

State Center Community College District Integrated Planning Summary

Function/Goal Leader	District Strategic Plan Goals/ Accreditation Standards	Districtwide and College Planning Committees, Work Groups & Task Forces	College Planning Committees, Work Groups & Task Forces Responsibilities	Districtwide Responsibilities Including Planning Committees, Work Groups & Task Forces Responsibilities	Districtwide Planning Committees, Work Groups & Task Forces Outcomes	Districtwide Planning Committees, Work Groups & Task Forces Evidence
Institutional Research VC Ed Services and Institutional Effectiveness	2012-2016 District Strategic Plan Goal 6 Objective 6.6 Accreditation Standards I, II, IV	District Research Workgroup College IR Committees	List college responsibilities directly related to this districtwide planning area. Actively participate in District Research Work Group. Communicate campus level projects to ensure consistency and eliminate duplication of efforts.	List District responsibilities related to this districtwide planning area. Maintain and implement District research plan and agenda. Establish and evaluate district data warehouse. Establish and maintain district research calendar. Develop standard definitions and parameters for conducting research throughout the District. Identify metrics to evaluate district institutional effectiveness and include an evaluation of district strategic plan.	List accomplishments that can be documented with the evidence provided in the next column.	Documentation to support outcomes.
					1. Work Group meetings are scheduled and held.	1a. Work Group agendas and minutes.
					2. Research agenda plans are developed and implemented.	2a. District Research Agenda/Plan.
					3. Standard definitions are agreed to and used for both district and college level research.	3a. List of standard definitions.
					4. Student Success Scorecard report prepared, presented to Board of Trustees, and submitted to California Community College Chancellor's Office.	4a. Student Success Scorecard board presentations. 4b. Student Success Scorecard confirmation from CCCCCO.
5. Strategic Plan includes data prepared.	5a. Data, KPIs, targets documented in District strategic plan.					

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				<p>Prepare annual report of Districtwide institutional effectiveness indicators of performance: Student Success Scorecard.</p> <p>Collect data and prepare reports to support District strategic planning.</p> <p>Complete research reports and studies of benefit to the colleges.</p> <p>Respond to ad hoc research requests from colleges, Chancellor, and Board of Trustees.</p> <p>Prepare and disseminate research reports to support Enrollment Management.</p> <p>Prepare and submit compliance state and federal reports such as</p>	<p>6. Requested reports and studies including ad hoc reports are completed accurately and on time.</p> <p>7. Enrollment management reports are completed accurately and disseminated widely.</p> <p>8. Completion of MIS reports.</p> <p>9. <i>Insert Data Warehouse development activities here (IEPI)</i></p> <p>10. Maintain district research calendar.</p>	<p>6a. Carl Perkins quarterly and final reports.</p> <p>6b. IPEDS reports.</p> <p>7a. Enrollment management report files.</p> <p>8a. MIS reports from CCCCCO.</p> <p>9a. District IEPI Plan</p> <p>9b. <i>Insert Data Warehouse development evidence.</i></p> <p>10a. District research calendar.</p>

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				<p>Carl Perkins (VETA), Integrated Postsecondary Education Data Systems (IPEDS), and California Community Colleges Chancellor’s Office (CCCCO) MIS data.</p> <p>Review and approve external research study requests.</p> <p>Hold regular meetings per workgroup charge statement.</p>		