**AGENDA**

**1. CALL TO ORDER**

**2. ROLL**

**3. APPROVAL OF THE MINUTES OF October 21, 2010**

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

**6. NEW BUSINESS**

**A. READING AND LANGUAGE DEPARTMENT**

**1. Course modifications effective fall 2011**

**English 126 Reading Skills for college**

Revised prerequisites to ***English 262, or 262B, or placement by college assessment process***, outcomes, and textbooks.

**B. BUSINESS DEPARTMENT**

**1. Course Modifications effective fall 2011**

**a. Information systems 16 Word Processing**

Revised outcomes and objectives.

**b. Information Systems 29 Operating Systems, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. Advisories: Eligibility for English 125, 126, and Mathematics 101.**

Revised number to ***60***, catalog description, repeats to ***3***, advisories to ***eligibility for English 126 and Mathematics 101***.

**2. New Course Proposals effective fall 2011**

**a. Information Systems 62 Computer Troubleshooting and Maintenance, 1.5 units, 2 lecture hours, 2 lab hours, 3 repeats. Prerequisites: Information Systems 61. Advisories: Eligibility for English 125 or 126, and Mathematics 101.** This course provides an introduction to troubleshooting and maintenance techniques of personal computer and laptop computer. The course is designed to provide Information Systems students with applicable hands-on activities, as well as preparing the students for industry certifications, in learning the latest technical aspects of troubleshooting, upgrading, and maintaining personal computers and laptop computers.

**b. Information Systems 63 Computer Network I, 3 units, 2.5 lecture hours, 1 lab hour, grading scale only, 2 repeats.** This course provides an introduction to computer networking by providing hands on networking learning tasks such as: making and testing network cabling; troubleshooting networking hardware; as well as working with common network protocols, both TDP and UDP as well as IPV4 and IPV6 transitional technology. In this course, students will learn network topology, network types (wired and wireless), and basic principles of network security as well as network hardware and software installation and configuration. This course will prepare students to be competitive candidates in obtaining their CompTIA Network+ certification. Also included are elements of the Security+ certification and covers computer security, cryptography and access control. Both certifications further prepare candidate for continuing to Microsoft and Cisco certifications. A Network + certification can fulfill at least one elective exam requirements of the Microsoft Certified Systems Administrator (MCSA) certification.

**c. Information Systems 64 Computer Networking II, 3 units, 2 lecture hours, 1 lab hour, 1 repeat. Prerequisites: Information Systems 63.** This course covers advanced concepts in networking software and hardware. Installation of WAN hardware components and software will be examined. Installation of communications/internet software, proxy servers, transaction servers, domain name servers, and mail servers will be examined in a virtual environment. Design and implementation techniques for large organizations are also covered.

**7. Course/Program Inactivation/Deletion Form**

**8. CurricUNET**

**9. SB1440**

**10. Title V**

**11. Pedagogical Caps**

**12. OTHER**

13. ADJOURNMENT