



**STATE CENTER COMMUNITY
COLLEGE DISTRICT**

***District Strategic Planning Committee (DSPC)
Meeting Minutes***

DOCR/ RC PCR / CCC AC1-149A/Herndon 305

<i>Minutes: January 13, 2017</i>
<i>3:30 – 5:00 pm</i>

Present

Academic Senate	CSEA Appointment	Student Representatives	Chancellor’s Cabinet Appointments	ATF Faculty Representative
Mary Ann Valentino, FCC		Michaela Jones - CCC	Lorraine Smith, FCC	
Linda Cooley, RC	Classified Senate Appointment	Vanessa Suarez – CCC	Kira Tippins, CCC	
Scott Phillips, CCC	John Cunningham, RC			

Absent:

Classified Senate Appointment	CSEA Appointment	Student Representatives	Chancellor’s Cabinet Appointments	ATF Faculty Representative
Dan Hoffman, CCC	Cindy Dunn, FCC	Clarissa Zavala, RC	Barbara Hioco, DO	Lacy Barnes
	Franky Herrera, RC	Kaura Lopez, FCC	Claudia Habib, RC	

The meeting was called to order by Co-Chair Linda Cooley at 3:40 pm.

1. Welcome and Introductions

Self-introductions were conducted.

2. Changes to Agenda

None.

3. Review/Approval of Minutes
 - a. January 13, 2017 DSPC Meeting

Consensus of the group is that the meeting minutes are accurate.

4. DSPC Operating Agreement ~ Finalized Version

The operating agreement was briefly reviewed and noted that this group had previously approved the final version by e-mail consensus.

It was requested if the previous dates could be removed and the current date of DSPC Committee approval be added.

It was clarified that DSPC Committee approval date will be added; however, in order to easily access historical approval, previous dates will also remain.

This document will next be presented to Chancellor's Cabinet.

5. 2017-2020 Strategic Plan
 - a. Board Discussion/Approval

Co-Chair L. Cooley stated that the Board of Trustees approved the plan unanimously and were very pleased with the document.

Next Steps

- b. Brochure

Co-Chair L. Cooley stated that the brochure has not been shared as it is still being finalized. The content was previously shared with this group. It was asked if there are any questions in regards to the content.

No comments were noted regarding the content of the plan.

Co-Chair L. Cooley stated there will be two versions of the plan; a full document and executive summary.

Co-Chair L. Cooley did note she had a personal suggestion of also having posters printed of the District mission, vision, values for the district office and then as the colleges finalize theirs to also have them printed and side by side as a reminder as what our plans are.

- c. Annual Strategic Objectives

Co-Chair L. Cooley explained how to move forward with strategic objectives as far as a timeline. It had been suggested that the objectives come from the colleges to this committee who will then provide the information to chancellor's cabinet.

The objectives when presented to Chancellor’s Cabinet which will then be included on the smart assessment forms

Co-Chair L. Cooley suggested that the process for now will be to select two themes and one objective to begin with starting in March. However, October will start the full process.

6. Other

It was requested to bring back the final brochure for committee information, if it is ready.

7. Adjourn

The meeting was adjourned by Co-Chair B. Hioco at 4:16 p.m.

Next Meeting Dates
DSPC Workshop
Friday, March 10, 2017
2:30 pm