DATE: September 27, 2011

Memorandum of Understanding—ESL 225W

If the proposed ESL 225W course is approved by the Curriculum Committee, the members of the Composition/Literature and ESL Programs wish to establish the following Memorandum of Understanding. The purpose of this Memorandum is to outline the desire by both ESL and Composition/Literature Programs to have students succeed and persist in subsequent courses in the composition sequence.

1. The ESL 225W Course Outline of Record will be parallel with ENGL 252, especially regarding grading, outcomes, and course descriptions and any revisions to these course outlines will be determined through consultation between the two programs.
2. The English program will update the ENGL 125 COR to include an ESL 225W pre-requisite in addition to the already established ENGL 252 pre-requisite by the Fall 2011 deadline.
3. The ESL 225W faculty and the ENGL 252 faculty will administer a common mid-term assessment assignment, collaborating on prompts, rubrics, grading and the analysis and outcome of the data collection.
4. The ESL faculty teaching ESL 225W and the English faculty teaching ENGL 252 will participate in ENGL 252 and ENGL 125 norming sessions.
5. Collection of persistence and success data will occur each semester for the ESL 225W and ENGL 252 students. These students will be tracked through ENGL 125 and ENGL 1A. SEED students will be assessed separately. A comparative analysis of this data will inform both courses and possible revision of courses.
6. Every effort will be made to include adjunct faculty in this collaborative process.