**Minutes**

**Present**

Franchesca Amezola, Jason Asman, Ashley Calhoun, Jim Chin, Lore Dobusch, Toni Ensz, John Fitzer, Richardson Fleuridor, Kate Fourchy, Nancy Frampton, Pam Gilmore, Doug Gong, Robin Huigen, Nancy Marsh, Jon McPhee, Sheryl Young-Manning

**Absent**

Marilyn Behringer, Michael Cole, Nicholas Deftereos, Deborah Ikeda, Cynthia MacDonald, Jessy Torres

**Visitors**

Garry Elliott, Kristine Hodges, Sharon Wu

**1. CALL TO ORDER**

Meeting called to order at 3:12 p.m.

**2. ROLL**

Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF March 1, 2012**

Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

**6. OLD BUSINESS**

 **A. COMPOSITION, LITERATURE AND COMMUNICATION DEPARTMENT**

 **New Stand Alone Course Proposal effective fall 2012 *(L. Levine)***

 **English 130 Accelerated Writing, 5 units, 5 lecture hours, pass/no pass option. ADVISORIES/PREREQUISITES: none.**

 In this course, students will practice writing, revising, and proofreading essays. Students will learn to think critically and to logically develop and organize ideas. Students will use readings to enhance their writing skills and to learn how to integrate and document sources. This is an accelerated, course that prepares students for ENGL 1A. Students must successfully complete written course work to receive credit.

Department is working on revisions from last meeting. If there are any suggestions, please forward to the Curriculum Chair.

 **B. MATH & TECHNOLOGY DEPARTMENT**

 **1. Course Modifications effective fall 2012 *(S. Wu)***

 **a. Computer Science 40 Programming Concepts and Methodology I, 4 units, 3 lecture hours, 2 lab hours (Pass/No Pass). Prerequisites: Mathematics 4A or 4C. Advisories: Eligibility for English 125 and 126.**

Revised catalog description, course objectives, lecture and lab outline, and textbooks.

 **b. Engineering 40 Programming for Scientists and Engineers, 4 units, 3 lecture hours, 2 lab hours (Pass/No Pass). Prerequisites: Mathematics 4A or 4C. Advisories: Eligibility for English 125 or 126.**

Revised catalog description, course objectives, lecture and lab outline, and textbooks.

 Approved course modifications for Computer Science 40 and Engineering 40 effective fall 2012.

 **C. AGRICULTURE & TECHNOLOGY DEPARTMENT**

 **1. New Program Proposals effective fall 2012 *(N. Deftereos)***

 **a. Equipment Technician Level I Certificate of Achievement, 19 units**

 **b. Equipment Technician Level II Certificate of Achievement, 19 units**

Approved new Certificates of Achievement effective fall 2012.

**7. NEW BUSINESS**

 **A. FINE ARTS & SOCIAL SCIENCE DEPARTMENT**

 **New Program Proposal effective fall 2012 *(G. Elliott)***

 **Associate in Science Degree in Administration of Justice for Transfer, 60 units**

Program description for the catalog needs revision.

 **B. BUSINESS DEPARTMENT**

 **Proposed Program Modification effective fall 2012 *(B. Nabors)***

 **Web Design Certificate of Achievement, 24 units**

Revising required courses and units to 13.

Program is being modified to emphasize web design.

**8. OTHER**

 Ad hoc committee for course outline revision met and came up with two samples. Will meet again after this meeting adjourns.

9. ADJOURNMENT

 Meeting adjourned at 4:29 p.m.