Minutes

**Present**

Ashley Calhoun, Jim Chin, Lore Dobusch, Cynthia Elliott, Toni Ensz, Nancy Frampton, Pam Gilmore, Nancy Gutierez (for J. Soderlund), Nancy Marsh, Natasha Maryanow, Lauren Novatne, Ron Reimer, David Richey, Elaine Stamper, Bill Turini (for M. Cole), Sheryl Young-Manning,

**Absent**

Jan Dekker, Claudia Habib, Matt Rodriguez (ASG), Chris Spomer

**Visitors**

Vanessa Buldo, Margee Loya

1. CALL TO ORDER

 Meeting called to order at 3:27 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF September 25, 2014

Minutes approved as submitted. (1 Abstention, L. Dobusch)

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

 UCTCA submission will be October 1-10.

7. OLD BUSINESS

 A. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT– PROGRAM REVIEW

 Course Modification

 English 1AH Honors Reading and Composition

 Approved course modification.

 Approved prerequisites.

 B. MATH & TECHNOLOGY DEPARTMENT

 Course Modification

 Engineering 6 Electric Circuit Analysis with Lab

 Approved prerequisites and corequisites.

 C. INDUSTRIAL TECHNOLOGY DEPARTMENT

 New Course Proposal

 Special Studies Manufacturing 277 Assistance in Welding

 Approved new course.

8. NEW BUSINESS

 A. HEALTH SCIENCES DEPARTMENT

 1. Program Modifications

 a. Certificate in Coaching

 b. Physical Education Associate in Arts Degree

 Adding new courses.

 B. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT

 Course Modification

 Communication 25 Argumentation

 Validation Study validated 3 out of 4 areas. The prerequisite will help students be successful.

 Also requesting this course be approved for 50% online & 50% face-to-face.

 DE addendum is needed.

 C. BUSINESS DEPARTMENT

 1. Distance Education Proposals, Hybrid

 a. Office Technology 151 Championship Keyboarding

 **b.** Office Technology 152 Speed Typing

 Requesting these courses be offered 97% online with 3% face-to-face.

9. OTHER

 ECPC went well. Maybe they will allow each fall.

 Lore said we need to ask for the additional meeting for spring also.

10. ADJOURNMENT

 Meeting adjourned at 3:56 p.m.