Minutes

**Present**

Ashley Calhoun, Jim Chin, Lore Dobusch, Cynthia Elliott, Toni Ensz, Nancy Frampton, Pam Gilmore, Nancy Gutierez (for J. Soderlund), Nancy Marsh, Natasha Maryanow, Lauren Novatne, Ron Reimer, David Richey, Elaine Stamper, Bill Turini (for M. Cole), Sheryl Young-Manning,

**Absent**

Jan Dekker, Claudia Habib, Matt Rodriguez (ASG), Chris Spomer

**Visitors**

Vanessa Buldo, Margee Loya

1. CALL TO ORDER

Meeting called to order at 3:27 p.m.

2. ROLL

Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF September 25, 2014

Minutes approved as submitted. (1 Abstention, L. Dobusch)

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

UCTCA submission will be October 1-10.

7. OLD BUSINESS

A. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT– PROGRAM REVIEW

Course Modification

English 1AH Honors Reading and Composition

Approved course modification.

Approved prerequisites.

B. MATH & TECHNOLOGY DEPARTMENT

Course Modification

Engineering 6 Electric Circuit Analysis with Lab

Approved prerequisites and corequisites.

C. INDUSTRIAL TECHNOLOGY DEPARTMENT

New Course Proposal

Special Studies Manufacturing 277 Assistance in Welding

Approved new course.

8. NEW BUSINESS

A. HEALTH SCIENCES DEPARTMENT

1. Program Modifications

a. Certificate in Coaching

b. Physical Education Associate in Arts Degree

Adding new courses.

B. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT

Course Modification

Communication 25 Argumentation

Validation Study validated 3 out of 4 areas. The prerequisite will help students be successful.

Also requesting this course be approved for 50% online & 50% face-to-face.

DE addendum is needed.

C. BUSINESS DEPARTMENT

1. Distance Education Proposals, Hybrid

a. Office Technology 151 Championship Keyboarding

**b.** Office Technology 152 Speed Typing

Requesting these courses be offered 97% online with 3% face-to-face.

9. OTHER

ECPC went well. Maybe they will allow each fall.

Lore said we need to ask for the additional meeting for spring also.

10. ADJOURNMENT

Meeting adjourned at 3:56 p.m.