelfth grade reading/writing level.

She expressed concern that students cannot read and write at the appropriate levels, that instructors say their students are successful with advisories below college level for college level courses using college level textbooks, and that instructors don’t understand what the grade level is for the advisories they are putting on their courses.

Natasha Maryanow and Elaine Stamper said that 45%-55% of their students are not successful in their classes.

Nancy Frampton said that rigor of the course is what is being talked about for degree, transfer level courses.

Natasha Maryanow said that 75% of entering students are below college level. The college and faculty need to be proactive to help students succeed. Students need to be prepared for college level courses before enrolling in college level courses. Students should be enrolled in the courses their first semester.

Natasha Maryanow said students need to be able to read, comprehend and analyze a college level text.

Sheryl Young-Manning said instructors don’t realize that “eligibility for” means the courses prior to the courses listed on the Course Outline.

Ashley Calhoun asked if “eligibility for” is removed if “or equivalent” could be added. Students can test above the advisory level and be eligible to take courses.

Nancy Marsh said that other colleges are using or are moving toward using English 1A level courses. She asked how the committee felt about that.

Sheryl Young-Manning reminded the committee that English 125 and 126 used to be the requirements for the associate’s degree and when that changed to English 1A the advisories didn’t follow the change.

Natasha Maryanow asked if the grade level can be added to CurricUNET for English.

Cynthia Elliott asked if we could have some legal problems if we indicate twelfth grade level on the Course Outline.

The committee would like to see data on how many under-prepared students pass college level courses.

The committee representatives will talk to their departments and Lore Dobusch and get feedback on using English 1A advisory for college level courses using college level textbooks.

 This will be added to next semester’s first agenda for further discussion.

11. REVIEWING COURSE OUTLINES OF RECORD

 A. Program Review

 B. C-ID/Articulation

 C. Specific Changes Made

 D. Effective Date of Change

Nancy Marsh asked the committee how they would like to handle reviewing curriculum.

David Richey thinks the way we are doing this now is ok.

The Handbook needs to be revised. Elaine Stamper volunteered to assist.

Other colleges have Tech Review. We can look into how other colleges are doing this.

Discussion on having an earlier deadline for curriculum to be submitted occurred.

Michael Cole suggested implementing in fall 2016.

It was approved to implement an earlier deadline for curriculum submission to the Friday of the eighth week in the fall semester and then around the second week of the semester in spring 2016 which allows time to notify departments of the change. (1 Abstention – S. Young-Manning)

 This will be added to next semester’s first agenda for further discussion.

12. OTHER

 STAT 7 needs to be revised for C-ID. It is included in a number of Associate Degrees for Transfer.

 Jan Dekker and Toni Ensz will talk to Michael Sorensen about getting it done.

 Nancy Marsh said we can handle this by email vote if the committee agrees. Committee agreed to vote on the modification by email.

13. ADJOURNMENT

 Meeting adjourned at 4:57 p.m.